

NOTE: If you wish to address the MWD Board of Directors during discussion of an agenda item, or during the PUBLIC FORUM, please complete a Speaker Request card (blue in color) and give it to the Board Secretary. Unless a detailed presentation of an agenda item is required by the Board of Directors, it is requested that each speaker limit comments to FIVE MINUTES. All testimony given before the Board of Directors is tape recorded.

A G E N D A
BIG BEAR MUNICIPAL WATER DISTRICT

BOARD OF DIRECTORS
Regular Meeting
December 16, 2010

PLACE: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2010- 07

OPEN SESSION: 1:00 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DISCUSSION AND ACTION ON CLOSED SESSION ITEMS**
- 4. REPORTS**
 - A. General Manager
 - B. Lake Manager
 - C. Legal
 - D. Committee
 - E. Other
- 5. CONSENT CALENDAR**
 - A. Minutes of a Regular Meeting of November 18, 2010
 - B. Minutes of a Special Meeting of December 8, 2010
 - C. Warrant List Dated December 10, 2010 for \$77,737.03
- 6. BUSINESS**
 - A. Consider authorizing MWH to perform a program EIR for dredging projects in Big Bear Lake
 - B. Consider District sponsorship obligations and or commitments for October Troutfest in 2011 and provide direction to Staff

7. PUBLIC FORUM

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)

8. ANNOUNCEMENTS

9. DIRECTOR COMMENTS

10. ADJOURNMENT

NEXT MEETING: Open Session at 1:00 P.M.
Thursday, January 6, 2011
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

***MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, NOVEMBER 18, 2010***

CALL TO ORDER

President Fashempour called the Open Session to order at 1:00 PM. Those in attendance included Director Murphy, Director Suhay, Director Eminger, Director Smith, District Counsel Wayne Lemieux (via Skype), Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

REPORTS

General Manager, Scott Heule reported on the new "Stay Off the Ice" signs pointing out the differences in the old signs and the new (signs were on display). He stated that Big Bear Productions is working with Mike Stephenson and Travis Carroll on a new public service announcement. He reported on a meeting a week ago with ACOE (Army Corps of Engineers). He explained that in order to complete the feasibility study there is a need for an additional \$935,000 congressional appropriation. He added that Walter Yep thinks that it is unlikely that any earmarks will be forthcoming in this economic and political environment. He reported that based on conversations during the meeting it appears the District would need to come up with additional \$500,000 cash or similar in-kind expenses to move this to completion. He indicated that the District wanted all the work completed to date, all the studies and analysis and science compiled for reference purposes and to end the work. He explained that ACOE suggested that if we finished work through F4 then the District would get the compilation it wanted and they would suspend the study. He added that if the District wanted, the study could then be opened again at a later date and in the mean time he and Mr. Stephenson will need to prepare summaries of work that would document the balance of in-kind dollars that are needed to justify our share of the work. Director Suhay commented that he has heard "stay off the ice" PSA's on KBHR.

Mr. Stephenson reported on the progress of the Big Bear Marina Remediation Project commenting that it is moving along well. He added that numerous field changes have been made explaining that the end result will be better than if they followed the original plans. He reported on the sale of the old tractor at auction for \$15,000 adding that the bucket is still available for sale. He stated that the last of the seasonal staffing will be finishing up work next week. He reported on a Milfoil photo shoot that he did with Big Bear Productions on Tuesday. President Fashempour inquired about the recent activity of coots (mud hens) on the lake. Mr. Stephenson explained that they are eating Elodea.

APPROVAL OF CONSENT CALENDAR

Upon a motion by Director Eminger, seconded by Director Murphy, the following consent items were unanimously approved:

- Minutes of a Regular Meeting of November 4, 2010
- Warrant List Dated November 12, 2010 for \$40,897.52
- Approval of ACWA By-Laws amendment and assignment of proxy for the District.

PUBLIC FORUM

Mr. Larry Cooke, resident of Big Bear Lake, commented on the closed session item "purchase of Alpine Trout Pond property". He reported that he owns property on Rathbun Creek and has concerns regarding flood control issues in that area. He explained that the County of San Bernardino turned over all flood control issues to the City of Big Bear Lake. He stated that the City requires many expensive studies before any work can be done to develop the property adding that the City would probably love it if the District purchased the property. He explained that the City has no studies on Rathbun Creek. He reported that he spent many hours gathering information from County Flood Control finding four studies on Rathbun Creek. He added that the District also has numerous studies on the Rathbun Creek area. Mr. Cooke reported that the property is in a flood-way and the studies show that in the event of a 100 year storm the area would flood excessively adding that the creeks could in no way handle the flows. He commented that the District should look closely at these studies and should not purchase the property. District Counsel Wayne Lemieux stated that the rest of this conversation should take place when it is agendized. President Fashempour asked Mr. Heule if he has these reports and studies. Mr. Heule reported that he does have them available.

ANNOUNCEMENTS

Mr. Heule reported that the ACWA Conference is coming up in Indian Wells November 30th through December 3rd explaining that he, President Fashempour, and Director Suhay will be attending. He explained that because of this, the next scheduled Board meeting will need to be adjourned due to lack of a quorum.

DIRECTOR COMMENTS

President Fashempour commented that she is looking forward to the JPIA portion of the ACWA Conference.

CONSIDER CHANGE FROM ACWA TO CALPERS HEALTH INSURANCE COVERAGE

Mr. Heule reported that while attending recent CalPers annual conference Director Murphy investigated health insurance coverage and costs through CalPers. He explained that based on his conversations it appeared that the District could save a considerable amount of money beginning in 2011 if the ACWA plan was dropped and we moved to CalPers. Mr. Heule made a PowerPoint presentation explaining the various options and changes (see attached). He reported that the six month health insurance costs with ACWA are scheduled to increase by about \$20,000 on January 1, 2011. He commented that if the District switched to a CalPers plan the health insurance costs would essentially remain the same. Mr. Heule reported that staff studied the two plans and has determined that, with some minor differences, the coverage is similar explaining that the HMO (Blue Shield Access +) office visit co-pay for a CalPers plan is \$15.00, \$5.00 higher and the annual co-pay maximum for an individual and family is \$1,500 and \$3,000 respectively compared to \$500 and \$1,500 with ACWA's HMO; Generic, brand and non-formulary prescriptions would remain unchanged at \$5.00, \$15.00 and \$45.00 respectively. He reported that some advantages with CalPers include participation by employees is voluntary, access to the insurance plan for retirees for a low cost to the District, probable future savings compared to other plans because of the buying power of CalPers. He explained that a

disadvantage to a change is that the District will have to offer retirees participation in the health plan at a cost to the District, if they decide to participate, adding that if a retiree chooses to participate the cost to the District increases in 5% increments over a 20 year time period to the minimum level contribution the District contracts for. He reported that the minimum level today is \$108/month - for example if an employee retires in 2011, by the year 2021 the monthly cost to the District would be \$108/month (\$1,296/year) assuming no adjustments to the minimum contract amount are made for cost of living etc. He explained that after the 20 year period a new retiree choosing a CalPers health plan would cost the District \$108/month. Mr. Heule reported that the retiree is responsible for paying the difference between the minimum contract amount and the actual cost of the health insurance plan and the District's \$108/month would be considered a post retirement benefit for reporting purposes and the District would have to disclose how it is funding the expense on an annual basis. He stated that if the Board approves a change in the District health insurance provider, ACWA must be notified 60 days before the change takes place and CalPers must receive a resolution adopting a contract by the 10th of the month prior to the insurance change taking place. He reported that the Administrative Committee recommends the District switch to the CalPers health insurance plan and take the necessary actions to initiate the changes via resolution or other methods at the next Board meeting. Director Suhay commented that prior to his becoming a Director he believed Directors were not allowed to participate in CalPers. Mr. Heule explained that retirement and healthcare are different and Directors are allowed to participate in healthcare benefits. Director Murphy inquired about the District's post retirement obligations. Mr. Heule explained that the District's expense per participant retiree would be \$1 a month for the first year and progressively increasing to \$108 in the 20th year and beyond. Director Suhay asked District Counsel Lemieux if Directors were not allowed to participate in retirement but were allowed to participate in health benefits. Mr. Lemieux responded "that's correct". Director Murphy asked how many employees had spouses who were covered for health benefits by their own employers. Mr. Heule reported approximately three. Director Eminger inquired about Directors on Medicare. Mr. Heule reported that there would be no additional expense to the individual. Director Eminger stated that many government agencies were considering changing plans adding that the City of Redlands is one example.

