

NOTE: If you wish to address the MWD Board of Directors during discussion of an agenda item, or during the PUBLIC FORUM, please complete a Speaker Request card (blue in color) and give it to the Board Secretary. Unless a detailed presentation of an agenda item is required by the Board of Directors, it is requested that each speaker limit comments to FIVE MINUTES. All testimony given before the Board of Directors is tape recorded.

**A G E N D A**  
**BIG BEAR MUNICIPAL WATER DISTRICT**

**BOARD OF DIRECTORS**  
**Regular Meeting**  
**May 7, 2009**

**PLACE:** Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2009-06

**OPEN SESSION: 1:00 P.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DISCUSSION AND ACTION ON CLOSED SESSION ITEMS**
- 4. REPORTS**
  - A. General Manager
  - B. Lake Manager
  - C. Legal
  - D. Committee
  - E. Other
- 5. CONSENT CALENDAR**
  - A. Minutes of a Regular Meeting of April 16, 2009
  - B. Warrant List Dated April 29, 2009 for \$237,839.85
  - C. Consider approval for a Special Event Permit for the Big Bear Lake Annual Hobie Cat Regatta scheduled for June 20 & 21, 2009
  - D. Consider approval for a Special Event Permit for Discovery Center canoe & kayak educational tours for May 22 – June 19, 2009
- 6. Special Presentation: Pinning of new Lake Patrol Officers**
- 7. BUSINESS**
  - A. Presentation by Jeff Mathieu, City Manager and David Lawrence, Director of Public Works/City Engineer, City of Big Bear Lake, regarding lake access points – no action
  - B. Consider selection of Todd Murphy for Alternate Special District Member of LAFCO

C. Presentation and discussion on proposed fiscal year 2009-10 budget – no action

**8. PUBLIC FORUM**

The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants.

**9. ANNOUNCEMENTS**

**10. DIRECTOR COMMENTS**

**11. ADJOURNMENT**

**NEXT MEETING:** Open Session at 1:00 P.M.  
Thursday, May 21, 2009  
Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA

**MINUTES OF A REGULAR MEETING OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON THURSDAY, APRIL 16, 2009**

**CALL TO ORDER**

President Murphy called the Open Session to order at 1:07 PM. Those in attendance included Director Eminger, Director Suhay, Director Smith, Director Fashempour, District Counsel Wayne Lemieux, General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

**REPORTS**

Mr. Heule reported that he met with City Manager, Jeff Mathieu, regarding lake access points. He also reported that at the Big Bear Lake City Council meeting Monday evening, the Council approved authorizing the City Manager to negotiate and execute a Commercial Marina Permit with the District for Boulder Bay Marina. He added that they will be discussing compliance for commercial marina permits, fees, and insurance shortly. Mr. Heule reported that Forest Service District Ranger, Kurt Winchester, has changed positions and the new Acting District Ranger is Scott Tangenberg. Mr. Heule stated that he has written a letter to Mr. Tangenberg (including the Advanced Planning Study for the pedestrian bridge) asking for a meeting to go over the proposal. He commented that the new *Mountain Waters Dispatch* is out commenting that Ms. Moore and Mr. Carroll did a very nice job on the publication.

Mr. Stephenson reported that the fishing dock is placed at the East Ramp and the dock at the West Ramp will be placed shortly. He commented that boulders have been placed at several points around the lake. He reported on the Bridge Project meeting explaining that the construction crew will begin dynamiting rocks soon. Mr. Heule commented that Caltrans will close the road during the blast then clear the roadway and re-open. Director Fashempour asked how long the blasting will last. Mr. Stephenson explained that Caltrans will be blasting weekly throughout the months of construction. President Murphy asked if North Shore would be closed during blasting. Mr. Stephenson stated that they would learn more tonight at the bridge task force meeting. Mr. Stephenson reported that there have been no signs of weeds yet.

Director Suhay made a presentation to President Murphy on their trip to Washington DC and meeting with Congressman Jerry Lewis.

**APPROVAL OF CONSENT CALENDAR**

Upon a motion by Director Suhay, seconded by Director Fashempour, the following consent items were unanimously approved:

- Minutes of a Regular Meeting of April 2, 2009
- Warrant List Dated April 10, 2009 for \$58,298.63

**CONSIDER APPROVAL OF A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT AMENDING THE ADMINISTRATIVE CODE (RESOLUTION NO. 2006-13) BY ADDING PROVISIONS CONCERNING ADMINISTRATIVE HEARINGS**

District Counsel Wayne Lemieux reported that a recent Supreme Court decision provides guidance on how to avoid attorney disqualifications when the same law office advises the hearing officer (board) and acts as a prosecutor (for the staff). He stated that this is an important

consideration when a General Manager decision is appealed to the Board of Directors. He explained how this new Resolution amends the Administrative Code to incorporate the views of the court.

Director Suhay moved approval of a Resolution of the Board of Directors of Big Bear Municipal Water District amending the Administrative Code by adding provisions concerning Administrative Hearings. Director Eminger seconded the motion and it was unanimously approved.

**CONSIDER APPROVAL OF A PROPOSAL FROM AQUATECHNEX, LLC, FOR AQUATIC PLANT CONTROL ACTIVITIES DURING THE 2009 SEASON**

Mr. Heule reported that as part of the Districts ongoing invasive species management and Nutrient TMDL response, an annual survey of lake vegetation is needed. He stated that this effort identifies where Eurasian Water Milfoil is growing and needs to be treated, where and at what density and variety native lake vegetation is present. He explained that the annual data collected is compiled and will then be added to the beneficial use map being drafted and maintained by ReMetrix. Mr. Heule stated that the Lake Manager, Mike Stephenson, solicited a proposal for the lake survey work from Aquatechnex for the summer 2009 survey program, adding that the work will consist of three operations. He reported that the first is an aerial oblique photo survey to identify general areas of milfoil infestation explaining that this photography will be linked to the Districts GIS program for analysis. He added that while the proposal includes three of these events over the course of the summer for a cost of \$2,900, he explained that Mr. Stephenson hopes that only one will actually be needed (Aerial Shoreline Analysis Photography). Mr. Heule reported that the second activity is to use the aerial photography and on the water efforts to map milfoil, calculate treatment areas, and provide advice regarding chemical treatment options for a cost of \$2,500 (Mapping Invasive Species). He stated that the final activity that the District will need is Aquatic Plant Mapping for a cost of \$3,400 explaining that this is an annual activity used to document progress on improving lake aquatic vegetation and reduction of invasive species. Mr. Heule stated that the survey is conducted at the same locations each year and the information gained is added to our database in the beneficial use map of the lake. He added that the Watershed/Lake Improvement Committee, the General Manager, and Lake Manager recommend approving a contract with Aquatechnex for a not to exceed amount of \$8,800.

Director Fashempour asked how the aerial photos would be taken. Mr. Heule stated they would be taken by an Aquatechnex photographer in a private plane. Director Smith inquired that since the cost of the survey work would be divided evenly between the lake and dock weed control program budget, how we determined the costs should be divided evenly. Mr. Stephenson stated that he determined that the shoreline and the private dock area property are almost exactly 50/50, and dividing it equally seems very fair.

Director Fashempour moved approval of a proposal from Aquatechnex LLC for Aquatic Plant Control Activities during the 2009 season for an amount not to exceed \$8,800. Director Smith seconded the motion and it was unanimously approved.

**CONSIDER PROPOSAL TO VACATE EASEMENT FOR APN 0304-151-48 AND APN 0304-151-47**

Mr. Heule reported that John Basford owns the vacant lot, APN 0304-151-48, on North Shore Drive. He explained that Mr. Basford plans to build a house but an easement for "Lake Maintenance and Patrol Purposes" is recorded over the southerly 20 feet of the parcel and interferes with his plans. He stated that the easement was recorded on July 27, 1972 (Book 7986,

Page 1231 of Official Records). He added that Mr. Basford brought drawings of his lot and proposed house footprint to show the Watershed/Lake Improvement Committee and the Committee visited the site and asked that he have a surveyor mark the property corners on the lots south side; the Committee wanted to see the Districts 20 foot wide easement and how it compared to the existing topography, the sewer line, and the house constructed on the lot to the immediate east (Coletta). Mr. Heule explained that on April 9, Mr. Basford called to inform him that the corners of the lot had been marked, and the Committee met at the site again to review site conditions. He added that the surveyed monuments clearly show that the sewer line is constructed in "lake bottom" and the adjacent Coletta house encroaches five feet into the District 20 foot wide easement. Mr. Heule reported that it appears that during the Coletta dredge project soil was placed over the top of the sewer line and on "lake bottom" south of and across the entire width of the Basford and Coletta properties raising the grade an estimated four feet. He stated that the Committee does not believe that under current or future District operations there is a need for the easement and in light of these findings the Committee is recommending that Mr. Basford be told that the District is willing to sign paperwork to vacate the easements across both lots providing he prepares and files all paperwork and coordinates with Coletta. District Counsel, Wayne Lemieux, stated that he believes that since Mr. Basford owns the property and the District agrees it does not interfere with the District's easement, the General Manager should be directed to write a letter for Mr. Basford to take to the Building Department stating such. Mr. Lemieux added that the District would ask Mr. Basford to supply a new drawing of the proposed building. Mr. Lemieux stated that if the wording of the letter stated that the owner's building will not interfere with the District's use of the easement and also that no additional improvements would be made without prior consent of the District, it would be simpler to write the letter than to vacate the easement.

Director Suhay moved approval of a motion stating that encroachment of up to 10 feet on the northerly part of the easement does not interfere with the District's use of the easement. Director Smith seconded the motion and it was unanimously approved.

#### **CONSIDER APPROVAL OF PROPOSALS FROM HICKS AND HARTWICK, INC. AND AQUATECHNEX, LLC FOR THE BIG BEAR MARINA SURVEY PROJECT**

Mr. Heule reported that when Moffatt & Nichol began their design work for the Big Bear Marina dredge project they indicated a need for additional bathymetry and land surface surveying. He explained that they provided details on the scope of work necessary for both pieces of work. He added that Staff then secured proposals from Aquatechnex, LLC for the bathymetry portion and from Hicks & Hartwick Inc. for the land based surveying. He stated that using the technology specified by Moffatt & Nichol, Aquatechnex proposes to provide bathymetric surveying of up to 25 acres for a cost of \$2,200, and Hicks & Hartwick proposes to perform the land based surveying for a cost of \$5,600

Director Fashempour moved approval of a proposal from Hicks and Hartwick, Inc. for a cost of \$5,600 and a proposal from Aquatechnex, LLC for a cost of \$2,200 for the Big Bear Marina Survey Project. Director Eminger seconded the motion and it was unanimously approved.

#### **PUBLIC FORUM**

Mr. Robert Smith, President of the Board of Yermo CSD, stated that he was running for Alternate Special District member of LAFCO. He introduced himself and gave a brief explanation of his background and qualifications.

