

NOTE: If you wish to address the MWD Board of Directors during discussion of an agenda item, or during the PUBLIC FORUM, please complete a Speaker Request card (blue in color) and give it to the Board Secretary. Unless a detailed presentation of an agenda item is required by the Board of Directors, it is requested that each speaker limit comments to FIVE MINUTES. All testimony given before the Board of Directors is tape recorded.

A G E N D A
BIG BEAR MUNICIPAL WATER DISTRICT

BOARD OF DIRECTORS
Regular Meeting
November 19, 2009

PLACE: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2009-13

OPEN SESSION: 1:00 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DISCUSSION AND ACTION ON CLOSED SESSION ITEMS**
- 4. SPECIAL PRESENTATION BY COAST GUARD AUXILIARY**
- 5. REPORTS**
 - A. General Manager
 - B. Lake Manager
 - C. Legal
 - D. Committee
 - E. Other
- 6. CONSENT CALENDAR**
 - A. Minutes of a Regular Meeting of November 5, 2009
 - B. Warrant List Dated November 13, 2009 for \$56,452.48
- 7. PUBLIC FORUM**

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)
- 8. ANNOUNCEMENTS**

9. DIRECTOR COMMENTS

10. ADJOURNMENT TO CLOSED SESSION

11. CLOSED SESSION

Conference with Legal Counsel:

Potential Litigation: 2 cases

12. ADJOURNMENT

NEXT MEETING: Open Session at 1:00 P.M.
Thursday, December 3, 2009
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

***MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, NOVEMBER 5, 2009***

CALL TO ORDER

President Murphy called the Open Session to order at 1:03 PM. Those in attendance included Director Eminger, Director Suhay, Director Smith, Director Fashempour, General Manager Scott Heule, and Board Secretary Vicki Sheppard.

REPORTS

Mr. Heule reported that Lake Manager, Mike Stephenson is visiting Lake Tulloch (a lake near Yosemite) to learn more about operations of a recreational lake surrounded by private residences and their lake management practices. He added that Mr. Stephenson will also be sharing our experiences here on weed and algae control. He explained that Mr. Stephenson was invited to visit by their Lake Manager and they will be paying all expenses for his trip. Mr. Heule reported that two weeks ago he attended an Introduction to CEQA short course in Oakland. He stated that it was taught by Richard Grassetti who has been preparing and reviewing CEQA documents for 25 years. He commented that the course was a very good overview of the process. He explained that the instructor noted that most litigation is a challenge to negative declarations or mitigated negative declarations as opposed to EIRs (Environmental Impact Reports) and this is probably due to the more extensive public involvement associated with EIRs. Mr. Heule reported that very little was discussed on categorical exemptions. He commented that the class will help him better understand the process as described in detail in our Administrative Code. He reported that the class also touched on climate change and noted that no guidance documents exist that describe how to incorporate this issue into CEQA documents, adding that recent large projects with EIRs were challenged because they did not include analysis of their impact on climate change. Mr. Heule reported that the last of the paperwork for the Prop. 1A Securitization has been sent off and unless we hear back from them soon about any mistakes in our submittals we should be good to go to meet their submittal deadline of November 6th commenting that now we just wait for the reimbursement to come. Mr. Heule reported that the District hosted an AWWA (American Water Works Association) Leadership and Management short course at the Best Western Big Bear Chateau last week. He added that nineteen participated in the training including representatives from DWP, CSD, and BBARWA. He reported that we had very good comments on the program and people appreciated not having to travel to Salt Lake City to take the course. He explained that three of our staff; Mike Stephenson, Travis Carroll, and Eric Turney attended tuition free adding that our hosting of the event saved the District more than \$1,500 on the cost to send just two of our staff out of state for the training.

Director Suhay asked what the altitude of Lake Tulloch is and inquired if they have Quagga Mussels. Mr. Heule responded that Lake Tulloch is approximately 5,000 feet and to date they don't have any Quagga Mussel.

APPROVAL OF CONSENT CALENDAR

Upon a motion by Director Suhay, seconded by Director Smith, the following consent items were unanimously approved:

- Minutes of a Regular Meeting of October 15, 2009
- Minutes of a Special Meeting Workshop of October 15, 2009
- Warrant List Dated October 30, 2009 for \$116,188.12

PUBLIC FORUM

No comments were made

ANNOUNCEMENTS

Mr. Heule announced that the District office will be closed Wednesday, November 11th in observance of Veterans Day. He reported that on Thursday, November 12th the employees will be treating themselves to lunch at B's Backyard BBQ for the end of the season lunch using recycling money collected over the summer. He explained that the main office will close from 11:30 AM until approximately 1:00 PM that day. Mr. Heule reported that the December 3rd Board meeting will be adjourned due to lack of a quorum explaining that he, Director Suhay, and Director Murphy, will be attending the ACWA Conference in San Diego that week. He reported that he will be on vacation Monday and Tuesday, November 9th and 10th, explaining the he will be available via cell phone and email for any questions or observations that come up while he is gone. Director Suhay asked if there had been any response from Steve Pontell regarding the letter the District sent him. Mr. Heule stated that no response to the letter has been received.