Director Suhay moved approval of a change from ACWA to CalPers health insurance coverage and having staff work out all the logistics involved in the change. Director Eminger seconded the motion and it was unanimously approved.

CONSIDER APPROVAL OF A LEAVE DONATION POLICY

Mr. Heule stated that under extreme situations lengthy absences from work due to serious illness or injury can create a financial hardship for employees who have exhausted all of their leave time. He reported that the Committee discussed establishing a Policy that provides for the donation of leave time to a recipient suffering in this situation. He explained that the policy would be conducted voluntarily and anonymously and no direct or indirect benefit could be realized by the donor adding that all donations and receipts would be in whole hours only and calculated on a pro-rated basis considering the individuals' effective hourly rate of pay. Mr. Heule commented that this type policy is present at agencies and institutions throughout the US including the City of Big Bear Lake. He explained that District employees who have exhausted their sick, vacation, comp time, and holiday leave and suffer a serious illness or injury or other

qualifying event as defined by the Family Medical Leave Act could choose to request a donation of leave time for a defined number of hours from other District employees providing the request is accompanied by a physicians statement of estimated duration of medical leave necessary. He added that donors and recipients must have been with the District on a year round basis for 12 months prior to a request or donation. He explained that if a donor who makes \$20 an hour gives 1 hour to a recipient who makes \$10 an hour, it would compute to 2 hours. He explained other proposed conditions referring to the spread sheet available in the Board packet. Director Murphy commented that this would make the donor feel good by helping a co-worker.

Director Murphy moved approval of a leave donation policy. Director Suhay seconded the motion and it was unanimously approved.

CONSIDER APPROVAL OF CONSULTANT AGREEMENT FOR SIMON WONG ENGINEERS TO PREPARE PLANS, SPECIFICATIONS, AND COST ESTIMATE FOR THE REPLACEMENT DAM SERVICE BRIDGE CONSTRUCTION PROJECT

Mr. Heule explained the continuing saga with Caltrans and passed out a spread sheet with an updated project budget that he received from Simon Wong Engineering late in the day (copy attached). He explained that the District has been in negotiations with Caltrans for several years to secure an agreement that describes their commitment to funding the cost of a replacement service bridge on the dam after the old highway bridge is removed. He stated that in anticipation of an agreement the District has already completed preliminary engineering design work to identify the basic construction type and has evaluated possible railing designs. Mr. Heule explained that on November 12th he received a letter from Caltrans offering three alternatives for the Districts consideration to restore access to the dam after the existing bridge is removed. He read the letter explaining the alternatives (copy attached). He reported that Caltrans requires that signed plans be provided by February 1, 2011 adding that the Caltrans deadline obligates the District to make a decision today. Director Suhay asked why Caltrans couldn't do the design plans. Mr. Heule explained that this would not expedite the process adding that Caltrans doesn't want to do the plans. He reported that he and Mike Rogers had a conversation with DSOD and they don't have a big concern about a pedestrian bridge and Mr. Rogers feels he could move it through Caltrans fairly quickly. Mr. Heule explained that he would like the Board to authorize Simon Wong to start and see if they can complete it by February 1st. Director Murphy asked if Caltrans' date of February 1st might be arbitrary. Mr. Heule stated that he doesn't know adding that he delivered a letter to Ray Wolfe of Caltrans yesterday relaying some concerns and explaining that the Board of Directors would be reviewing and discussing his letter at the Board meeting anticipating that they will come to some decision regarding the alternatives he described. He added that he would like to go to Mr. Wolfe and ask for an additional two weeks to submit the plans but can't count on it. Director Smith commented that he distrusts Caltrans and if the District decided on option #1 which talks about "negotiations being successful with the State's contractor" can we trust Caltrans to negotiate with the contractor. He stated that he has lots of questions adding that the contractor has an obligation to remove the bridge but he may want more money to complete the job. Mr. Heule stated that the District does not have money for a vehicular access bridge and he feels we should go with a pedestrian bridge of some sort, whether it is a change order or not, and proceed with Simon Wong. Director Suhay commented that he feels we need to proceed with the pedestrian bridge and look at staff access to the dam in the future. Director Smith expressed his disappointment with Caltrans adding that the bridge will not

even accommodate two bikes passing each other adding that we aren't getting what was originally proposed. He added that under the circumstances he feels we should go with option #1. Director Murphy asked what "trail connections" referred to on the Simon Wong handout. Mr. Heule explained that it is a transition between the existing ground and the bridge structure. He stated that he proposes that he write a letter to Caltrans accepting option #1. Director Suhay commented that we may not have to put in the radial arm gates on the dam if the road doesn't remain and we can save some money that way.

Director Smith moved approval of a consultant agreement for Simon Wong Engineers to prepare plans and specifications for option #1 for pedestrian access bridge to the dam. Director Murphy seconded the motion and it was unanimously approved.

President Fashempour commented that due to the ACWA Conference we may not see each other until the holiday party on December 4th.

ADJOURNMENT TO CLOSED SESSION

The meeting was adjourned to Closed Session at 2:26 P.M to:
Confer with real property negotiator re: APN NO.2328-202-15, 2328-202-08
District Negotiator - Scott Heule

RECONVENE TO OPEN SESSION

The meeting was reconvened to Open Session at 2:48 P.M.

CONSIDER PURCHASE OF ALPINE TROUT POND PROPERTY

Mr. Heule reported that for the past three months the District has been negotiating with the current owners of the Alpine Trout Pond property at 430 and 440 Catalina Road east of Big Bear Boulevard. He explained that the District has for some time speculated what opportunities would be available if the property could be consolidated with current ownership of Rathbun Creek land upstream from the trout pond almost to Elm Street. He stated that Rathbun Creek carries heavy loads of nutrient laden silt into the Lake and additional sediment catchment basins along the creek has been recommended by the studies conducted by the US Army Corps of Engineers. He explained that additional sediment catchment will help improve overall Lake water quality adding that the trout pond location and construction is ideal for this use. Mr. Heule reported that, while the pond has nearly silted up over the years, after cleaning it out it will effectively capture sediment the Districts' downstream basins cannot and the pond can also be used to expand the Districts' fisheries enhancement program, working as a trout rearing habitat where fingerlings can be raised at a modest expense to catchable and trophy sized fish. He explained that future collaboration with other public agencies in the Valley could also make this a valuable public education and recreation amenity and local school field trip destination. Mr. Heule commented that the District does not contemplate any full time year round or seasonal staffing of this property and no additional staffing will be required. He reported that the purchase price of the property will be \$700,000 total explaining that the property includes two parcels. He explained that one parcel is mostly steam bank and stream bottom with no improvements and the other parcel is three acres and includes the pond, a small office building and a three bedroom house. Director Suhay asked if the Trout Pond sign would be changed or removed. Carol Neu of Exit Reality stated that she believed it would be. Mr. Heule commented that clean up after the

purchase will include removal of derelict vehicles and a boat and other “junk”, some which will be salvageable and he then went over the terms of the contract.

Director Suhay moved approval of the purchase of the Alpine Trout Pond property for a price of \$700,000 and for President Fashempour and Mr. Heule to sign all related paperwork on behalf of the District. Director Smith seconded the motion and it was unanimously approved.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:57 P.M.