**ANNOUNCEMENTS**

Mr. Heule announced that at the next Board meeting, the draft portion of the budget would be presented. He stated that the regularly scheduled meeting of May 21 would have to be adjourned due to lack of a quorum since he and several Directors would be out of town.

**DIRECTOR COMMENTS**

Director Fashempour complimented Staff on the new *Mountain Waters Dispatch*. Director Eminger thanked Mr. Heule for updating the Board on the upcoming blasting at the Dam.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:51 P.M.

**NEXT MEETING**

Open Session at 1:00 P.M.  
Thursday, May 7, 2009  
Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA

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Vicki Sheppard  
Secretary to the Board  
Big Bear Municipal Water District

(SEAL)

**Big Bear Municipal Water District  
 Computer & Manual Check Register  
 Current and History Files, After 04/07/09  
 Account 00601-900, Sessions 000000 to 001531**

Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
<b>Checking Account:</b>		00601-900					
146836	ACWAHB / ACWA Health Benefits Authority (H)	04/10/09	2	06012009	001507	INSURANCE	17349.32
<b>ACWAHB Subtotal :</b>							17349.32
146837	APPLIE / Applied Best Practices	04/10/09	2	18762	001507	PROFSVCS	887.50
<b>APPLIE Subtotal :</b>							887.50
146838	ASPENP / Aspen Publishers, Inc.	04/10/09	2	58628118	001507	MEMBSUBSCR	331.00
<b>ASPENP Subtotal :</b>							331.00
146839	ATT785 / AT&T	04/10/09	2	03242009	001507	PHONECOMM	28.88
146839		04/10/09	2	03282009	001507	PHONECOMM	36.31
146839		04/10/09	2	04012009	001507	PHONECOMM	29.36
<b>ATT785 Subtotal :</b>							94.55
146840	BAUMGA / Richard A. Baumgartner, M.D.	04/10/09	2	0309	001507	PHYSICALS	360.00
<b>BAUMGA Subtotal :</b>							360.00
146841	BBCANV / Big Bear Canvas Co.	04/10/09	2	1311	001507	BOATMAINT	54.00
<b>BBCANV Subtotal :</b>							54.00
146842	BBDSP / Big Bear Disposal	04/10/09	2	201636	001507	UTILITIES	344.09
<b>BBDSP Subtotal :</b>							344.09
146844	BUTCHR / Butcher's Block & Building Materi	04/10/09	2	0243026	001507	FACILMAINT	78.67
146844		04/10/09	2	242001	001507	FACILMAINT	30.51
146844		04/10/09	2	242206	001507	FACILMAINT	45.78
146844		04/10/09	2	242310	001507	BOATMAINT	15.70
146844		04/10/09	2	242351	001507	BOATMAINT	17.48
146844		04/10/09	2	242392	001507	FACILMAINT	14.91
146844		04/10/09	2	242542	001507	FACILMAINT	47.03
146844		04/10/09	2	243079	001507	FACILMAINT	10.05
146844		04/10/09	2	243182	001507	FACILMAINT	47.07
146844		04/10/09	2	243274	001507	FACILMAINT	37.26
146844		04/10/09	2	243948	001507	FACILMAINT	109.33
146844		04/10/09	2	244373	001507	FACILMAINT	53.86
146844		04/10/09	2	244744	001507	FACILMAINT	13.77
146844		04/10/09	2	244747	001507	FACILMAINT	23.17
<b>BUTCHR Subtotal :</b>							544.59
146845		04/10/09	2	242731	001507	QUAGGA	83.53
146845		04/10/09	2	243689	001507	QUAGGA	26.80

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146845		04/10/09	2	244679	001507	QUAGGA	31.23
						<b>BUTCHR Subtotal :</b>	<b>141.56</b>
146846	BVELEC / Bear Valley Electric	04/10/09	2	03242009A	001507	UTILITIES	7.34
146846		04/10/09	2	03242009B	001507	UTILITIES	7.15
146846		04/10/09	2	03242009C	001507	UTILITIES	389.48
146846		04/10/09	2	03242009D	001507	UTILITIES	112.77
146846		04/10/09	2	03312009	001507	UTILITIES	49.86
						<b>BVELEC Subtotal :</b>	<b>566.60</b>
146847	CARPET / The Carpet Barn	04/10/09	2	PO13662	001507	FACILMAINT	72.00
						<b>CARPET Subtotal :</b>	<b>72.00</b>
146848	CENTUR / CENTURY FORMS, INC.	04/10/09	2	67507	001507	FACILMAINT	712.58
146848		04/10/09	2	67540	001507	PRINTING40	1093.95
						<b>CENTUR Subtotal :</b>	<b>1806.53</b>
146849	CNKLIN / Conklin Paints	04/10/09	2	79311	001507	FACILMAINT	102.75
146849		04/10/09	2	79410	001507	FACILMAINT	37.18
						<b>CNKLIN Subtotal :</b>	<b>139.93</b>
146850	CONNEY / Conney Safety Products	04/10/09	2	3436964	001507	QUAGGA	89.87
						<b>CONNEY Subtotal :</b>	<b>89.87</b>
146851	CPSHRS / CPS Human Resource Services	04/10/09	2	SOP26705	001507	RECRUITMEN	434.70
						<b>CPSHRS Subtotal :</b>	<b>434.70</b>
146852	DIRECTV / DIRECTV	04/10/09	2	978543790	001507	UTILITIES	137.89
						<b>DIRECTV Subtotal :</b>	<b>137.89</b>
146853	DWP / Department of Water and Power	04/10/09	2	03262009A	001507	UTILITIES	29.89
146853		04/10/09	2	03262009B	001507	UTILITIES	64.27
146853		04/10/09	2	03262009C	001507	UTILITIES	22.63
146853		04/10/09	2	03262009D	001507	UTILITIES	95.92
146853		04/10/09	2	03262009E	001507	UTILITIES	30.18
						<b>DWP Subtotal :</b>	<b>242.89</b>
146854	GEIGER / Geiger Supply	04/10/09	2	S1081677	001507	QUAGGA	29.56
						<b>GEIGER Subtotal :</b>	<b>29.56</b>
146855	HAUPT / Ralph W. Haupt	04/10/09	2	5362	001507	PETROLEUM	146.42
						<b>HAUPT Subtotal :</b>	<b>146.42</b>
146856	HSBC / HSBC Business Solutions	04/10/09	2	19680618	001507	QUAGGA	4299.99



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Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
						<b>HSBC Subtotal :</b>	4299.99
146857	IDEARC / Idearc Media Corp.	04/10/09	2	04012009	001507	PHONECOMM	60.50
						<b>IDEARC Subtotal :</b>	60.50
146858	LBSAF / Lab Safety Supply, Inc.	04/10/09	2	1012977989	001507	OSHASUPPLE	101.56
						<b>LBSAF Subtotal :</b>	101.56
146859	LEMIEU / Lemieux & O'neill A Professional	04/10/09	2	20-021M 14	001507	LEGAL	28.73
						<b>LEMIEU Subtotal :</b>	28.73
146860		04/10/09	2	20999M-115	001507	RETAINER	3000.00
						<b>LEMIEU Subtotal :</b>	3000.00
146861	LIFETR / LifeTrends Group,TLTG Inc.	04/10/09	2	908-08	001507	MEDSUPPLIE	288.19
						<b>LIFETR Subtotal :</b>	288.19
146862	LITTLE / The Little Green House	04/10/09	2	004832	001507	OFFICESUPL	43.30
						<b>LITTLE Subtotal :</b>	43.30
146863	MARS / Mars Internet Sales	04/10/09	2	9201	001507	QUAGGA	80.42
						<b>MARS Subtotal :</b>	80.42
146864	MASTER / FIRST BANKCARD CENTER	04/10/09	2	0331098541	001507	MASTER102	2670.58
						<b>MASTER Subtotal :</b>	2670.58
146865		04/10/09	2	0331092328	001507	MASTER320	1780.76
						<b>MASTER Subtotal :</b>	1780.76
146866		04/10/09	2	0331094817	001507	MASTER505	600.00
						<b>MASTER Subtotal :</b>	600.00
146867		04/10/09	2	0331097379	001507	MASTER507	45.00
						<b>MASTER Subtotal :</b>	45.00
146868	MATHIE / Jeff Mathieu	04/10/09	2	04072009	001507	PERMITREFN	5.00
						<b>MATHIE Subtotal :</b>	5.00
146869	MCOYBR / Mountain Water Company	04/10/09	2	16141	001507	UTILITIES	39.65
						<b>MCOYBR Subtotal :</b>	39.65
146871	NAPA / McConnell Motor Parts Inc.	04/10/09	2	788105	001507	BOATMAINT	7.78
146871		04/10/09	2	788111	001507	BOATMAINT	2.21
146871		04/10/09	2	788795	001507	SMTOOLS	88.78
146871		04/10/09	2	788907	001507	BOATMAINT	23.13

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146871		04/10/09	2	788917	001507	SMTTOOLS	55.94
146871		04/10/09	2	789011	001507	SMTTOOLS	15.32
146871		04/10/09	2	789955	001507	BOATMAINT	146.51
146871		04/10/09	2	789957	001507	BOATMAINT	0.56
146871		04/10/09	2	790008	001507	BOATMAINT	18.64
146871		04/10/09	2	790124	001507	BOATMAINT	1.49
146871		04/10/09	2	790207	001507	VEHICLMAIN	130.35
146871		04/10/09	2	790213	001507	BOATMAINT	29.42
146871		04/10/09	2	791276	001507	BOATMAINT	112.66
146871		04/10/09	2	794835	001507	BOATMAINT	17.72
						<b>NAPA Subtotal :</b>	<b>650.51</b>
146872		04/10/09	2	790337	001507	QUAGGA	37.73
146872		04/10/09	2	791193	001507	QUAGGA	100.25
						<b>NAPA Subtotal :</b>	<b>137.98</b>
146873	ORION / Orion Radiology	04/10/09	2	BUTTS2009	001507	PHYSICALS	52.00
146873		04/10/09	2	COCKRELL09	001507	PHYSICALS	52.00
146873		04/10/09	2	CRANE2009	001507	PHYSICALS	52.00
146873		04/10/09	2	WHITE2009	001507	PHYSICALS	52.00
						<b>ORION Subtotal :</b>	<b>208.00</b>
146874	PERS / Public Employees' Retirement Syst	04/10/09	2	0420093	001507	PERS	4553.64
						<b>PERS Subtotal :</b>	<b>4553.64</b>
146875	QUEST / Quest Technologies	04/10/09	2	239933	001507	EQUIPMAINT	253.64
						<b>QUEST Subtotal :</b>	<b>253.64</b>
146876	QUILL / Quill Corporation	04/10/09	2	5781161	001507	OFFICSUPPL	80.86
						<b>QUILL Subtotal :</b>	<b>80.86</b>
146877	ROBERT / Robertson's	04/10/09	2	386457	001507	FACILMAINT	547.98
						<b>ROBERT Subtotal :</b>	<b>547.98</b>
146878	ROTARY / Rotary Club of Big Bear Lake	04/10/09	2	04012009	001507	MEMBERSHIP	109.00
						<b>ROTARY Subtotal :</b>	<b>109.00</b>
146879	STANGL / Stangl's Glass	04/10/09	2	04072009	001507	FACILMAINT	666.25
						<b>STANGL Subtotal :</b>	<b>666.25</b>
146880	STICKI / Stickies Office Supplies	04/10/09	2	13027	001507	PRINTING10	808.06
146880		04/10/09	2	13033	001507	PRINTING10	379.27
						<b>STICKI Subtotal :</b>	<b>1187.33</b>
146881	SWANNE / John Swanney	04/10/09	2	04072009	001507	BOATPERMIT	90.00