DIRECTOR COMMENTS

No comments were made

ADJOURNMENT TO CLOSED SESSION

The meeting was adjourned to Closed Session at 1:13 P.M to:
Conference with Legal Counsel
Potential Litigation - 2 cases

RECONVENE TO OPEN SESSION

The meeting was reconvened to Open Session at 3:07 P.M.
No reportable action.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:08 P.M.

NEXT MEETING

Open Session at 1:00 P.M.
Thursday, November 19, 2009
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

Vicki Sheppard
Secretary to the Board
Big Bear Municipal Water District

(SEAL)

Big Bear Municipal Water District
 Computer & Manual Check Register
 Current and History Files, After 10/30/09
 Account 10010-00-001, Sessions 000000 to 001742

Check	Payment / Vendor Information	Ck Date	Prity	Invoice	Session	Reference	Amount
Checking Account: 10010-00-001							
147579	TRINIT / Trinity Construction Company	11/06/09	2	2009-1139	001738	EASTBUILD	10732.34
TRINIT Subtotal :							10732.34
147580	ACWA2 / Association of California	11/10/09	2	10192009	001740	ACWA2	4497.88
ACWA2 Subtotal :							4497.88
147581	ACWAHB / ACWA Health Benefits Authority (H	11/10/09	2	01012010	001740	HEALTHINSU	15975.52
ACWAHB Subtotal :							15975.52
147582	AIM / Advanced Infastructure Management	11/10/09	2	1091-01	001740	DATABASE09	3664.00
147582		11/10/09	2	1091-02	001740	DATABASE	1344.00
AIM Subtotal :							5008.00
147583	ATT785 / AT&T	11/10/09	2	10242009	001740	PHONE-LD	29.61
147583		11/10/09	2	10282009	001740	PHONE-LD	32.93
147583		11/10/09	2	11012009	001740	PHONES-LD	29.62
ATT785 Subtotal :							92.16
147584	BMARIN / Big Bear Marina	11/10/09	2	1011311	001740	PETRO-BOAT	1065.05
BMARIN Subtotal :							1065.05
147585	BVELEC / Bear Valley Electric	11/10/09	2	10212009	001740	UTIL-RAMPS	283.38
147585		11/10/09	2	10262009A	001740	UTIL-MAIN	8.08
147585		11/10/09	2	10262009B	001740	UTIL-AERAT	693.74
147585		11/10/09	2	10262009C	001740	UTIL-DAM	7.89
147585		11/10/09	2	10262009D	001740	UTIL-DAM	143.96
BVELEC Subtotal :							1137.05
147586	CCONNE / CONNELLY PUMPING SERVICES	11/10/09	2	8712	001740	TROUTFEST	480.00
CCONNE Subtotal :							480.00
147587	CNKLIN / Conklin Paints	11/10/09	2	80241	001740	MAINT-SHOP	3.50
147587		11/10/09	2	80298	001740	MAINT-RV	81.24
CNKLIN Subtotal :							84.74
147588	CNTYSV / CSA 53-B	11/10/09	2	10302009A	001740	UTIL-RAMPS	102.16
147588		11/10/09	2	10302009B	001740	UTIL-RAMPS	102.16
CNTYSV Subtotal :							204.32
147589	COLA / Los Angeles Coca Cola BTL CO	11/10/09	2	2235095621	001740	COKEMACHIN	205.57
COLA Subtotal :							205.57