NEXT MEETING

Open Session at 1:00 P.M.
Thursday, December 2, 2010
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

Vicki Sheppard
Secretary to the Board
Big Bear Municipal Water District

(SEAL)

DISTRICT HEALTH INSURANCE

ACWA HEALTH INSURANCE INCREASE FISCAL YEAR 2010-11

- ✘ Bgtd. ACWA Health Ins. Expense = \$219,188
- ✘ ACWA Ins. Expense after increase = \$239,282
- ✘ Unanticipated increase in health insurance cost
= \$20,094 for current Fiscal Year

CURRENT ACWA VS. 2011 CALPERS

Current ACWA HMO	2011 CalPERS HMO
Single = \$495.88	Single = \$496.93
2- Party = \$984.17	2 Party = \$993.86
Family = \$1,360.15	Family = \$1,292.02

HMO RATE COMPARISON

ACWA - 2011 Calif. Care HMO	CaIPERS - 2011 Blue Shield HMO
Single = \$588.46	Single = \$496.93
2-Party = \$1,169.33	2-Party = \$993.86
Family = \$1,616.59	Family \$1,292.02
Office visit = \$10	Office visit = \$15
30 day generic drug = \$5	30 day generic drug = \$5
30 day brand drug = \$15	30 day brand drug = \$15
30 day non-formulary drug = \$45	30 day non-formulary drug = \$45
90 day generic drug = \$10	90 day generic drug = \$10
90 day brand drug = \$30	90 day brand drug = \$25
90 day non-formulary drug = \$90	90 day non-formulary drug = \$75
Ambulance = \$50	Ambulance = \$0
Co-pay max indiv./fam. = \$500/\$1500	Co-pay max indiv./fam. = \$1500/\$3000

CALPERS HEALTH INSURANCE

- ✘ Requires Board to adopt resolution
- ✘ Contract obligating min. District funding per enrollee
- ✘ 100% participation NOT required
- ✘ Benefit for Directors requires their participation in District 457 program
- ✘ Retiree health benefits = post retirement benefit obligation = \$1296/yr/retiree after 20 years (2010 rate)

POST RETIREMENT OBLIGATION (ASSUMES NO CHANGE IN MIN. CONTRACT AMOUNT)

District Expense per Participant Retiree	Year into Contract
\$1.00/mo	1 st
\$6.40/mo	2 nd
\$11.80/mo	3 rd
\$17.20/mo	4 th
\$22.60/mo	5 TH
\$28.00/mo	6 TH
\$108.00/mo	20 th and beyond
\$1296.00 per year	

DEPARTMENT OF TRANSPORTATION
OFFICE OF THE DISTRICT DIRECTOR
464 WEST FOURTH STREET, MS 1201
SAN BERNARDINO, CA 92401-1400
PHONE (909) 383-4055
FAX (909) 383-6239
TTY 711



*Flex your power!
Be energy efficient!*

November 12, 2010

Scott Heule
General Manager
Big Bear Municipal Water District
P.O. Box 2863
40524 Lakeview Drive
Big Bear Lake, CA 92315

08-SBD SR 18-PM 44.2/44.7
Big Bear Bridge Replacement
EA 08-22700

Dear Mr. Huele:

This is a follow-up to our meeting of November 2, 2010 regarding providing a replacement pedestrian bridge across Big Bear Dam after the existing bridge is removed as part of the ongoing construction project.

The California Department of Transportation (Department) has thoroughly reviewed the new information provided by you at the meeting and contacted its maintenance staff at Fawn Skin and Dry Creek Maintenance Stations. Some of the Department's employees at these Stations have worked there for over 15 years and cover the time period when you have indicated that Big Bear Municipal Water District (BBMWD) performed maintenance/debris removal activities at the dam. The Department also interviewed the specific employees mentioned in your e-mails dated November 3, 2010 and November 5, 2010.

Based on this investigation, the Department has concluded that there appears to be no evidence that BBMWD used any of the Department's road closures to perform maintenance /debris removal activity at the Dam. As explained in our previous letter and at the meeting, the Department is only obligated to provide access to BBMWD that currently exists or existed before the bridge was constructed in 1924.

After an in-depth review of its encroachment permit files and investigation of the new information provided by BBMWD, the Department has concluded that it is only responsible to provide pedestrian access to the dam. The Department is committed to pay for the construction capital cost for a pedestrian bridge across the dam.

To restore access to the dam after the existing bridge is removed, the Department would like to offer the following three alternatives for BBMWD's consideration:

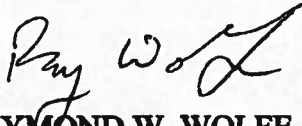
1. The Department pays for the construction capital cost and BBMWD pays for the engineering design and construction inspection cost for the pedestrian bridge. This work could potentially be included as part of the ongoing construction contract as a Contract Change Order as long as the signed plans for the pedestrian bridge are provided by BBMWD by February 1, 2011 and the negotiations are successful with the State's contractor. The Department and BBMWD would have to enter into a Memorandum of Understanding (MOU) that would describe the roles and financial responsibility of each agency.
2. The Department pays for the construction capital cost up to a percentage equal to five feet of deck width over the proposed structure width times the cost to accommodate vehicular traffic, and BBMWD pays the balance. In addition, BBMWD would have to pay for the engineering design and construction inspection cost for this bridge. This work could be potentially included as part of the ongoing construction contract as a Contract Change Order as long as the signed plans for the bridge are provided by BBMWD by February 1, 2011 and the negotiations are successful with the contractor. The Department and BBMWD would have to enter into an MOU that would describe the roles and financial responsibility of each agency.
3. The Department makes a financial contribution up to a percentage equal to five feet of deck width over the proposed structure width times the cost to accommodate vehicular traffic. The Department and BBMWD would have to execute a Cooperative Agreement that would describe the roles and financial responsibility of each agency. This would be a follow-up project and not part of the ongoing construction contract. It would be stipulated in the Agreement that the financial contribution could only be used by BBMWD for the construction of a pedestrian or a vehicular bridge. BBMWD would have to serve as the lead agency for the project. This contribution would be subject to approval of funding by the California Transportation Commission.

Scott Heule
November 12, 2010
Page 3

Please let us know BBMWD's preferred alternative within 30 calendar days of the date of this letter. If no response is received by this deadline, the first two alternatives would no longer be available as the Department has a deadline to complete the ongoing construction contract.

If you have any questions or need additional information, please call me at (909) 383-4055 or Syed Raza, Acting Deputy District Director, Program Project Management and Right of Way at (909) 388-7047.

Sincerely,



RAYMOND W. WOLFE, PhD
District Director

c: Mr. Larry Broedow, Field Representative, Office of Senator Dutton
Mr. George Watson, Chief of Staff, Office of Supervisor Neil Derry
Syed Raza, Acting Deputy District Director, Program Project Management

***MINUTES OF A SPECIAL MEETING WORKSHOP OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON WEDNESDAY, DECEMBER 8, 2010***

The Open Session workshop began at 10:00 am. Those in attendance included President Fashempour, Director Suhay, Director Murphy, Director Smith, Director Eminger, General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

TROUTFEST EVENT DISCUSSION

Mr. Heule made a brief introduction with a PowerPoint presentation explaining that it is unlikely that the District will be able to sponsor the event in 2011. He explained that the purpose of this workshop is to solicit community input and identify other organizations or interested parties to co-sponsor the event before making a final decision. He commented that at the last event in 2010 Western Outdoor News was very easy to work with. He went over the participant statistics for 2006 through 2008 and also went over the Districts expenses for 2010 which amounted to \$34,519.23, showing a loss to the District of \$9,987.23. He advised that sponsorship of events does not meet the mission statement of the District. Mr. Heule stated that the minimum obligations of the District could be:

- Consultation prior to the event
- Fish stocking if funded by the event
- Fish tagging
- Pre-event vessel inspection and decontamination
- Pre-event permit sales
- Early morning Lake Patrol on Saturday and Sunday
- Consider a Special Event Permit Application for use of the District Board Room and parking lot

President Fashempour asked the participants to introduce themselves:

Art Longer CERT, Curt Dills fishing guide Big Bear Marina, Chuck Buhagiar Western Outdoor News, Mike Flynn Western Outdoor News, Bill Egan Western Outdoor News, David Lawrence City of Big Bear Lake, Kathleen Smith City of Big Bear Lake, Rick Shoup Big Bear Lake Resort Association, Rick Bates Big Bear Events Office, Alan Sharp Big Bear Marina, Loren Hafen Holloways Marina.