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Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
<b>SWANNE Subtotal :</b>							90.00
146882	TERMIN / TERMINIX INTERNATIONAL	04/10/09	2	285205138	001507	FACILMAINT	37.00
146882		04/10/09	2	285207717	001507	FACILMAINT	45.00
<b>TERMIN Subtotal :</b>							82.00
146883	TIFCO / Tifco Industries	04/10/09	2	70524034	001507	FACILMAINT	511.15
<b>TIFCO Subtotal :</b>							511.15
146884	TOMDOD / Tom Dodson & Associates	04/10/09	2	BB1404	001507	PROFSVCS	313.50
<b>TOMDOD Subtotal :</b>							313.50
146885	TURNEY / Eric Turney	04/10/09	2	04022009	001507	SEMINAR	173.81
<b>TURNEY Subtotal :</b>							173.81
146886	TWINBR / Twin Bear Rentals	04/10/09	2	81823	001507	FACILMAINT	224.40
146886		04/10/09	2	81846	001507	FACILMAINT	78.18
146886		04/10/09	2	81936	001507	FACILMAINT	106.70
<b>TWINBR Subtotal :</b>							409.28
146887	USBANK / US Bank	04/10/09	2	94657600	001507	COP03INTRS	128418.37
<b>USBANK Subtotal :</b>							128418.37
146888	VERIZO / Verizon California	04/10/09	2	03252009	001507	PHONECOMM	31.86
146888		04/10/09	2	03282009	001507	PHONECOMM	40.52
146888		04/10/09	2	04012009A	001507	PHONECOMM	41.21
146888		04/10/09	2	04012009B	001507	PHONECOMM	407.89
146888		04/10/09	2	04012009C	001507	PHONECOMM	52.92
146888		04/10/09	2	04012009D	001507	PHONECOMM	42.96
146888		04/10/09	2	04012009E	001507	PHONECOMM	41.46
<b>VERIZO Subtotal :</b>							658.82
146889	VILAGE / Village Printing	04/10/09	2	23679B	001507	PRINTING41	3149.99
<b>VILAGE Subtotal :</b>							3149.99
146890	YEP / Walter Yep, Inc.	04/10/09	2	570	001507	LAKEIMPROV	15804.80
<b>YEP Subtotal :</b>							15804.80
146891	ALLPRO / All Protection Alarm Co.	04/24/09	2	22839	001526	FACILMAINT	135.00
146891		04/24/09	2	22840	001526	FACILMAINT	30.00
146891		04/24/09	2	22918	001526	FACILMAINT	60.00
146891		04/24/09	2	22966	001526	FACILMAINT	35.00
146891		04/24/09	2	23249	001526	FACILMAINT	100.00
146891		04/24/09	2	23494	001526	FACILMAINT	120.00

**Big Bear Municipal Water District  
 Computer & Manual Check Register  
 Current and History Files, After 04/07/09  
 Account 00601-900, Sessions 000000 to 001531**

Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
						<b>ALLPRO Subtotal :</b>	480.00
146892	AQUAEC / Aquatic Eco-Systems, Inc.	04/24/09	2	14543	001526	FISHRYMGMT	218.18
						<b>AQUAEC Subtotal :</b>	218.18
146893	ATT785 / AT&T	04/24/09	2	04132009	001526	PHONECOMM	29.36
						<b>ATT785 Subtotal :</b>	29.36
146894	BBCHAM / Big Bear Chamber of Commerce	04/24/09	2	585	001526	MEMBERSHIP	100.00
						<b>BBCHAM Subtotal :</b>	100.00
146895	BMARIN / Big Bear Marina	04/24/09	2	10311066	001526	PETROLEUM	576.31
						<b>BMARIN Subtotal :</b>	576.31
146896	BVHOSP / Bear Valley Community Hospital	04/24/09	2	06332257	001526	PHYSICALS	129.00
						<b>BVHOSP Subtotal :</b>	129.00
146897	BVPAVI / Bear Valley Paving	04/24/09	2	2010985	001526	QUAGGA	2600.00
						<b>BVPAVI Subtotal :</b>	2600.00
146898	CONNEY / Conney Safety Products	04/24/09	2	3445101	001526	OSHASUPPLI	307.45
						<b>CONNEY Subtotal :</b>	307.45
146899	CONTAL / Container Storage Solutions	04/24/09	2	EAST0409	001526	QUAGGA	67.97
146899		04/24/09	2	WEST0409	001526	QUAGGA	67.97
						<b>CONTAL Subtotal :</b>	135.94
146900		04/24/09	2	MAIN0409	001526	FACILMAINT	108.75
						<b>CONTAL Subtotal :</b>	108.75
146901	CSBISD / County of San Bernardino	04/24/09	2	01W0602B	001526	MEMBERSHIP	500.00
						<b>CSBISD Subtotal :</b>	500.00
146902	CTTSPO / CT&T Sports	04/24/09	2	3552	001526	UNIFORMS40	116.13
						<b>CTTSPO Subtotal :</b>	116.13
146903	DANIEL / Daniels Tire Service	04/24/09	2	230041155	001526	VEHICMAINT	1810.08
						<b>DANIEL Subtotal :</b>	1810.08
146904	DIRECT / DirectSIGNS	04/24/09	2	9549	001526	QUAGGA	332.78
						<b>DIRECT Subtotal :</b>	332.78
146905	DISH / Dish Network	04/24/09	2	04042009	001526	UTILITIES	50.98
						<b>DISH Subtotal :</b>	50.98

**Big Bear Municipal Water District  
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 Account 00601-900, Sessions 000000 to 001531**

Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
146906	DIVERS / Diversified Products, Inc.	04/24/09	2	7524129	001526	BOATMAINT	146.64
146906		04/24/09	2	7538063	001526	BOATMAINT	125.88
146906		04/24/09	2	7584575	001526	BOATMAINT	30.08
<b>DIVERS Subtotal :</b>							302.60
146907	DOGGIE / Doggie Walk Bags	04/24/09	2	200904273	001526	FACILMAINT	283.88
<b>DOGGIE Subtotal :</b>							283.88
146908	ENDURA / Endura Steel, Inc.	04/24/09	2	5-374016	001526	FACILMAINT	505.69
<b>ENDURA Subtotal :</b>							505.69
146909	FEDRAL / Federal Express, Corp.	04/24/09	2	915465542	001526	SHIPPING	156.47
<b>FEDRAL Subtotal :</b>							156.47
146910	FISHER / Fisher Scientific	04/24/09	2	4360283	001526	WTRSHEDMGT	153.61
<b>FISHER Subtotal :</b>							153.61
146911	GALLS / ARAMARK	04/24/09	2	510028332	001526	UNIFORMS40	50.30
146911		04/24/09	2	510029458	001526	UNIFORMS40	24.19
146911		04/24/09	2	510029463	001526	UNIFORMS40	1054.06
<b>GALLS Subtotal :</b>							1128.55
146912	GRAING / GRAINGER, INC.	04/24/09	2	9878376269	001526	AERATORMAI	779.57
<b>GRAING Subtotal :</b>							779.57
146913	GRNWOD / Greenwood's Uniforms	04/24/09	2	8446	001526	UNIFORMS40	441.95
<b>GRNWOD Subtotal :</b>							441.95
146914	KRELOV / Michael Krelovich	04/24/09	2	4202009	001526	PERMIT	90.00
<b>KRELOV Subtotal :</b>							90.00
146915	LABSAF / Lab Safety Supply, Inc.	04/24/09	2	1013267104	001526	UNIFORMS40	84.81
<b>LABSAF Subtotal :</b>							84.81
146916	MCMSTR / McMaster-Carr Supply Co.	04/24/09	2	25576221	001526	FACILMAINT	121.13
146916		04/24/09	2	26015841	001526	FACILMAINT	136.15
<b>MCMSTR Subtotal :</b>							257.28
146917		04/24/09	2	25888044	001526	QUAGGA	164.13
<b>MCMSTR Subtotal :</b>							164.13
146918	MCOYBR / Mountain Water Company	04/24/09	2	16268	001526	UTILITIES	125.00
<b>MCOYBR Subtotal :</b>							125.00

**Big Bear Municipal Water District  
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Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
146919	MERITO / Merit Oil Company	04/24/09	2	61774	001526	QUAGGA	399.61
						<b>MERITO Subtotal :</b>	399.61
146920	MWH / MWH America, Inc.	04/24/09	2	1257729	001526	WTRMSTREXP	4786.53
						<b>MWH Subtotal :</b>	4786.53
146921		04/24/09	2	1258339	001526	DAMENGINER	1309.31
						<b>MWH Subtotal :</b>	1309.31
146922	ORION / Orion Radiology	04/24/09	2	540210201	001526	PHYSICALS	52.00
						<b>ORION Subtotal :</b>	52.00
146923	PITNY / Pitney Bowes Inc	04/24/09	2	098706AP09	001526	SHIPPING	121.00
						<b>PITNY Subtotal :</b>	121.00
146924	RDIOSH / RadioShack	04/24/09	2	466592	001526	QUAGGA	4.83
						<b>RDIOSH Subtotal :</b>	4.83
146925		04/24/09	2	465616	001526	EQUIPMAINT	24.76
						<b>RDIOSH Subtotal :</b>	24.76
146926	SCAQMD / South Coast A.Q.M.D.	04/24/09	2	2050804	001526	PERMITS	109.00
						<b>SCAQMD Subtotal :</b>	109.00
146927		04/24/09	2	2049683	001526	PERMITS	293.21
						<b>SCAQMD Subtotal :</b>	293.21
146928	SQUEEG / Squeegie Clean Window Service	04/24/09	2	41	001526	FACILMAINT	50.00
						<b>SQUEEG Subtotal :</b>	50.00
146929	STANGL / Stangl's Glass	04/24/09	2	10260	001526	FACILMAINT	666.26
						<b>STANGL Subtotal :</b>	666.26
146930	STEPHE / Mike Stephenson	04/24/09	2	PO13524	001526	REIMBURSE	783.18
						<b>STEPHE Subtotal :</b>	783.18
146931	STURGI / CJ Sturgis	04/24/09	2	04172009	001526	PERMIT	5.00
						<b>STURGI Subtotal :</b>	5.00
146932	SWSTGS / Southwest Gas Corp	04/24/09	2	04162009A	001526	UTILITIES	160.12
146932		04/24/09	2	04162009B	001526	UTILITIES	11.00
						<b>SWSTGS Subtotal :</b>	171.12
146933	TOMDOD / Tom Dodson & Associates	04/24/09	2	BBMWD-1	001526	PROFSVCS	2111.00
						<b>TOMDOD Subtotal :</b>	2111.00
146934	TRINIT / Trinity Construction Company	04/24/09	2	2009-511	001526	EASTBUILD	11569.87