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Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
147590	COMSER / ComSerCo	11/10/09	2	MA50218977	001740	RADIOSERVI	255.00
COMSER Subtotal :							255.00
147591	DIRCTV / DIRECTV	11/10/09	2	1118964145	001740	UTIL-RV	137.89
DIRCTV Subtotal :							137.89
147592	DISH / Dish Network	11/10/09	2	11042009	001740	UTIL-MAIN	50.98
DISH Subtotal :							50.98
147593	DWP / Department of Water and Power	11/10/09	2	10282009A	001740	UTIL-MAIN	203.16
147593		11/10/09	2	10282009B	001740	UTIL-MAIN	22.63
147593		11/10/09	2	10282009C	001740	UTIL-MAIN	114.04
147593		11/10/09	2	10282009D	001740	UTIL-RAMPS	147.87
147593		11/10/09	2	10282009E	001740	UTIL-RAMPS	30.18
DWP Subtotal :							517.88
147594	GINOS / Gino's Tire & Wheel	11/10/09	2	13207	001740	PATROLMAIN	80.42
GINOS Subtotal :							80.42
147595	GONZAL / Eric Gonzales	11/10/09	2	10202009	001740	TRAINING	103.61
GONZAL Subtotal :							103.61
147596	GRZZLY / Grizzly	11/10/09	2	10312009	001740	PUBLICINFO	562.05
GRZZLY Subtotal :							562.05
147597	IDEARC / Idearc Media Corp.	11/10/09	2	0014947669	001740	PHONE-MAIN	62.75
147597		11/10/09	2	10192009	001740	PHONE-WEB	29.95
IDEARC Subtotal :							92.70
147598	LAGONI / Lagonita Lodge	11/10/09	2	10242009	001740	DEPOSITREF	55.00
LAGONI Subtotal :							55.00
147599	LITTLE / The Little Green House	11/10/09	2	5798	001740	PUBLICINFO	47.52
LITTLE Subtotal :							47.52
147600	MASTER / FIRST BANKCARD CENTER	11/10/09	2	1030092328	001740	MASTER320	1342.72
MASTER Subtotal :							1342.72
147601		11/10/09	2	1030097379	001740	MASTER507	104.49
MASTER Subtotal :							104.49
147602		11/10/09	2	1030098541	001740	MASTER102	4615.99
MASTER Subtotal :							4615.99
147603	MCMSTR / McMaster-Carr Supply Co.	11/10/09	2	40586703	001740	EASTMAINT	24.28
MCMSTR Subtotal :							24.28

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147604	MCOYBR / Mountain Water Company	11/10/09	2	17094	001740	UTILITIES	116.35
MCOYBR Subtotal :							116.35
147605	NAPA / McConnell Motor Parts Inc.	11/10/09	2	861299	001740	ONROADMAIN	27.27
147605		11/10/09	2	863671	001740	ONROADMAIN	137.48
147605		11/10/09	2	867422	001740	ELECTROMTN	31.68
147605		11/10/09	2	868171	001740	PETRO-BOAT	22.75
147605		11/10/09	2	869098	001740	PATROLMAIN	36.02
147605		11/10/09	2	869201	001740	RAMPMAINT	103.03
NAPA Subtotal :							358.23
147606	NOS / NOS Communications, Inc.	11/10/09	2	10182009	001740	PHONE-LD	338.95
NOS Subtotal :							338.95
147607	PERS / Public Employees' Retirement Syst	11/10/09	2	1020094	001740	PERS	4300.42
PERS Subtotal :							4300.42
147608	QUILL / Quill Corporation	11/10/09	2	1165354	001740	OFFCSUPPLS	88.70
147608		11/10/09	2	1411633	001740	OFFICSUPPL	110.87
QUILL Subtotal :							199.57
147609	RIFFEN / Riffenburgh Lumber Co.	11/10/09	2	270708	001740	MAINT-BBM	55.45
RIFFEN Subtotal :							55.45
147610	ROTARY / Rotary Club of Big Bear Lake	11/10/09	2	10312009	001740	MEMBERSHIP	140.00
ROTARY Subtotal :							140.00
147611	TERMIN / TERMINIX INTERNATIONAL	11/10/09	2	290524144	001740	FACILMAINT	47.00
TERMIN Subtotal :							47.00
147612	TIFCO / Tifco Industries	11/10/09	2	70571118	001740	MAINTSHOP	233.33
TIFCO Subtotal :							233.33
147613	UPS / UPS	11/10/09	2	F33Y11439	001740	SHIPPING	19.84
UPS Subtotal :							19.84
147614	VALERO / Valero Marketing and Supply Co.	11/10/09	2	10212009	001740	PETRO-VEHI	828.21
VALERO Subtotal :							828.21
147615	VERIZO / Verizon California	11/10/09	2	10252009	001740	PHONE-WS	63.31
147615		11/10/09	2	11012009A	001740	PHONE-MAIN	401.11

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147615		11/10/09	2	11012009B	001740	PHONE-MAIN	52.89
147615		11/10/09	2	11012009C	001740	PHONE-RAMP	48.96
147615		11/10/09	2	11012009D	001740	PHONE-RAMP	40.96
147615		11/10/09	2	11012009E	001740	PHONE-RAMP	44.26
VERIZO Subtotal :							651.49
147616	VOLVOP / Volvo Penta of the Americas, Inc.	11/10/09	2	326819	001740	PATROLMAIN	240.86
VOLVOP Subtotal :							240.86
147617	XEROX / Xerox Corporation	11/10/09	2	044096645	001740	COPIERMAIT	395.89
147617		11/10/09	2	044096646	001740	COPIERLEAS	1053.73
XEROX Subtotal :							1449.62
Total For Check Account: 10010-00-001							56452.48
Check Register Total :							56452.48