Mr. Heule stated that the Board would not make a decision today explaining that this is just a workshop to solicit input before making a final decision. Director Suhay stated that he wants to see the event continue and to see the District remain part of it explaining that the District just can't afford to sponsor it. President Fashempour commented that there are some differences in opinion on how much the District should do but there is a consensus that the District should remain a large part of it. Director Eminger stated that the event does a lot to promote Big Bear during a slow time of year because participants need to remain overnight. Chuck Buhagiar, WON, stated that the event is important to them and suggested that we might add a scavenger hunt to direct participants into the local businesses to retrieve a prize. He added that there are other ways to save money by having sign ups on-line with a link to a sign-in site to cut down on check-in time. He added that it is an important event and WON wants to keep it in Big Bear and moving the venue from the District site could damage the event. Rick Bates stated that staffing is a big part of the expense and it could be spread around to volunteers. Mr. Heule expressed his concerns about safety of District staff putting in long, consecutive hours and days but explaining that the District has to have a person who knows what has to be done and is responsible. Art

Longer, CERT, explained that they have many people who could volunteer. Director Suhay stated that staff spent a lot of time stuffing goodie bags and suggested that volunteers could take on that task. Alan Sharp stated that he and Loren Hafen put together a proposal to manage the event and passed out the proposal (copy attached). Chuck Buhagiar, WON, reviewed the proposal and stated that he doesn't think they can come up with the extra \$5,000 proposed explaining that Troutfest is not a big profit making event. He added that they would like to increase their revenue by getting more local advertisers and perhaps more support from the City and the Chamber. He explained that local businesses seem to assume that more visitors will come up for the event anyway so they can just take advantage of that without contributing. He added that perhaps WON could save the District some money by pre-tagging the fish. President Fashempour stated that she feels that the community doesn't fully understand what the event contributes to local revenue. Chuck Buhagiar suggested that perhaps the event could be made even more family friendly by providing things such as more vender food booths and something like a bounce house. Director Murphy explained that Troutfest is the fourth largest money making event in the valley. Rick Shoup, Big Bear Lake Resort Association, explained that the RA is a non-profit organization established to promote tourism in Big Bear. He stated that they could supply promotional support for the event explaining that they could provide a page on their website and do on-line booking of rooms and have their information operators answer phones and give out information. He stated that perhaps they could sell boat permits and do event registration also. He explained that they are a member based organization and are limited to providing service to their members only. Director Smith stated that the event brings people to Big Bear not only for the event itself but in the future adding that the event is far reaching and the exposure from WON is invaluable. Art Langer, CERTS, stated that he doesn't feel the community understands that fishing is a big draw to the valley and promoting fishing in Big Bear is very important. Bill Egan, WON, stated that they promote the event for four months before the event and they can't quantify the visitors it brings to the valley before and after the event date but feels it is many adding that it is a great way to expose businesses and get visitors all year round. Director Smith stated that it is a big draw for family and friends who don't even fish but who get involved the day of the event and come up again in the future. He added that there seems to be some complacency in the community thinking if someone is willing to do it why should they get involved. He added that the event helps local businesses such as tackle shops, marinas, resorts, retail businesses, restaurants, explaining that the District does not have the money to do it without help. He stated that we can't just raise rates like utility companies can. He said we agreed on the date of the event knowing the weather could be "iffy" but it is the shoulder season so it is a good time for businesses to have the event. Bill Egan, WON, stated that they have 110 fishing events per year and the October date is a good time for them. Rick Bates, Events Office, asked if there was an opportunity for more food vendors to participate in closing ceremonies adding that if a participant goes into a local business the business doesn't know they were from the Troutfest event. David Lawrence, City of Big Bear Lake, stated that his opinion purely as an angler is that it is an outstanding event that brings lots of people from down the hill and if a wrist band was given to participants and told they could get a discount at certain local businesses that could help those businesses to understand the impact of the event. Director Smith asked Kathleen Smith how the City deals with revenue problems. Ms. Smith asked why we don't raise fees to make up the difference stating that people would most likely pay \$10 more for registration. Chuck Buhagiar, WON, stated that if they increased entry fees participants would expect a bigger payoff from those increased fees. Ms. Smith stated that they would have an improved event as a payoff. Bill Egan, WON, stated that perhaps the City, Chamber of Commerce, Resort Association, could put together an option package where anglers get value of a package

registration with a discount on meals and lodging and could show their wrist band to businesses for a discount. Mr. Lawrence stated that there was nowhere to eat at certain times during the event on Sunday and many were looking for food and drink adding that perhaps the event could have more vendors for food and tables and chairs to eat at. Director Suhay suggested that the RA have a schedule of events to put in the goodie bags. Mr. Lawrence added that maybe WON could give away a ticket to some other event or tournament. Bill Egan stated that WON has a Troutfest pull-out supplement section in the regular WON publication with sponsors, prizes, and additional coverage of Big Bear that goes to all 67,000 subscribers and even if they are not participating in the event they may come up in the future. He added that they have great coverage of Big Bear on their website also. Mr. Heule stated that the District needs some other way to cover their expenses other than volunteers explaining that volunteers would not eliminate Mr. Stephenson's time or other trained employees. Loren Hafen asked if the District could not have employees take time off during the week and work the weekend of Troutfest instead so they don't have to put in overtime. Mr. Heule explained that most of our seasonal employees are almost finished for the season and if they don't work during the week everything gets pushed back and things don't get accomplished as needed. Mr. Hafen stated that he likes the idea of selling more raffle tickets. Mr. Egan explained that prizes are based on revenue that comes in and they already have the extra expense of the \$5,000 blind bogey and they are sensitive to raising entry fees during a bad economy realizing that they could lose participants. He added that it would not be fair to sell raffle tickets to non-participants making it harder for actual participants to win the truck or the boat. He stated that if people sign up early they could possibly give them an extra raffle ticket as a bonus. He explained that WON would do the fish tagging and handle the t-shirts so those expenses could be pulled out right away.

President Fashempour asked how we should proceed from this point. Mr. Heule stated that he would like to sit down with WON and have a conversation to develop a plan unless the Directors want to develop a committee right away. Director Eminger asked if the RA and the Chamber understand the value of this event. Rick Bates stated they may not. Chuck Buhagiar, WON, stated they would be happy to set up a meeting with anyone interested and explain the event. Loren Hafen stated that RA and Chamber members put a lot of money into their memberships so they don't have to contribute to specific events adding that the RA has a separate marketing piece that members pay to advertise in so they may not want to pay for a WON supplement advertisement. Mr. Stephenson commented that the money spent in 2010 was far less than was spent in previous years and therefore is not representative of what was spent in the past. He added that it is a lot of wear and tear on the staff. Bill Egan, WON, stated they announce their yearly events calendar in early January and they would need to let the sponsors know as soon as possible. Mr. Heule stated this will be placed on the agenda at the next Board of Directors meeting next week Thursday.

ADJOURNMENT

There being no further business, the workshop was adjourned at 11:44 AM.

Vicki Sheppard
Secretary to the Board
Big Bear Municipal Water District

(SEAL)

Big Bear Lake October TroutfesT

Sponsorship Workshop
December 8, 2010

Nov. 4th Board Meeting Results

- It is unlikely that the District will be able to sponsor the TroutfesT event in 2011
- Staff was directed to schedule a Workshop to solicit community input before making a final decision
- Workshop purpose: Identify another organization(s) or interested party(ies) to co-sponsor the event

Participant Statistics 2006-2008

- 90.5 % of 1000 anglers are from "off the hill"
- 30% are from San Bernardino County
- 26% are from LA County
- 16% are from Orange County
- 13% are from Riverside County
- 7% are from San Diego County
- 8% other CA Counties and out of state

2010 BBMWD Sponsorship Expenses

- 450 man hours
- Wages and supplies = \$14,061.39
- Event shirts = \$4757.84
- Fish purchase = \$15,000.00
- Security = \$600.00
- Elks Lodge Parking = \$100.00
- Total Expense = **\$34,519.23**

2010 BBMWD Sponsorship Revenue

- Permit/Quagga fees = \$3137.00
- Event shirt sales* = \$5795.00
- WON Fish donation = \$15,000.00
- Reimbursed security = \$600.00
- Total Revenue = **\$24,532.00**
- **Loss = (\$9987.23)**

* - includes 2009 event shirts sold at deep discount

TroutfesT Next Steps

- Nov. 4 Meeting the Board asked these questions:
 - Does sponsorship of TroutfesT fit the mission of the BBMWD?
 - Should BBMWD be involved and if so how?
 - What about the venue?
 - What for profit or non-profit entity, organization or group could sponsor the event?
- Board decided to convene a workshop to discuss with the Community

Minimum District Obligations

- Consultation prior to event
- Fish stocking if funded by event
- Fish tagging
- Pre-event vessel inspection and decon.*
- Pre-event permit sales*
- Early morning Lake Patrol (Sat. and Sun.)
- Consider Special Event Permit Application for use of Board Room and District Parking Lot

* = May require fee for after hours work

TROUTFEST PROPOSAL

December 10, 2010

Objective---

To maintain the event by creating a new partnership between: Western Outdoor News, Big Bear Municipal Water District, Holloway's Marina, Big Bear Marina, Big Bear Lake Resort Association, B's Backyard Barbeque and the Community Emergency Response Team.