**Big Bear Municipal Water District  
 Computer & Manual Check Register  
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 Account 00601-900, Sessions 000000 to 001531**

<u>Check</u>	<u>Payment / Vendor Information</u>	<u>Ck Date</u>	<u>Prty</u>	<u>Invoice</u>	<u>Session</u>	<u>Reference</u>	<u>Amount</u>
						<b>TRINIT Subtotal :</b>	<b>11569.87</b>
146935	VERIZO / Verizon California	04/24/09	2	04132009	001526	PHONECOMM	48.49
						<b>VERIZO Subtotal :</b>	<b>48.49</b>
146936	VERONL / Verizon Online	04/24/09	2	44288618	001526	PHONECOMM	89.99
146936		04/24/09	2	44876380	001526	PHONECOMM	159.95
						<b>VERONL Subtotal :</b>	<b>249.94</b>
146937	VERWIR / Verizon Wireless	04/24/09	2	751939781	001526	PHONECOMM	440.54
						<b>VERWIR Subtotal :</b>	<b>440.54</b>
146938		04/24/09	2	74903221	001526	PHONECOMM	541.65
						<b>VERWIR Subtotal :</b>	<b>541.65</b>
146939		04/24/09	2	749855193	001526	PHONECOMM	190.27
						<b>VERWIR Subtotal :</b>	<b>190.27</b>
146940	VOLVOP / Volvo Penta of the Americas, Inc.	04/24/09	2	247943	001526	BOATMAINT	182.43
146940		04/24/09	2	250731	001526	BOATMAINT	33.23
146940		04/24/09	2	566471	001526	BOATMAINT	-58.80
						<b>VOLVOP Subtotal :</b>	<b>156.86</b>
146941	WASTE / San Bernardino County	04/24/09	2	41109	001526	FACILMAINT	23.54
						<b>WASTE Subtotal :</b>	<b>23.54</b>
146942	WAXIE / WAXIE	04/24/09	2	71227457	001526	OSHASUPLES	273.56
						<b>WAXIE Subtotal :</b>	<b>273.56</b>
146943	XEROX / Xerox Corporation	04/24/09	2	39911052	001526	COPIER	913.25
						<b>XEROX Subtotal :</b>	<b>913.25</b>
146944	ZEP / ZEP SALES AND SERVICE	04/24/09	2	53327361	001526	SSRELIEFS	784.15
						<b>ZEP Subtotal :</b>	<b>784.15</b>
146945	DIRECT / DirectSIGNS	04/27/09	2	9550	001531	MARSHMITIG	97.88
						<b>DIRECT Subtotal :</b>	<b>97.88</b>
146946	DOUCET / Kathie Doucette	04/27/09	2	04262009	001531	PERMIT	45.00
						<b>DOUCET Subtotal :</b>	<b>45.00</b>
146947	RISKSC / Risk Sciences	04/27/09	2	BBLMP09-2	001531	LMP	4825.95
						<b>RISKSC Subtotal :</b>	<b>4825.95</b>
<b>Total For Check Account: 00601-900</b>							<b>237839.85</b>

**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** *May 7, 2009*

**AGENDA ITEM:** *5C*

**SUBJECT:**

**CONSIDER APPROVAL FOR A SPECIAL EVENT PERMIT FOR THE BIG BEAR LAKE ANNUAL HOBIE CAT REGATTA SCHEDULED FOR JUNE 20 & 21, 2009**

**RECOMMENDATION:**

The General Manager, Lake Manager, Operations Supervisor, and the Operations Committee (Directors Suhay and Murphy) recommend approval of this annual event.

**DISCUSSION/FINDINGS:**

Mr. William Kanayan has submitted a Special Event Permit application for the 2009 Big Bear Lake Hobie Cat Regatta sailing race on Big Bear Lake to be held June 20 and 21, 2009. The staging area will be at Fawn Harbor Marina and all vessels will be inspected for Quagga Mussels by Fawn Harbor Inspectors, and sent to Public Launch Ramps for decontamination if necessary. Lake Patrol Services will be provided, based on discretion of the Lake Patrol Officer, with a minimum of a 1 hour \$110 charge. All boating participants will pay the established boat permit fees.

The applicant will be required to submit the \$100 application fee, the \$500 refundable deposit for the event, and shall comply with all requirements outlined in the permit. This is a popular annual event on the Lake and approval is recommended.

**OTHER AGENCY INVOLVEMENT:** None

**FINANCING:** None

Submitted by: Scott Heule, General Manager





# Big Bear Municipal Water District

## Lake Management

### Board of Directors

Todd Murphy – Division 1  
Paula Fashempour – Division 2  
Skip Suhay – Division 3  
John Eminger – Division 4  
Vince Smith – Division 5

## SPECIAL EVENT PERMIT FOR BIG BEAR LAKE

As of 2009 Big Bear Municipal Water District (hereinafter "District") grants a Special Event Permit to (hereinafter "Permittee") as follows:

### Section 1. Event Described

Permittee may conduct only the event described on Exhibit "A", attached hereto and hereby incorporated by this reference. Permittee shall comply with laws, rules and regulations applicable to the event.

### Section 2. Fees and Deposits

Within 30 days before the event: the Permittee shall pay the District \$100.00 to cover the cost of processing this Permit, and the Permittee shall deposit \$500.00 with the District to cover the cost of clean-up and other added expenses incurred by the District if Permittee fails to comply with this Permit. The part of the deposit, if any, not used by the District shall be refunded to the Permittee within 30 days after the event. The attached Fee Schedule (Exhibit "B") details rates for special services.

### Section 3. Indemnification

A. Permittee shall indemnify and hold harmless and defend District, its officers, agents, employees and volunteers from and against: cost, liability and damages, including attorney's fees and litigation costs, arising out of any act or omission to, including any negligent act, or omission to act, by Permittee, its officers, agents, employees or volunteers arising out of activities permitted herein.

B. Permittee shall reimburse District and its directors, officers, employees, agents and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

### Section 4. Insurance

A. Permittee shall cause the District, its officers, agents and employees to be named as an additional or co-insurance under policies of commercial general liability insurance as broad as the following:

1. General Liability - one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2501 or insurer's equivalent endorsement provided to the District) or the general aggregate limit shall be twice the required occurrence limit.

2. The coverage shall contain no special limitations on the scope of protection afforded to the District, its officers, employees, agents and volunteers.
3. The permittee's insurance shall be primary insurance as respects the District, its officers, employees, agents and volunteers. Any insurance, pooled coverage or self-insurance maintained by the District, its officers, employees, agents and volunteers shall not contribute to it.
4. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage.
5. The permittee's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
6. Such liability insurance shall indemnify the permittee against loss from liability imposed by law upon, or assumed under contract by, the permittee for damages on account of such bodily injury (including death), property damage, personal injury and completed operations and products liability.
7. Such insurance shall be provided on a policy form written by underwriters through an agency satisfactory to the District which includes a cross-liability clause, and covers bodily injury and property damage liability, blanket contractual liability and completed operations liability.
8. Any deductible or self-insured retention must be declared to and approved by the District. At the option of the District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions.
9. The insurer shall have a current A.M. Best's rating of no less than A-:VII or equivalent.

B. If applicable, the permittee shall cover or insure under the applicable laws relating to:

1. Workers' compensation insurance, all of their employees working on or about the event, regardless of whether such coverage or insurance is mandatory or merely elective under the law, and the permittee shall defend, protect and save harmless the District, its officers, employees, agents and volunteers from and against all claims, suits, and actions arising from any failure of the permittee to maintain such insurance. Before beginning work, permittee shall furnish to the District satisfactory proof that he has taken out for the period covered by the event, full compensation insurance for all persons employed directly by him in the event contemplated under this contract, has been obtained in accordance with the "Workers' Compensation and Insurance Act".
2. The permittee shall provide employer's liability insurance in the amount of, at least, \$1,000,000 per accident for bodily injury and disease.

C. Prior to execution of the contract, the permittee shall file with the District evidence of insurance from an insurer or insurers certifying to the coverage of insurance required herein. Such evidence shall include original copies of the ISO CG 2010 (endorsement form or insurer's equivalent) signed by the insurer's representative and certificate of insurance (Accord Form 25-S or equivalent). If such proof is not received 30 days prior to the event, the event may be canceled by the District's General Manager. All evidence of insurance shall be certified by a properly authorized officer, agent or qualified representative of the insurer and shall certify the names of the insured, any additional primary insurers, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, the expiration date. The insurer will give by certified mail, written notice to the District at least thirty (30) days prior to the effective date of any cancellation, lapse or material change in the policy.

Section 5. Safety Regulations

The Permittee shall conduct the event with due care for the safety and welfare of participants and spectators, and in compliance with all laws, rules and regulations of federal, state, county or local agencies asserting jurisdiction. The Permittee shall attend two meetings with District representatives prior to the event described as follows:

A. Permit compliance meeting: Permittee shall demonstrate that all permit conditions have been met.

B. Skipper's and/or Safety meeting: Event organizers and participants shall meet with District representatives to have any questions answered and to receive an update of current Lake conditions which may affect event activities.

Section 6. Conditions

The Permittee shall comply with the conditions set forth on Exhibit C attached hereto and hereby incorporated by this reference.

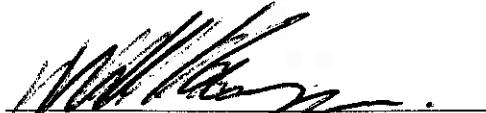
\_\_\_\_\_  
Date

\_\_\_\_\_  
General Manager

Accepted by:

1-27-09

Date

  
\_\_\_\_\_  
Permittee

## EXHIBIT A

### DESCRIPTION OF EVENT

1. **Name of Event:** Big Bear Lake Hobie Cat Regatta
2. **Location:** Big Bear Lake, CA – to be staged at Captain John's Landing in Fawnskin
3. **Date (s):** June 20 and 21, 2009
4. **Describe Event:** this will be a Hobie Cat Sailboat Race (Regatta)
5. **Estimated Number of Participants:** Our estimate is 30 small Sailboats, comprising of approximately 80 people and another 10 personnel for staffing for a total of 90 people.
6. **Estimated Number of Spectators:** we do not expect spectators other than the personnel for staffing.
7. **Method of Limiting Attendance:** All attendance will be done on a pre-registration basis.
8. **Method of Trash Collection & Disposal:** Trash collection shall be done by all sailors and campers on a personal basis. Disposal shall be in authorized collection points within the campground, with a clean-up committee after the event provided by Fleet 434 of Lake Arrowhead, CA to insure the site is left in perfect order.
9. **Method of First Aid Services:** First Aid Services shall be provided by Fleet 434 of Lake Arrowhead, CA at Regatta Headquarters within Serrano Campground and at Race Headquarters at Captain John's Landing.
10. **Proposed Security Services:** Security shall be provided by Fleet 434 of Lake Arrowhead, CA.
11. **Proposed Fire Protection Services:** Fire Protection Services shall be on an individual basis by each of the attendees with the facilities provided by Serrano Campground.
12. **Proposed Sanitation Facilities:** Sanitation facilities within Serrano Campground shall be used.
13. **Parking Arrangements:** All vehicles shall be parked in Serrano Campground. Boat Trailers shall be parked as in previous years, along the North Shore Road, clear of all traffic lanes.
14. **Name, Address & Telephone Number of Person Available Before and During Event with Authority to Control Event:** William Kanayan, PO Box 643, Rimforest, CA 92378. Daytime Phone: Office (909) 337-5428. Evenings: Res (909) 337-2699. Cell Number: (951) 317-1010.
15. **Perimeter Control, if Applicable:** Not applicable.

## EXHIBIT B

### FEE SCHEDULE

1. APPROVED SPECIAL EVENTS (except filming/photos):

Lake usage fee: Non-commercial	-0-
Commercial	\$200/event (or 5% of gross, whichever is greater)

\*Lake Patrol or work boat services (one hour minimum):

Boat with operator	\$110/hour
Each additional staff person	\$ 30/hour

Other services: actual cost

\*These fees will be deducted from the deposit where it is determined that additional Lake Patrol, weed harvesting or similar services will be necessary in the interest of health and safety.

2. GROUP SPECIAL EVENT PERMITS

A discounted boat permit fee for approved special events will be available at prevailing fees for the term of the event to those entrants not already having a boat permit. Any entrant participating for less than the full term of the event shall pay the normal daily permit fees. A minimum number of twenty-five special event boat permits shall be issued for the approved event to qualify for this special group rate. A group special event permit shall not be issued for major holidays or holiday weekends. Permittee shall be responsible for the sale of the special event boat permits. Proper remittance from the sale of these permits must be delivered to the District within three (3) days of the conclusion of the special event. Permittee shall be responsible for all permits including any missing permits. All other special event permit processing fees shall apply. Participants may upgrade the special event discounted boat permit to an annual boat permit by paying the difference between the special event permit fee and the annual permit fee. Upgrades to annual permits shall be handled at the District Administration office only.

**EXHIBIT C  
SPECIAL CONDITIONS**

**2009 MULTI-HULL REGATTA**

1. All boating participants will pay the established boat permit fees. The event organizer will sell Special Event daily boat permits through the tournament headquarters and will be responsible for any lost or missing permits.
2. The organizers shall submit the \$100 non-refundable application fee and the \$500 refundable deposit.
3. All vessels shall be inspected for Quagga Mussels or any wet equipment by Fawn Harbor Inspectors, and sent to Public Launch Ramps for decontamination if necessary.
4. Lake Patrol services will be provided, based on discretion of the Lake Patrol Officer, with a minimum of a 1 hour \$110.00 charge.

**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** *May 7, 2009*

**AGENDA ITEM:** *5D*

**SUBJECT:**

**CONSIDER APPROVAL FOR A SPECIAL EVENT PERMIT FOR THE DISCOVERY CENTER CANOE & KAYAK EDUCATIONAL TOURS FOR MAY 22 – JUNE 19, 2009**

**RECOMMENDATION:**

The General Manager, Lake Manager and the Operations Committee (Directors Suhay and Murphy) recommend approval of event.

**DISCUSSION/FINDINGS:**

The Big Bear Discovery Center will be offering canoe & kayak educational tours of Grout Bay May 22 through June 19. The participants will meet at the Grout Bay picnic area.

It is understood that the applicant is a non-profit organization and therefore the District will waive the \$100 application fee and the \$500 refundable deposit.

**OTHER AGENCY INVOLVEMENT:** None

**FINANCING:** None

Submitted by: Scott Heule, General Manager



# Big Bear Municipal Water District

## Lake Management

### Board of Directors

Todd Murphy – Division 1  
Paula Fashempour – Division 2  
Skip Suhay – Division 3  
John Eminger – Division 4  
Vince Smith – Division 5

## SPECIAL EVENT PERMIT FOR BIG BEAR LAKE

As of 2009 Big Bear Municipal Water District (hereinafter "District") grants a Special Event Permit to (hereinafter "Permittee") as follows:

### Section 1. Event Described

Permittee may conduct only the event described on Exhibit "A", attached hereto and hereby incorporated by this reference. Permittee shall comply with laws, rules and regulations applicable to the event.

### Section 2. Fees and Deposits

Within 30 days before the event: the Permittee shall pay the District \$100.00 to cover the cost of processing this Permit, and the Permittee shall deposit \$500.00 with the District to cover the cost of clean-up and other added expenses incurred by the District if Permittee fails to comply with this Permit. The part of the deposit, if any, not used by the District shall be refunded to the Permittee within 30 days after the event. The attached Fee Schedule (Exhibit "B") details rates for special services.

### Section 3. Indemnification

A. Permittee shall indemnify and hold harmless and defend District, its officers, agents, employees and volunteers from and against: cost, liability and damages, including attorney's fees and litigation costs, arising out of any act or omission to, including any negligent act, or omission to act, by Permittee, its officers, agents, employees or volunteers arising out of activities permitted herein.

B. Permittee shall reimburse District and its directors, officers, employees, agents and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

### Section 4. Insurance

A. Permittee shall cause the District, its officers, agents and employees to be named as an additional or co-insurance under policies of commercial general liability insurance as broad as the following:

1. General Liability - one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2501 or insurer's equivalent endorsement provided to the District) or the general aggregate limit shall be twice the required occurrence limit.



2. The coverage shall contain no special limitations on the scope of protection afforded to the District, its officers, employees, agents and volunteers.
3. The permittee's insurance shall be primary insurance as respects the District, its officers, employees, agents and volunteers. Any insurance, pooled coverage or self-insurance maintained by the District, its officers, employees, agents and volunteers shall not contribute to it.
4. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage.
5. The permittee's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
6. Such liability insurance shall indemnify the permittee against loss from liability imposed by law upon, or assumed under contract by, the permittee for damages on account of such bodily injury (including death), property damage, personal injury and completed operations and products liability.
7. Such insurance shall be provided on a policy form written by underwriters through an agency satisfactory to the District which includes a cross-liability clause, and covers bodily injury and property damage liability, blanket contractual liability and completed operations liability.
8. Any deductible or self-insured retention must be declared to and approved by the District. At the option of the District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions.
9. The insurer shall have a current A.M. Best's rating of no less than A-:VII or equivalent.

B. If applicable, the permittee shall cover or insure under the applicable laws relating to:

1. Workers' compensation insurance, all of their employees working on or about the event, regardless of whether such coverage or insurance is mandatory or merely elective under the law, and the permittee shall defend, protect and save harmless the District, its officers, employees, agents and volunteers from and against all claims, suits, and actions arising from any failure of the permittee to maintain such insurance. Before beginning work, permittee shall furnish to the District satisfactory proof that he has taken out for the period covered by the event, full compensation insurance for all persons employed directly by him in the event contemplated under this contract, has been obtained in accordance with the "Workers' Compensation and Insurance Act".
2. The permittee shall provide employer's liability insurance in the amount of, at least, \$1,000,000 per accident for bodily injury and disease.

C. Prior to execution of the contract, the permittee shall file with the District evidence of insurance from an insurer or insurers certifying to the coverage of insurance required herein. Such evidence shall include original copies of the ISO CG 2010 (endorsement form or insurer's equivalent) signed by the insurer's representative and certificate of insurance (Accord Form 25-S or equivalent). If such proof is not received 30 days prior to the event, the event may be canceled by the District's General Manager. All evidence of insurance shall be certified by a properly authorized officer, agent or qualified representative of the insurer and shall certify the names of the insured, any additional primary insurers, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, the expiration date. The insurer will give by certified mail, written notice to the District at least thirty (30) days prior to the effective date of any cancellation, lapse or material change in the policy.

Section 5. Safety Regulations

The Permittee shall conduct the event with due care for the safety and welfare of participants and spectators, and in compliance with all laws, rules and regulations of federal, state, county or local agencies asserting jurisdiction. The Permittee shall attend two meetings with District representatives prior to the event described as follows:

A. Permit compliance meeting: Permittee shall demonstrate that all permit conditions have been met.

B. Skipper's and/or Safety meeting: Event organizers and participants shall meet with District representatives to have any questions answered and to receive an update of current Lake conditions which may affect event activities.

Section 6. Conditions


The Permittee shall comply with the conditions set forth on Exhibit C attached hereto and hereby incorporated by this reference.

\_\_\_\_\_  
Date

\_\_\_\_\_  
General Manager

Accepted by:

5-1-09  
Date

  
Permittee  
Director

## EXHIBIT A

### DESCRIPTION OF EVENT

1. Name of Event: Discovery Center Canoe + Kayak Educational Tours
2. Location: GROUT BAY PICNIC AREA ~~AD~~
3. Date(s): 5/22/09 through ~~9/30/09~~ <sup>10</sup> 6/19/09
4. Describe Event: Educational Tours of GROUT BAY
5. Estimated Number of Participants: 500
6. Estimated Number of Spectators:  $\emptyset$
7. Method of Limiting Attendance: RESERVATIONS ONLY - Limited Number
8. Method of Trash Collection and Disposal: PACK-IN/PACK-OUT disposed of AT the Discovery Center
9. Proposed First-Aid Services: Guides are trained in First Aid + C.P.R. CARRY First Aid Kits
10. Proposed Security Services: NONE - Guides provide security
11. Proposed Fire Protection Services: NONE - Covered by U.S.F.S.
12. Proposed Sanitation Facilities: NONE
13. Parking Arrangements: IN PICNIC AREA PARKING lot
14. Name, Address and Telephone Number of Person Available Before and During Event with Authority to Control Event: STACY GORIN, cell phone (530) 559-4210
15. Perimeter control, if applicable: N/A

## EXHIBIT B

### FEE SCHEDULE

1. APPROVED SPECIAL EVENTS (except filming/photos):

Lake usage fee: Non-commercial	-0-
Commercial	\$200/event (or 5% of gross, whichever is greater)

\*Lake Patrol or work boat services (one hour minimum):

Boat with operator	\$110/hour
Each additional staff person	\$ 30/hour

Other services: actual cost

\*These fees will be deducted from the deposit where it is determined that additional Lake Patrol, weed harvesting or similar services will be necessary in the interest of health and safety.