Proposed Changes---

Sponsors---WON, BBMWD, BIG BEAR MARINA, HOLLOWAY'S MARINA

BBMWD will no longer staff the event. BBMWD will tag/stock fish and receive \$15,000.00 from WON for the fisheries fund. BBMWD will provide facilities use for the event (boardroom registration, site for event). BBMWD will provide insurance for off-site parking.

WON will be responsible for pre-registrations and informational calls, staffing for the event including site registration, goodie bags, T-shirt sales and logistics management. WON will pay the marina sponsors \$5000.00 for the cost of port-potties, trash disposal and labor to execute the site logistics.

HOLLOWAY'S and BIG BEAR MARINA will be responsible for the logistics and management of the event site; stage and ez-up setup, trash disposal, porta-potties, parking, security, launch ramp, weigh-ins and lake permit sales.

CERTS will assist the marinas with the logistics and manpower as needed. Compensation for their staffing will be derived from fish cleaning, non-alcoholic beverage sales and WON.

B's BACKYARD will no longer serve food at the venue. Participants will receive a coupon good for a discounted meal at B's during the event. By doing so B's should enjoy increased revenue with no additional expense as anglers and boaters show their appreciation for B's continued support of the event.

RESORT ASOC. Will provide pre-registration an informational support, obtain network media coverage and re-establish their presence at the event with a booth, children's activities and "THE BEAR".

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**Active Sessions (Not Included in Report)
 001760, 001814, 001869, 001936, 002029, 002111, 002129**

Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session Reference	Amount
Checking Account: 10010-00-001						
148819	ALLPRO / All Protection Alarm Co.	11/24/10	2	75510	002120 FACILMAINT	35.00
148819		11/24/10	2	75849	002120 FACILMAINT	30.00
148819		11/24/10	2	76035	002120 FACILMAINT	175.00
148819		11/24/10	2	76154	002120 EAST MAINT	105.00
ALLPRO Subtotal :						345.00
148820	ATT785 / AT&T	11/24/10	2	11132010	002120 PHONE-LD	29.73
ATT785 Subtotal :						29.73
148821	BBSHET / Big Bear Sheet Metal	11/24/10	2	3403	002120 EASTMAINT	105.00
148821		11/24/10	2	PO14393	002120 DAM MAINT	222.94
BBSHET Subtotal :						327.94
148822	BBTRAC / BIG BEAR TRACTION	11/24/10	2	6549	002120 OFFROAD	380.77
BBTRAC Subtotal :						380.77
148823	BMARIN / Big Bear Marina	11/24/10	2	10311126	002120 PETRO-BOAT	140.63
BMARIN Subtotal :						140.63
148824	BUTCHR / Butcher's Block & Building Materi	11/24/10	2	39595	002120 FACILMAINT	5.52
148824		11/24/10	2	39796	002120 FACILMAINT	2.76
148824		11/24/10	2	39866	002120 FACILMAINT	2.76
148824		11/24/10	2	39867	002120 FACILMAINT	129.37
148824		11/24/10	2	41846	002120 EASTMAINT	23.10
148824		11/24/10	2	42207	002120 EASTMAINT	10.09
148824		11/24/10	2	43048	002120 FACILMAINT	256.88
148824		11/24/10	2	43473	002120 BOATMAINT	8.70
BUTCHR Subtotal :						439.18
148825	BVELEC / Bear Valley Electric	11/24/10	2	11052010A	002120 UTIL-MAIN	3469.57
148825		11/24/10	2	11082010B	002120 UTIL-MAIN	1266.88
148825		11/24/10	2	11082010C	002120 UTIL-MAIN	38.47
BVELEC Subtotal :						4774.92
148826	CALTRO / CALTROL	11/24/10	2	192591	002120 DAMMAINT	3110.75
CALTRO Subtotal :						3110.75
148827	CARROL / Travis Carroll	11/24/10	2	CBSOA	002120 TRAVEL	162.81
CARROL Subtotal :						162.81
148828	COMPVI / Computer Village	11/24/10	2	119712	002120 PROF SVCS	400.00

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148842	VALERO / Valero Marketing and Supply Co.	11/24/10	2	11182010	002120	PETROAUTO	1130.91
VALERO Subtotal :							1130.91
148843	VERIZO / Verizon California	11/24/10	2	11132010	002120	PHONE-MAIN	47.94
VERIZO Subtotal :							47.94
148844	VERONL / VERIZON COMMUNICATIONS	11/24/10	2	11132010A	002120	DSLOFFICE	159.95
148844		11/24/10	2	11132010B	002120	DSL-CREEK	89.99
VERONL Subtotal :							249.94
148845	VERWIR / VERIZON WIRELESS	11/24/10	2	0920388863	002120	PHONE-CELL	250.42
148845		11/24/10	2	0922331195	002120	PHONE-CELL	671.07
VERWIR Subtotal :							921.49
148846	WASTE / Solid Waste Management	11/24/10	2	02205	002120	FACILMAINT	222.25
WASTE Subtotal :							222.25
148847	WATERE / Water Education Foundation	11/24/10	2	2011	002120	MEMBERSHIP	331.00
WATERE Subtotal :							331.00
148848	BMCC / BEAR MOUNTAIN COLLISION CENTER	12/03/10	2	JOB6584	002130	08FORDF250	4375.98
BMCC Subtotal :							4375.98
148849	CARROL / Travis Carroll	12/03/10	2	PO14757	002130	EMPRECOGNI	660.36
CARROL Subtotal :							660.36
148850	ATT785 / AT&T	12/10/10	2	11242010	002149	PHONE-LD	29.72
ATT785 Subtotal :							29.72
148851	BBDSPL / Big Bear Disposal	12/10/10	2	243272	002149	UTIL-MAIN	162.51
BBDSPL Subtotal :							162.51
148852	BBL / City of Big Bear Lake	12/10/10	2	2011	002149	RVPKPERMIT	257.00
BBL Subtotal :							257.00
148853	BBSHET / Big Bear Sheet Metal	12/10/10	2	11922	002149	DAMMAINT	222.94
BBSHET Subtotal :							222.94
148854	BBTODA / Big Bear Today	12/10/10	2	295138	002149	PUBLICINFO	700.00
BBTODA Subtotal :							700.00
148855	BMARIN / Big Bear Marina	12/10/10	2	10311127	002149	PETRO-BOAT	95.63