2. GROUP SPECIAL EVENT PERMITS

A discounted boat permit fee for approved special events will be available at prevailing fees for the term of the event to those entrants not already having a boat permit. Any entrant participating for less than the full term of the event shall pay the normal daily permit fees. A minimum number of twenty-five special event boat permits shall be issued for the approved event to qualify for this special group rate. A group special event permit shall not be issued for major holidays or holiday weekends. Permittee shall be responsible for the sale of the special event boat permits. Proper remittance from the sale of these permits must be delivered to the District within three (3) days of the conclusion of the special event. Permittee shall be responsible for all permits including any missing permits. All other special event permit processing fees shall apply. Participants may upgrade the special event discounted boat permit to an annual boat permit by paying the difference between the special event permit fee and the annual permit fee. Upgrades to annual permits shall be handled at the District Administration office only.

**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** *May 7, 2009*

**AGENDA ITEM:** *7B*

**SUBJECT:**

**CONSIDER THE SELECTION OF TODD MURPHY FOR ALTERNATE SPECIAL DISTRICT MEMBER OF LAFCO**

**RECOMMENDATION:**

The General Manager and the Executive Committee (Directors Murphy and Fashempour) recommend approval of this measure.

**DISCUSSION/FINDINGS:**

The District has received a ballot measure from the Local Agency Formation Commission (LAFCO) for the selection of an Alternate Special District member. The instructions for the election and the candidate statements for each candidate are attached. At the meeting of April 2, 2009, the nomination of President Murphy for this position was approved. The District may vote for only one candidate and the Executive Committee is recommending that the Board vote to elect President Todd Murphy.

**OTHER AGENCY INVOLVEMENT:** LAFCO

**FINANCING:** None

Submitted by: Scott Heule, General Manager



# LOCAL AGENCY FORMATION COMMISSION

215 North "D" Street, Suite 204 • San Bernardino, CA 92415-0490

(909) 383-9900 • Fax (909) 383-9901

E-mail: [lafco@lafco.sbcounty.gov](mailto:lafco@lafco.sbcounty.gov) • [www.sbclafco.org](http://www.sbclafco.org)

Established by the State of California to serve the Citizens, Cities, Special Districts and the County of San Bernardino

## COMMISSIONERS

PAUL BIANE  
Board of Supervisors

KIMBERLY COX  
Special District

JAMES V. CURATALO  
Special District

LARRY McCALLON  
City Member

BRAD MITZELFELT, Vice Chair  
Board of Supervisors

MARK NUAIMI, Chair  
City Member

RICHARD P. PEARSON  
Public Member

## ALTERNATES

JIM BAGLEY  
Public Member

*Vacant*  
Special District

NEIL DERRY  
Board of Supervisors

DIANE WILLIAMS  
City Member

## STAFF

KATHLEEN ROLLINGS-McDONALD  
Executive Officer

SAMUEL MARTINEZ  
Senior LAFCO Analyst

MICHAEL TUERPE  
LAFCO Analyst

ANNA M. RAEF  
Clerk to the Commission

ANGELA M. SCHELL  
Deputy Clerk to the Commission

REBECCA LOWERY  
Deputy Clerk to the Commission

## LEGAL COUNSEL

CLARK H. ALSOP

April 13, 2009

**TO: Presidents of the Boards of Directors of the Independent Special Districts in San Bernardino County**

**SUBJECT: Special Districts Election for Alternate LAFCO Member**

By distribution of this memorandum, the official voting process for the Alternate Special District Member of the Local Agency Formation Commission shall commence. Enclosed is the ballot for the selection of this position. Pursuant to the provisions of Government Code Section 56332, the voting period will be for 32 days, commencing as of today's date and ending on **May 15, 2009**. The voting instructions for this selection are as follows:

1. Each District may vote for one candidate only. The vote shall be cast as directed by the Board of Directors of the District through consideration at a Board Hearing and a roll call vote. A copy of the information provided by each of the candidates is enclosed for your information.
2. The signed original ballot, with the name of each voting Board Member outlined, must be received in the LAFCO office by 5:00 p.m. on **May 15, 2009**. If a faxed copy of the ballot is provided by the May 15 deadline, the original signed copy must be received by 5:00 p.m. on **May 22, 2009**, or the ballot will be declared invalid.
3. Twenty-six (26) ballots are required to be received for selection of the Special District Member position. The election will require that a candidate receive 14 votes for selection. Otherwise, the top two candidates will go to a run-off election.

The completed ballot is to be mailed to:

Kathleen Rollings-McDonald, Executive Officer  
Local Agency Formation Commission  
215 N. D Street, Suite 204  
San Bernardino, CA 92415

If you are faxing a copy of the ballot, the LAFCO fax number is (909) 383-9901. As outlined in Item #2 above, if the ballot is faxed to the LAFCO office, the original signed copy of the ballot will need to be mailed to the above address and received by 5:00 p.m. on May 22, 2009 to be considered in the election.

Please let me know if you have any questions concerning this selection process. You may contact me at the address listed above, by e-mail at [lafco@lafco.sbcounty.gov](mailto:lafco@lafco.sbcounty.gov), or by phone at (909) 383-9900.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathleen Rollings-McDonald". The signature is written in a cursive, flowing style.

KATHLEEN ROLLINGS-McDONALD  
Executive Officer

KRM/amr  
Attachments



# Big Bear Municipal Water District

---

## Lake Management

### Board of Directors

Todd Murphy - Division 1  
Paula Fashempour - Division 2  
Skip Suhay - Division 3  
John Eminger - Division 4  
Vince Smith - Division 5

April 15, 2009

Apple Valley Heights CWD  
9429 Cerra Vista Street  
Apple Valley, CA 92308

Dear President and Members of the Board:

On behalf of the Big Bear Municipal Water District, I am asking for your support of Director Todd Murphy who has been nominated for the position of Alternate Special District Member for the County of San Bernardino Local Agency Formation Commission (LAFCO).

Director Murphy has actively served on the Board of Directors of Big Bear Municipal Water District (MWD) since his election in 2006 and now is serving as President of the Board. He has also represented MWD as ACWA/JPIA representative and served on many of the MWD special committees such as Budget & Finance, Executive, Operations, and Water/Watermaster.

Director Murphy's experience as Manager of the Orange County Transportation Authority and Council Member/Mayor of Yorba Linda provides him with unique insight on assuring government effectiveness and efficiency.

I know Todd to be very active and well respected in the Big Bear community having served on several other boards and also having been the recipient of many merit awards. I urge you to vote for Director Murphy for Alternate Special District Member of LAFCO. If you have any questions please feel free to contact me directly at (909) 841-0219 or e-mail me at [pdfash@aol.com](mailto:pdfash@aol.com).

Respectfully,

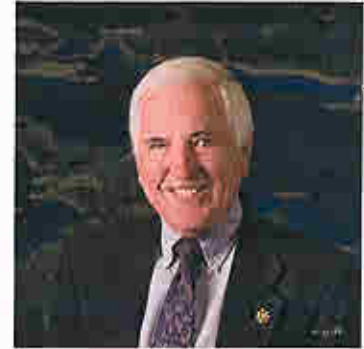
*Paula Fashempour*

Paula Fashempour  
Vice President of the Board of Directors



**TODD MURPHY**  
**For**  
**ALTERNATE SPECIAL DISTRICT MEMBER OF LAFCO**

My name is Todd Murphy, Director and current President of the Board of Directors of Big Bear Municipal Water District (MWD). I am proud to announce that I am running for the position of LAFCO's Alternate Special District Member and I am seeking your support and your vote.



**BACKGROUND & EXPERIENCE:**

I have served on the Board of Directors for Big Bear Municipal Water District since January 2007 and as President since January 2009. I am currently serving as Chairman of County Service Area 53B and I have also served as chairman and Board Member of MARTA (Mountain Area Regional Transit Authority). I have worked as manager for the Orange County Transportation Authority, manager for Rockwell International, as a 6<sup>th</sup> grade math and science teacher for Placentia Yorba Linda School District, and also served as Mayor and Councilman for the City of Yorba Linda.

I have lived full time in the Big Bear Valley for over 13 years. The following is a list of some of my community involvements and achievements:

- Founder – Southern California Environmental Education and Leadership Foundation
- Founder – OCTA Scholarship Foundation
- Board Member – San Bernardino National Forest Association
- Founder – Big Bear Discovery Center Leadership Council
- Board Member/Past President – North Shore Improvement Association
- Yorba Linda Man of the Year
- Recipient – YMCA Arch Raitt Award - 1978
- Recipient – YMCA Community Service Award - 1978
- Recipient – Fairmont PTO Service Award - 1978
- Recipient – Girl Scouts Gold Key Award - 1983
- Recipient – Boy Scouts Order of Merit - 1969
- Recipient – Boy Scouts Portola Award – 1984
- Little League Manager – 1979 – 1983

I am honored to be included in the list of candidates for Alternate Special District Member of LAFCO. I would consider it a privilege to represent the Special Districts of San Bernardino County and thank you for your consideration.

  
Todd Murphy

**CHERYL KARNS AVENT**  
**FOR**  
**ALTERNATE SPECIAL DISTRICTS MEMBER OF LAFCO**

I would like to introduce myself, Cheryl Karns Avent, current Vice-President of the Inland Empire Resource Conservation District (IERCD). I am writing to ask for your vote and support for the position of LAFCO's Alternate Special District Member.



**BACKGROUND:**

I am a retired Public Relations Manager for Southern California Edison. Throughout my career I had the opportunity to work closely with local governments, ranging from water and conservation districts to cities and counties. I understand the importance of the decisions that these front line entities make on a daily basis, and how decisions made today impact the future for generations to come.

**EXPERIENCE:**

I have had the privilege for the past eight years of serving on the Board of Directors for IERCD. The first two years I served as Secretary-Treasurer for Inland Empire West RCD. It has been rewarding during these last four years to be a part of a successful transition, where LAFCO combined two resource conservation districts, East and West, into one district that serves approximately 27 cities and communities in San Bernardino County. The district is comprised of approximately 850,000 acres and spans from the Los Angeles County line to Big Bear in the San Bernardino Mountains. Recently I had the honor of being re-appointed to this position for another four year term.