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BMARIN Subtotal :							95.63
148856	BUTCHR / Butcher's Block & Building Materi	12/10/10	2	44154	002149	DAMMAINT	46.60
148856		12/10/10	2	45146	002149	PATROLMAIN	6.37
148856		12/10/10	2	45637	002149	FACILMAINT	23.07
148856		12/10/10	2	45802	002149	SHOPMAINT	11.35
148856		12/10/10	2	46203	002149	SHOPMAINT	11.54
148856		12/10/10	2	46366	002149	SMTTOOLS	48.97
148856		12/10/10	2	46972	002149	EASTMAINT	20.33
148856		12/10/10	2	47565	002149	SHOPMAINT	70.21
BUTCHR Subtotal :							238.44
148857	BVELEC / Bear Valley Electric	12/10/10	2	11232010	002149	UTIL-RAMPS	515.95
148857		12/10/10	2	11302010	002149	UTIL-DAM	67.88
148857		12/10/10	2	11302010A	002149	UTIL-MAIN	10.86
148857		12/10/10	2	11302010B	002149	UTIL-RAMPS	229.01
148857		12/10/10	2	11302010C	002149	UTIL-DAM	10.86
148857		12/10/10	2	11302010D	002149	UTIL-AERAT	628.79
BVELEC Subtotal :							1463.35
148858	CCONNE / CONNELLY PUMPING SERVICES	12/10/10	2	10144	002149	RENTALS	255.33
148858		12/10/10	2	10145	002149	RENTALS	290.28
148858		12/10/10	2	10147	002149	RENTALS	290.28
148858		12/10/10	2	10148	002149	RENTALS	145.14
148858		12/10/10	2	10149	002149	PUMPING	220.00
CCONNE Subtotal :							1201.03
148859	CHARTE / CHARTER COMMUNICATIONS	12/10/10	2	11162010	002149	PHONE-DSL	274.99
CHARTE Subtotal :							274.99
148860	CNKLIN / Conklin Paints	12/10/10	2	81759	002149	FACILMAINT	180.66
148860		12/10/10	2	81772	002149	SHOPMAINT	28.84
148860		12/10/10	2	81785	002149	OFFRDMAINT	32.95
148860		12/10/10	2	81882	002149	FACILMAINT	114.00
CNKLIN Subtotal :							356.45
148861	COCKRE / Tyler Cockrell	12/10/10	2	NOV 2010	002149	RMPSPRMILE	15.61
COCKRE Subtotal :							15.61
148862		12/10/10	2	11302010	002149	EMPTRAINIG	57.89

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						COCKRE Subtotal :	57.89
148863	COMPVI / Computer Village	12/10/10	2	119606	002149	COMPCONSULT	650.00
						COMPVI Subtotal :	650.00
148864	COMSER / ComSerCo	12/10/10	2	MA50219967	002149	RDIOSVCCON	255.00
						COMSER Subtotal :	255.00
148865	CONTAI / Container Storage Solutions	12/10/10	2	11242010	002149	QUAGGA	29.51
						CONTAI Subtotal :	29.51
148866	DEMCLU / DEMOCRATIC CLUB OF BIG BEAR VALLE	12/10/10	2	DEC2010	002149	RENTRFND	55.00
						DEMCLU Subtotal :	55.00
148867	DIRCTV / DIRECTV	12/10/10	2	1390961358	002149	UTIL-RV	150.24
						DIRCTV Subtotal :	150.24
148868	DIRECT / DirectSIGNS	12/10/10	2	10744	002149	ICESIGNAGE	721.77
						DIRECT Subtotal :	721.77
148869	DTSC / DEPT. OF TOXIC SUBSTANCES CONTROL	12/10/10	2	2010	002149	PETROWASTE	22.50
						DTSC Subtotal :	22.50
148870	DWP / Department of Water and Power	12/10/10	2	11292010A	002149	UTIL-MAIN	115.46
148870		12/10/10	2	11292010B	002149	UTIL-MAIN	44.15
148870		12/10/10	2	11292010C	002149	UTIL-MAIN	13.40
148870		12/10/10	2	11292010D	002149	UTIL-RAMPS	133.02
148870		12/10/10	2	11292010E	002149	UTIL-RAMPS	17.87
						DWP Subtotal :	323.90
148871	FASHEM / Paula Fashempour	12/10/10	2	11292010	002149	TRAVEL	216.49
						FASHEM Subtotal :	216.49
148872	GEI / GEI Consultants, Inc	12/10/10	2	503135	002149	WTRSHDMGMT	4959.42
						GEI Subtotal :	4959.42
148873	GLOBLW / Global Water	12/10/10	2	78951	002149	DAMMAINT	716.24
						GLOBLW Subtotal :	716.24
148874	GRAING / GRAINGER, INC.	12/10/10	2	9405004350	002149	EASTMAINT	40.27
						GRAING Subtotal :	40.27
148875	IDEARC / SUPERMEDIA LLC	12/10/10	2	11192010	002149	PHONE-WEB	29.95

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148875		12/10/10	2	12012010	002149	PHONE-MAIN	64.50
						IDEARC Subtotal :	94.45
148876	KENDAL / Kendall/Adams Group, Inc.	12/10/10	2	K2985	002149	CONTAMINAT	4736.00
						KENDAL Subtotal :	4736.00
148877		12/10/10	2	K2990	002149	CONTAMINAT	7658.48
						KENDAL Subtotal :	7658.48
148878	LEMIEU / LEMIEUX & O'NEILL	12/10/10	2	20-022M-3	002149	LEGAL-CC	805.00
						LEMIEU Subtotal :	805.00
148879		12/10/10	2	20-999M136	002149	RETAINER	3500.00
						LEMIEU Subtotal :	3500.00
148880	MASTER / FIRST BANKCARD CENTER	12/10/10	2	1130108541	002149	MASTER102	1144.89
						MASTER Subtotal :	1144.89
148881		12/10/10	2	1130102328	002149	MASTER320	1872.16
						MASTER Subtotal :	1872.16
148882	MCOYBR / Mountain Water Company	12/10/10	2	18739	002149	UTILITIES	56.40
						MCOYBR Subtotal :	56.40
148883	MOFFAT / MOFFATT & NICHOL ENGINEERS	12/10/10	2	53992	002149	BBMDRGSN	5637.05
						MOFFAT Subtotal :	5637.05
148884	MWH / MWH America, Inc.	12/10/10	2	1368165	002149	DAMGENENG	3316.47
						MWH Subtotal :	3316.47
148885		12/10/10	2	1361901	002149	GENENGINEER	6190.11
						MWH Subtotal :	6190.11
148886	NAPA / McConnell Motor Parts Inc.	12/10/10	2	2210	002149	FACILMAINT	19.44
148886		12/10/10	2	2225	002149	ONRDMMAINT	4.32
148886		12/10/10	2	3069	002149	OFFRDMMAINT	1.81
						NAPA Subtotal :	25.57
148887	NOCONT / NO CONTRACT VOIP	12/10/10	2	1396	002149	PHNNEWMMAIN	7.78
						NOCONT Subtotal :	7.78
148888	NOS / NOS Communications,	12/10/10	2	11182010	002149	PHONE-LD	161.10

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Check	Payment / Vendor Information	Ck Date	Prity	Invoice	Session	Reference	Amount
	Inc.						
						NOS Subtotal :	161.10
148889	QUILL / Quill Corporation	12/10/10	2	8840035	002149	OFFCSUPPLS	55.17
148889		12/10/10	2	9541093	002149	OFFCSUPPLS	98.82
						QUILL Subtotal :	153.99
148890	SAMENT / Sam Enterprises	12/10/10	2	29795	002149	SHOPMAINT	60.16
						SAMENT Subtotal :	60.16
148891	SWRCB / State Water Resources Control Boa	12/10/10	2	WD-0052247	002149	SWRQCBPERM	1452.00
						SWRCB Subtotal :	1452.00
148892	TIFCO / Tifco Industries	12/10/10	2	70649727	002149	SHOPMAINT	65.61
148892		12/10/10	2	70650341	002149	SHOPMAINT	108.90
						TIFCO Subtotal :	174.51
148893	TURNEY / Eric Turney	12/10/10	2	11302010	002149	EMPTRAININ	24.11
						TURNEY Subtotal :	24.11
148894	UPS / UPS	12/10/10	2	F33Y11470	002149	SHIP-WATER	489.44
						UPS Subtotal :	489.44
148895	VERIZO / Verizon California	12/10/10	2	11252010	002149	PHONE-WS	31.25
148895		12/10/10	2	11282010	002149	PHONE-DAM	41.56
						VERIZO Subtotal :	72.81
148896	XEROX / Xerox Corporation	12/10/10	2	051909579	002149	COPIERLEAS	556.64
						XEROX Subtotal :	556.64
148897		12/10/10	2	051355596	002149	COPIERLEAS	589.46
						XEROX Subtotal :	589.46
Total For Check Account: 10010-00-001							77737.03
Check Register Total :							77737.03

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: DECEMBER 16, 2010

AGENDA ITEM: 6A

SUBJECT: CONSIDER AUTHORIZING MWH TO PERFORM A PROGRAM EIR FOR DREDGING PROJECTS IN BIG BEAR LAKE

RECOMMENDATION:

The Watershed Lake Improvement Committee (Directors Eminger & Murphy) recommend that the Board approve Task Order No. 7 as proposed by MWH (Arcadia) in the amount of \$146,050.