I have lived in the west end of the Inland Empire all my life. The following is a brief list of some my community involvements and achievements:

- Upland YMCA- Board member
- Upland Council Advisory – Past Committee member
- Chino Valley Chamber of Commerce Former Board Member
- Montclair Chamber of Commerce Former Board Member
- Ontario and Upland Chamber of Commerce-Former Vice President
- Upland Chamber of Commerce -Former President
- San Antonio Community Hospital Foundation-Former Secretary
- Baldy View Public Private Coalition (Clout)-Former Chairwomen and Treasurer
- Congressional Woman of Achievement Award
- 63<sup>rd</sup> Assembly District Leader Award 1999
- 1999 Woman of Distinction for the Inland Empire

I have always considered it an honor and a privilege to serve my community. I hope you will honor me with your vote as Alternate Special Districts Member for LAFCO. If elected I will proudly represent the 51 Special Districts in our county.

Thank you for your consideration,



Cheryl Karns Avent



PO Box 3347, 777 Cottonwood Drive, Crestline, CA 92325-3347  
Telephone: (909) 338-1727 <> FAX: (909) 338-4080

April 1, 2009

Ms. Kathleen Rollings-McDonald  
Executive Officer  
Local Agency Formation Commission  
215 North D St, Suite 204  
San Bernardino, CA 92415

RECEIVED  
APR 10 2009  
LAFCO  
San Bernardino County

Dear Ms. Rollings-McDonald:

I am pleased to accept the nomination of the Crestline Village Water District to serve as a Commission Alternate Special Districts member.

I hope to serve LAFCO with a strong voice and advocacy not only for the business and interests of the independent special district specifically, but also for the perspective and views of our special San Bernardino mountain areas, in general.

As an Alternate, I will be committed to staying informed of the issues that come before the Commission and will always be prepared to vote responsibly when it may be required.

My early 25 year career was supporting and consulting in the management of large scale information systems which honed my problem solving and analytical skills. For many years now, I have used these skills as a private citizen, to extensively participate in many of our County planning processes (including the recent General Plan Update) and LAFCO decisions. I regularly attend board meetings of multiple agencies. All of which has given me a perhaps unusual education in Special District issues. As a district board member I am eager to now contribute to County planning on behalf of Special Districts as an active member of LAFCO itself.

I strive for excellence and will always act and represent Special Districts fairly, thoughtfully and well.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Farrell".

Steven Farrell  
Board Member  
Crestline Village Water District

## **BIG RIVER COMMUNITY SERVICES DISTRICT**

150351 Del Rey Drive  
P. O. Box 2376  
Big River, Calif. 92242-2376  
Phone: (760) 665-8454  
Fax #: (760) 665-5554  
E-Mail: csdboard@yahoo.com

March 26, 2009

Special District Members:

My name is Robyn Gaffney and I would like to be considered for the Alternate Special District Member vacancy on the San Bernardino County Local Agency Formation Commission (LAFCO).

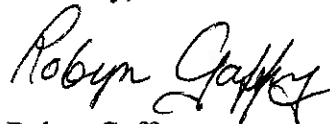
I was appointed to the Big River Community Services Board in February, 2003 to fill the Park Director vacancy. This position required monitoring park activities and employees. I was officially elected to the Board in November, 2003 and served a five year term. During this term I filled the position of Architecture Director which required reviewing and approving Plot Plans for new construction in the Big River community. This position was also responsible for reviewing complaints submitted by Big River residents against property owners that had let their lots fall into disarray. This resulted in implementing Big River Beautification week which involved setting up special areas for large items to be gathered for disposal and to help the elderly keep their properties clean. During this time I also chaired an Ad Hoc committee to write a Records Retention policy that was required by our auditor. This involved follow-up with community volunteers to implement the policy. In November, 2008 I was re-elected for a four year term and now serve as Vice-President of the Board.

I have been a member of the Big River community since 1997. In 2000 I participated in the Census activity for Big River and surrounding communities serving as a Crew Leader. I served as a Big River polling place volunteer for the 2004 presidential election. I am currently a member of the Big River Garden Club which raises money for scholarships for Big River students.

I am very involved in the community and play an active role in helping the other Board members with Big River Park activities.

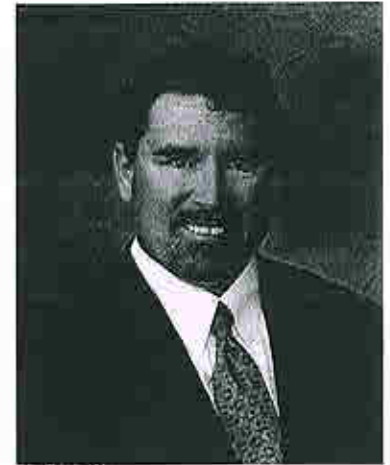
I would like to expand my involvement in Special District activities and feel this can be accomplished through LAFCO.

Sincerely,



Robyn Gaffney

**Oscar Gonzalez**  
**For Alternate Special District Voting Member for LAFCO**



**Dear Special District Members:**

My name is Oscar Gonzalez and I am seeking the position of the Alternate Special District Voting Member for the Local Agency Formation Commission (LAFCO). My professional experience and my commitment to serve my community is what urged me to seek an elected position with a local public agency. In November 2008 I was elected to serve on the Cucamonga Valley Water District (CVWD) board of directors. I am proud to serve in an organization that is the model of special district governance and the benefits it provides local citizenry.

My experience at CVWD has prompted me to take a more active role in special district governance issues throughout San Bernardino County. As the Alternate Voting Member I will work to ensure the integrity and scope of special district governance is preserved and effective not just for special district organizations, but for the constituents that we serve. I will constructively engage with representatives from the county, cities and other special districts to participate in consensus building, diversity, and policy development that benefit all special districts.

In my current capacity on the CVWD board of directors, I also serve on the Finance Committee, as well as on the Fontana Union Water Company board of directors. I also serve as a director on the Frontier Project Foundation, a non-profit corporation formed by the CVWD to construct and manage a 14,000 square foot LEED® Platinum demonstration facility designed to educate the public about sustainable building practices and products.

Professionally, I have over 20 years of experience in the water and wastewater engineering industry. I have been involved in the planning, design, construction engineering, and operations, for domestic water, recycled water, wastewater, and storm water facilities. I worked for over 10 years at the Los Angeles County Sanitation District and over 10 years in private consulting including District Engineer at Golden State Water Company. I am a Registered Professional Civil Engineer with the State of California. I earned my Bachelor of Science degree in Mechanical Engineering from California State University, Los Angeles and a Master of Science degree from California State Polytechnic University in Environmental Engineering.

My work experience and my commitment to quality representation to the communities I serve provide me an excellent foundation as your Alternate Special District Member. I will serve you and the LAFCO organization to the best of my ability and for the betterment of *all* special districts. **Thank you in advance for your support!**

*Oscar Gonzalez*  
*Director*

## Significant Positions Held by John Longville

- Trustee, San Bernardino Community College District Dec. 2008 – present
- Director, San Bernardino Valley Water Conservation District Oct. 2007 – present
- Commissioner, California Medical Assistance Commission Apr. 2007 – Mar. 2008
- Political Science Instructor, San Bernardino Valley College May 2005 – Dec. 2008
- taught American and Calif. govt., community leadership, and group leadership
- Member, California State Assembly Dec. 1998 – Nov. 2004
- authored 32 bills signed into law by Governors Davis and Schwarzenegger (including the first bill any Assembly member got passed in 1999, despite my freshman status at the time) and one constitutional amendment adopted by Calif. voters in Nov. 2002
  - chaired Local Government Committee for two years, during which I achieved passage of legislation returning part of the money stolen from local government via the Educational Revenue Augmentation Fund — the only two years that any ERAF funds were repaid
- Mayor, City of Rialto Aug. 1987 – Nov. 1998
- during this time, and during my prior seven years on the city council, served on numerous regional boards and commissions, including Omnitrans (18 yrs.), San Bernardino Associated Governments (18 yrs.), and SCAG's Transportation and Utilities Committee, Executive Committee, and Regional Council
  - President, Southern California Association of Governments 1992 – 1993
  - coauthor, SCAG bylaws revision which created Regional Council
  - founding board member, Southern California Regional Rail Authority 1992 – 1998
  - founding board member and five-term president, Mobile Source Air Pollution Reduction Review Committee (MSRC) 1991 – 1998
- Councilmember, City of Rialto Oct. 1978 – Nov. 1984 & Nov. 1986 – Aug. 1987
- President, San Bernardino Associated Governments (SANBAG) 1982 – 1983
  - founding member (in 1979), board member, and president (1997-98), Local Government Commission (now independent LGC, Inc.)
  - alternate city member, San Bernardino County LAFC (early 1980s)
- Congressional Press Secretary & Legislative Assistant Dec. 1968 – Dec. 1979

Throughout these years I also have served on the boards and as an officer of many civic and charitable organizations, including the Rialto Chamber of Commerce, United Way, Kiwanis, League of Women Voters, Inland AIDS Project, American Cancer Society, and Option House (child/spouse-abuse shelter).

Lupton



# HESPERIA

Recreation & Park District

... Serving the Community Since 1957

Post Office Box 401055 • Hesperia, California 92340-1055 • (760) 244-5488

March 12, 2009

RECEIVED  
MAR 17 2009

LAFCO  
San Bernardino County

Local Agency Formation Commission  
215 North "D" Street, Suite 204  
San Bernardino, CA 92415-0490

Attention Special Districts Selection Committee

The Hesperia Recreation and Park District would like to nominate Mr. Richard Lupton for the Alternate Special District Member position held by James Curatalo. Mr. Lupton is an elected member of the Board of Directors for the Hesperia Recreation and Park District.

The following is a brief Bio on Mr. Lupton:

- Hesperia Resident for since 1976
- Hesperia Recreation and Park District Board Member since 1994
- Employed by the Hesperia Fire Department from 1977 to 1996
- Member of Hesperia Kiwanis since 1996
- President of Hesperia Kiwanis for 2 years
- Hesperia Tri-Agency Committee for 6 years
- Member of the Board for the Association of the San Bernardino County Special Districts since 2004

Enclosed is the completed Nomination for Alternate Special District Member, Member of the Local Agency Formation Commission Form nominating Richard Lupton to serve on the Local Agency Formation Commission.