DISCUSSION/FINDINGS:

The District has been working with MWH (Arcadia) for several months to develop a scope of work for preparation of the appropriate CEQA document for dredging in Big Bear Marina. After several meetings the Board decided that a program EIR that evaluates more than just a single dredge project that might occur over the next several years would be a more cost effective and useful tool to satisfy the Districts' environmental reporting obligations. MWH has prepared a scope of work and cost proposal that addresses most potential Lake dredging projects on a program level but deals with the Big Bear Marina Dredge project specifically as well (Task Order No. 7 of the Master Agreement for Consulting Services dated September 29, 2008). The earlier version of the scope of work had a price tag of \$140,000. The revised scope of work includes a public scoping meeting that was not a part of the original proposal and it increased the cost for the work by \$6,050. The value of the scoping meeting is to solicit input from the affected public to be sure that all interests and concerns are addressed in the final environmental document. The scoping meeting will also provide an opportunity for the public to be made aware that District funds for dredging is limited and that private dredge projects could be more cost effective if pursued by multiple parties using the District program EIR document as a portion of the basis for their required CEQA compliance. The General Manager will contact MWH and ask for their target dates for the scoping meeting and report completion and report to the full Board at the meeting on December 16.

OTHER AGENCY INVOLVEMENT: None

FINANCING: The Fiscal Year 2010-11 Lake Improvement Budget included \$140,000 for this work. The balance of the project expense will come from undesignated Lake Improvement fund money.

Submitted by: Scott Heule, General Manager



MWH

BUILDING A BETTER WORLD

December 9, 2010

Mr. Scott Heule, General Manager
Big Bear Municipal Water District
40524 Lakeview Drive
Big Bear Lake, California 92315

Re: Program EIR for Dredging Projects

Dear Mr. Heule:

MWH is looking forward to working with the Big Bear Municipal Water District (District) to prepare a Program Environmental Impact Report (EIR) for dredging projects in Big Bear Lake. The Program EIR would consider the Marina dredge proposal at project level which would allow this project to proceed to construction upon adoption and certification of the PEIR. Other dredging projects identified by District as potential future activities will be described and analyzed at a program level. If accepted, this would be Task Order #7 to our Master Services Agreement dated September 29, 2008.

The attached Task Order details our proposed scope of work. As we discussed, it has been modified to include a public scoping meeting after distribution of the Program EIR Notice of Preparation.

A breakdown of the fee by personnel classification for each task is also attached. The budget for preparation of the Program EIR with addition of the public scoping meeting is estimated to be \$146,050, on a time and materials basis, in accordance the terms and conditions of our aforementioned Master Services Agreement.

Thank you for the opportunity to assist the District on this important project. Please contact Sarah Garber at (626) 568-6910 if you have questions or require additional information.

Sincerely,

MWH Americas, Inc.

Sarah Garber
Project Manager
Principal Environmental Scientist

Richard Plecker, PE
Southwest Regional Manager

Simon Bluestone, PG
Principal-in-Charge

Attachment A

TASK ORDER No. 7

This Task Order is made this the 8th day of December, 2010, by and between Big Bear Municipal Water District (“CLIENT”) and MWH Americas, Inc. (“CONSULTANT”) pursuant to the terms and conditions set forth in the Master Agreement for Consulting Services executed between the parties on the 29th day of September, 2008, (“Agreement”), which incorporated this Task Order by reference.

1. The CONSULTANT Contract Number for this Task Order is 1891563. The CONSULTANT Job Number for this Task Order is TBD. The CONSULTANT Contract Number and Job Number shall be referenced in each invoice submitted by CONSULTANT to CLIENT under this Task Order.

2. The Services to be performed by CONSULTANT under this Task Order are as follows:

Scope of Work to Prepare a Program Environmental Impact Report for the Big Bear Lake Bottom Modification Program.

MWH will complete the following tasks for the preparation and processing of a Program Environmental Impact Report (PEIR) for the Big Bear Lake Bottom Modification Program. The PEIR would be prepared in compliance with the California Environmental Quality Act (CEQA), as currently amended, to address the impacts of the proposed project and identify mitigation.

The Big Bear Marina dredge project will be considered at a project level in the PEIR to allow this dredging project to proceed to construction upon adoption of the project and certification of the PEIR. Other dredging projects identified by District as potential future activities will be described and analyzed at a program level.

Dredging projects have been completed previously in Big Bear Lake, with accompanying CEQA documentation and permits. Previously prepared environmental documents will be referenced to the maximum extent possible to reduce duplication of analyses and maximize preparation efficiency.

Task 1. Confirm Project Characteristics

MWH will review the dredging plan, sediment characterization plan, and anticipated permit application forms to develop a list of information needed to characterize the proposed project and its elements in the PEIR. This information will be provided by the District, by Moffatt and Nichol and by the MWH sediment characterization team.

Task 2. Prepare and Distribute Notice of Preparation (NOP)

MWH will prepare the NOP required by CEQA to be sent to public agencies, non-governmental organizations, and interested members of the public, as well as local papers on the Project mailing list. Before certified mail distribution by MWH to up to 60 addresses, the District will review the contents of the NOP and the mailing list for accuracy and completeness.

Task 3. Scoping and Consultation with Responsible and Trustee Agencies

Comments received on the NOP would be reviewed and discussed with the District. As necessary, MWH will contact agencies that comment on the NOP and others that have shown interest in the project to verify their concerns and the scope of work needed to address them. Responses would be incorporated into the PEIR.

MWH will conduct a public scoping meeting during the NOP review period. The notice of the meeting will be included with the NOP. MWH staff will work with the District to present the project and gather input on the content of the PEIR. If deemed warranted by the District, MWH will also arrange for and attend one joint meeting with the three permit agencies (U.S. Army Corps of Engineers, California Department of Fish and Game, and the Santa Ana Regional Water Quality Control Board) during the NOP review period.

Task 4. Collect and Review Existing Data

MWH will obtain and review existing reports and unpublished data available on the issues of concern to adequately characterize environmental conditions and predict impacts. After review of existing baseline data and information available from agencies and literature searches, MWH would inform the District if additional field studies or monitoring programs are recommended.

Task 5. Detailed Evaluation of the Proposed Project; Environmental Evaluation of Alternatives

MWH will evaluate the direct and indirect, short-term and long-term impacts of the proposed Project elements on the environment for the issues of concern relative to significance criteria. Proposed significance criteria are existing applicable federal, state and local adopted regulations, standards and ordinances. For issues to which no such standards apply, MWH proposes to apply criteria from the CEQA Guidelines, Appendix G, as currently amended.

MWH will present the impacts of project alternatives defined by the engineering and MWH site characterization teams, plus No Project. Reasons for rejection of alternatives will be presented and an environmentally superior alternative will be identified.

Mitigation measures will be identified to avoid or reduce significant impacts, together with responsible parties and implementation schedule milestones. A mitigation summary table will be prepared and presented in the Executive Summary of the PEIR in a format suitable for use as a Mitigation Monitoring and Reporting Program (MMRP).

Approaches to key environmental issues are summarized below.

Hazardous Materials and Dredge Material Characterization. MWH recently prepared a sediment characterization study for the proposed Marina dredge area. The results of this investigation would be incorporated into the PEIR.

In addition to the results of the characterization study, because CEQA requires that the project sites and any alternative site(s) be assessed to determine whether they are on any of several hazardous waste sites lists, MWH will obtain an environmental data base report that identifies known or potential hazardous waste contamination sites within the Marina dredge project area.