Sincerely,

HESPERIA RECREATION AND PARK DISTRICT

Rachel Thomas  
Administrative Operations Manager

## RESUME

### Todd Murphy

1068 Fawnskin Drive, Fawnskin, CA 92333

[toddkathymurphy@hotmail.com](mailto:toddkathymurphy@hotmail.com)

909-866-5784

### Experience

- 2006 – Present      Big Bear Municipal Water District – Board of Directors  
Elected director from District 1. Responsible for the overall management of Big Bear Lake and the dam. Serving as President of the Board, 2009.
- 1997 – Present      CSA 53B – Commissioner  
Present Chair that advises on sewer fire issues in Fawnskin
- 1996 – 2004        MARTA – Board of Director  
Chairman and Board Member of the Mountain Transit system
- 1988 – 2001        Orange County Transportation Authority - Manager  
Managed the bus operations with 1300 employees and a budget of over \$100,000,000. Also managed various other departments including Marketing, General Services, Public Outreach, and Special Projects
- 1986 – 1988        Rockwell International – Manager  
Managed Small Business and Ethics Department
- 1974 – 1986        Placentia Yorba Linda School District – Teacher  
Taught sixth grade math and science
- 1980 – 1988        City of Yorba Linda – Mayor/Councilman  
Served as Mayor and Councilman for the citizens of Yorba Linda. Represented Yorba Linda on the O.C. Sanitation District and Chairman of District 15. Served as Chairman of the Santa Ana Flood Protection Agency
- 1967 – 1970        North Orange County YMCA – Director  
Served as Youth and Camp Director
- 1964 – 1967        United States Army

### Education

- |                     |                                    |                         |
|---------------------|------------------------------------|-------------------------|
| Bachelor of Science | San Jose State University – 1967   | Business Management     |
| Teaching Credential | California State University – 1973 | Elementary Education    |
| Masters of Art      | Redlands University – 1978         | Environmental Education |



## **Community Involvement**

Founder – Southern California Environmental Education and Leadership Foundation

Founder – OCTA Scholarship Foundation

Board Member – San Bernardino National Forest Association

Founder – Big Bear Discovery Center Leadership Council

Board Member/Past President – North Shore Improvement Association

Yorba Linda Man of the Year

Recipient – YMCA Arch Raitt Award - 1978

Recipient – YMCA Community Service Award - 1978

Recipient – Fairmont PTO Service Award - 1978

Recipient – Girl Scouts Gold Key Award - 1983

Recipient – Boy Scouts Order of Merit - 1969

Recipient – Boy Scouts Portola Award – 1984

Little League Manager – 1979 – 1983

**SERGEANT JEFF NEWSOME**

*1040 Pinon Lane  
Big Bear City, CA 92314*

**Local Agency Formation Commission for San Bernardino  
County**

215 North D Street, Suite 204  
San Bernardino, CA 92415-0490



Dear LAFCO Member Agency Representative:

My experience as a cold war era submarine crewman in the US Navy and California National Guard Tank Commander, twenty-two year veteran of police work for the State's largest law enforcement agency, Big Bear City Community Services District Director and my service to my brother and sister officers as a California Association of Highway Patrolmen Supervisor's Representative has taught me the significance of public service. Now, I look forward to the challenge of serving the citizens of San Bernardino County as a LAFCO Alternate Member, and the opportunity to continue that pattern of service.

As a peace officer with law enforcement experience throughout Southern California, I have seen first hand what ill conceived jurisdictional limits can do to day to day and long range operations for emergency service and other government functions. As a locally elected official, I understand the importance of assuring that local, state and federal entities work together in the public interest. I am proud of the work I have done on behalf of the citizens of our great state, and I look forward to working at LAFCO, an agency formed to protect the citizens in our expanding communities and promote the greater good for all stakeholders.

I hope you will consider this letter and the attached resume, and honor me with your vote. I assure you I will continue the tradition of excellence and public commitment begun in 1963, when LAFCO was formed. If I can answer any questions you may have regarding my plans, do not hesitate to contact me via mail, phone at (909) 936-9427, or at my e-mail address, [Teamnewsome@charter.net](mailto:Teamnewsome@charter.net).

Respectfully,

Sergeant Jeff Newsome, MBA, Big Bear City  
Community Services District Director



**Attachments**

**Resume, Jeffrey M. Newsome**

**WORK HISTORY**

**December 2, 2001 to Present**

*Director/President, Big Bear City Community Services District, and Board Member, Big Bear Area Regional Waste Water Agency*

**October 31, 1997 to Present**

*California Highway Patrol Sergeant*

**September 10, 1995 to June 15, 2000**

*San Bernardino Valley College Extended Basic Law Enforcement Academy instructor.*

**January 08, 1987 to October 31, 1997**

*State Traffic Officer/ Officer.*

**August 01, 1986 to January 08, 1987**

*California Highway Patrol, State Traffic Cadet.*

**January 15, 1986 to December 08, 1986**

*California Army National Guard, 185th Armored Battalion. Sergeant.*

*Duty as tank commander.*

**March 22, 1983 to November 30, 1985**

*US Navy, Unmanned Vehicle Detachment, NAS North Island, San Diego, Ca.*

*Petty Officer Third Class (E-4) and Petty Officer Second Class (E-5).*

**1981 to 1983**

*US Navy, USS James Madison SSBN 627, Charleston, S.C.*

*Petty Officer Third Class (E-4), submarine qualified crewman, sonar operator, and sonar supervisor.*

**1979 to 1981**

*US Navy, various training commands.*

*Seaman Recruit (E-1) to Petty officer Third Class (E-4).*

**EDUCATION**

- California Coast University, January, 2008, Master of Arts Degree in Business Administration.
- California Coast University, November, 2002, Bachelor of Arts Degree in Business Administration.
- California Highway Patrol First Line Supervisors Academy and HazMat Incident Commander, 1997.
- Intermediate and advanced POST certificate 1996.
- Supplemental courses at the California Highway Patrol Academy
- California Highway Patrol Academy, graduated January 08, 1987.
- Chapman College, Orange, CA, Associate of Arts Degree, November, 1986.
- USN, Basic training, Sub school, miscellaneous electronic and sonar schools, 1979 to 1981.

**AWARDS**

- 5<sup>th</sup> Mothers Against Drunk Driving (MADD) Award, November 21, 1997.
- 2<sup>nd</sup> 10851 Award (for vehicle theft apprehension), January, 1997.
- Master Marksman Award (pistol), May, 1989.
- Honorable Discharge, California Army National Guard, December 08, 1986.
- Honorable Discharge, USN, October 31, 1985.
- Deep Submergence Award, May 11, 1984.
- Good Conduct Award, October 31, 1983.
- Presidential Unit Citation, KAL 007 Operation, December 1983.
- Combat Deterrent Patrol Award, January, 1983.
- Submarine Qualification Award (Dolphins), June 28, 1982.

**CIVIC ORGANIZATIONS**

- Big Bear High School Football Coach
- Dawnbuster's Rotary International of Big Bear Lake
- BPOE (Elks) of Big Bear Lake



## Robert W. Smith

Candidate

ALTERNATE SPECIAL DISTRICTS MEMBER OF LAFCO

*"He has proven experience and a strong public service background to get the job done"*

Brad Mitzelfelt-LAFCO Vice-Chair

P.O. Box 1209, Yermo, CA 92398-1209 Ph: (760) 508-0607 (c)

Email: [bobsmith@san.rr.com](mailto:bobsmith@san.rr.com)

Website: <http://electbobsmith.com>

- 27 years with the San Bernardino County Sheriff's Department
  - Deputy / Detective / Watch Commander
  - Numerous committees and Boards
- 7 years with San Bernardino County Board of Supervisors
  - Field Representative / Sr. Field Representative / District Director
  - Numerous committees and Boards
    - Morongo Transit Authority
    - Victorville Economic Development
    - Victorville Transit Authority
    - Barstow Police Chief Advisory Board
- 2 years with California State Assembly
  - Field Representative / Sr. Field Representative
  - Specialized Training through California Assembly Capitol Institute:
    - Legislative Services
    - Field Representation
    - Constituent Casework
    - Legislative Process
    - Bill Tracking
    - Budget Process
- Currently: Retired?
- Currently: President of the Yermo Community Service Board
- Currently: Assistant Fire Chief for Yermo / Calico Fire Department.
- Currently: Rotarian - Rotary Club of Barstow
- Currently: Appointed by President Bush to the Selective Service Board at the recommendation of Governor Schwarzenegger for 20 year commitment.
- Currently: Arrowhead Credit Union Advisory Board.
- Currently: Serving on two School Boards as Board President
  - Summit Leadership Academy High Desert
  - Lucerne Valley Career Academy
- Currently: Lt. Col – United States Air Force Auxiliary, Civil Air Patrol
  - Pilot and Commander of California State Legislative Squadron.
- Currently: San Bernardino County Superintendent of School Advisory Board.
- Currently: Board of Directors for PAL (Police Activities League)
- Currently: Board of Directors for Barstow Boys and Girls Club
- Past recipient of the "Officer of the Year" Law Enforcement Award by Optimist International.
- Past President of the United States Air Smuggling Investigator Association
- Past Board of Directors for One 2 One Mentors, Inc.

### ENDORSEMENT BY LAFCO MEMBERS & SPECIAL DISTRICTS

- Brad Mitzelfelt  
LAFCO VICE CHAIR
- Kimberly Cox  
LAFCO SPECIAL DIST  
COMMISSIONER
- Larry McCallon  
LAFCO  
COMMISSIONER
- Jim Ventura  
Mojave Water Agency
- Doug Shumway  
Mojave Water Agency
- Paul A. Courtney  
Barstow Fire Protection
- Chuck Bell  
Mojave Desert RCD
- Rex Gutierrez  
Rancho Cucamonga  
Fire
- Craig Schneider  
Helendale CSD
- Ken Anderson  
Phelan-Pinion Hill CSD
- Art Bishop  
Mojave Water Agency
- Daryl Schendel  
Barstow Heights CSD
- Tim Silva  
Odessa Water CSD
- Pete Lounsbury  
Mojave Desert RCD
- James Keoshkerian  
Helendale CSD
- Sandy Haas  
Helendale CSD
- Bob Dunn  
Yucca Valley Airport

PARTIAL  
ENDORSEMENT LIST

UNANIMOUSLY  
NOMINATED  
BY:

- YERMO CSD
- NEWBERRY  
SPRINGS CSD
- MOJAVE WATER  
AGENCY
- BARSTOW  
CEMETERY CSD



**Mojave  
Water  
Agency**

22450 Headquarters Drive ♦ Apple Valley, California 92307  
Phone (760) 946-7000 ♦ Fax (760) 240-2642 ♦ [www.mojavewater.org](http://www.mojavewater.org)

April 09, 2009

Dear President and Board Directors,

I am a Special Districts LAFCO Commissioner and your representative to the Local Agency Formation Commission (LAFCO) for San Bernardino County. I am requesting your vote to elect Robert W. Smith as a Special Districts LAFCO Alternate.

I am strongly urging you to give him your support because I am confident that he will be strongly dedicated to accomplishing the responsibilities of the job with the highest degree of devotion. I have watched his commitment in many different roles and I know that he will excel in accomplishing the necessary goals for this position.

Robert W. Smith will serve you well and be a very positive influence on our team. Thank you in advance for your generous support.

Sincerely,

Kimberly Cox  
Vice-President  
Board of Directors