Noise. Noise emissions information for anticipated equipment would be used to develop an analysis of potential noise impacts for dredging and construction of project facilities and to identify sensitive noise receptors in the area (e.g. nearest residences, resorts). Community noise standards relevant to this project are contained in the City of Big Bear Lake Noise Element. These standards will be summarized and their relevance to the Project discussed.

Preliminary noise barrier locations and other mitigation strategies will be identified for the control of noise levels within the specific project sites if constructed would be close enough to exceed noise standards for sensitive receptors. These receptors' locations will be identified in the vicinities of the proposed facilities and measures will be developed as necessary to mitigate off-site noise impacts that exceed relevant ordinances. No additional noise would be created by project operation.

Air Quality. MWH would prepare an analysis of air quality issues related to the proposed Project. The air quality analysis will document and describe the existing air quality characteristics of the Project area through review of air quality data for the past three years (i.e., South Coast Air Quality Management District (SCAQMD) ambient air quality data) compared to existing state and federal standards. The SCAQMD monitoring station at Big Bear Lake monitors only particulate matter (PM_{2.5}).

The air quality analysis will address project impacts from short-term construction emissions (fugitive dust and equipment/vehicle emissions), evaluated based on maximum day emissions for each parameter of concern. Impact significance will be determined based on thresholds and criteria contained in SCAQMD's CEQA Air Quality Handbook (as currently amended). Mitigation measures for short-term impacts will be provided, as appropriate. Long-term emissions are not expected to increase over existing levels.

Cultural Resources. Because federal (Corps of Engineers) approval will be required for the Project, the analysis for the Marina dredge project will be prepared in compliance with Section 106 of the National Historic Preservation Act (NHPA). MWH and its subcontractor, ECorp Consulting, will request from the San Bernardino Archaeological Information Center at the San Bernardino County Museum a records search, to identify known historic, archaeological and paleontologic resources within 1 mile of the Marina dredge Area of Potential Effect (APE). Available literature identified at the museum will also be reviewed for resources listed on or eligible for listing on the National Register of Historic Places and/or the California Register of Historical Resources. The Native American Heritage Commission (NAHC) will also be contacted for a review of their Sacred Lands File, and information letters will be sent to NAHC-listed contacts. Follow-up telephone contacts will be made, but no meetings or consultations with Native American entities or historical interest groups are included in this scope of work. The scope of work proposes a 1-day field survey of the two areas proposed for dewatering of dredged material from the Marina dredge area before placement; no diving surveys for cultural resources are proposed.

Hydrology and Water Resources. The PEIR will describe existing surface and groundwater resources. Water quality objectives and designated beneficial uses will be excerpted from the Santa Ana Regional Board Basin Plan, as currently amended. The Regional Board has declared Big Bear Lake to be an impaired water body and adopted TMDLs for noxious aquatic plants and nutrients. TMDLs for sedimentation/siltation (delisting under consideration) and mercury are proposed or are in development, but are not yet adopted. The sediment monitoring plan adopted for dredging at the east end of the lake will be referenced in the PEIR.

Lake level variations, deposition conditions and effects of lake deepening at the marina will be discussed in the Project Description section of the PEIR. Impacts of nutrient release from disturbed sediments and their relation to the lake nutrient TMDL will be evaluated.

Biological Resources. MWH has obtained a list of known sensitive species and habitats for the Big Bear Lake and Fawnskin USGS quadrangles from the California Natural Diversity Data Base. There are no listed sensitive aquatic species. Lake fish are non-native game fish. Fish species consist of rainbow trout, large and small mouth bass, crappie, and catfish. The District has an ongoing program to improve the lake ecosystem by removing carp, creating habitat and aquatic zones, and eradicating prolific non-native aquatic vegetation such as European milfoil.

However, other biological impacts would be on aquatic habitat in the 11-acre Marina dredge project area. Turbidity during dredging could cover the sand and gravel potentially used by bass and sunfish for nesting and increased turbidity could be a localized adverse impact on the young which are visual predators. Overall benefit would accrue post-dredging for trout from creation of deeper waters, and in District trout pens. Removal of aquatic pest plants in dredge areas improves the lake aquatic ecosystem, but plants provide food for coots that are prey for eagles. In areas where excavation would maintain 15 feet or more of water depth, vegetation would be less likely to re-establish and the localized macrophyte reduction could be longer lasting.

Sensitive terrestrial species in the area consist of raptors, including Cooper's hawk and bald eagles, which prey on waterfowl. The presence of these raptors is widespread around the lake, so their presence in the Project area will be assumed. Potential impacts on the species would be from temporary construction noise. No protocol surveys are proposed in this scope of work.

The project biologist, ECORP, will review literature on the lake. An evaluation would be prepared of Project impacts on warm water habitat, macrophytes, and fisheries in the proposed Marina dredge area, based on CEQA analyses prepared for other lake dredging projects. Mitigation measures would be identified from those documents and incorporated into the present PEIR.

This scope of work does not include state or federal jurisdictional waters/wetland delineations or federal or state sensitive species protocol surveys. MWH assumes that the dredging would occur within jurisdictional waters of the state and waters of the U.S.

Task 6. Prepare Administrative Draft Program EIR for District Review

MWH will submit an Administrative Draft PEIR (electronic copy) for the District's review before the Draft PEIR is completed. Two review iterations are anticipated. The Administrative Draft PEIR would provide the District an opportunity to comment on the significance criteria, impact analysis, description of alternatives to the proposed project and reasons for their rejection, the description of the intended uses of the PEIR, and all tables and graphics to be presented; and to ensure that the document has been prepared in compliance with applicable regulations and guidelines.

Task 7. Respond to District Comments; Prepare and Distribute Draft Program EIR

Comments received from the District would be reviewed and distributed to the appropriate team members to address. At that time, final edits would be made and up to 40 paper copies and 15 CDs of the Draft PEIR would be printed for formal distribution by MWH. The report would have a 45-

day public review period, as required by CEQA. The MWH team envisions using the mailing list developed above, but will solicit additions from the State Clearinghouse and other agencies.

MWH would also assist the District in the filing of a Notice of Completion (NOC), by preparing a draft notice for District signature. MWH will also prepare a draft public Notice of Availability (NOA) of the PEIR for mailing to agencies, organizations, and individuals concerned. The District will place the notices in the appropriate local newspapers and file other required notices. A public hearing would be held during a District Board Meeting. MWH assumes that District staff and/or Moffatt and Nichol would present the project and MWH would discuss project environmental impacts and the CEQA process.

Task 8. Respond to Oral and Written Comments; Submit Responses to District for Review

After the review period is complete and all comments received, MWH will organize the written and oral comments by topic and distribute them to the appropriate team members to prepare responses. Copies of the draft responses would be submitted electronically to the District for review and approval. Two review iterations are assumed in the scope of work.

Task 9. Prepare Final Program EIR

Review comments would be incorporated into the Final PEIR, with comments on the Draft PEIR and responses in a single section in the Appendix. Responses to agency comments would be sent to them at least 10 days before the PEIR is certified. Up to 40 paper copies and 15 CDs of the Final PEIR would then be created. Once the District Board certifies the PEIR as adequate, copies would be distributed to all commenters on the Draft PEIR, to local libraries and District offices and to the Office of Planning and Research (OPR). MWH will assist the District in the preparation of a Notice of Determination (NOD) by providing a draft NOD for reprinting on District letterhead and District filing. The MWH team will prepare a MMRP for District review and adoption at the time the Final PEIR is certified. MWH will identify relevant mitigation measures to be incorporated into project construction specifications.

Task 10. Meetings

In addition to the public scoping meeting and potential agency scoping meeting in Task 3, project meetings would consist of an orientation meeting, up to one document review meeting, and a public hearing during the CEQA review period.

3. The Project Schedule is as follows: Work shall be completed as scheduled with the CLIENT.

4. The Compensation to be paid to CONSULTANT for the performance of the Services under this Task Order is set forth in Appendix I (Compensation), attached hereto and incorporated herein by reference.

5. Deliverables to be provided under this Task Order are as follows:

- Notice of Preparation
- Draft Program EIR for public and agency distribution
- Final Program EIR
- Mitigation Monitoring and Reporting Program

CLIENT

Signature

Name (Printed or Typed)

Date

CONSULTANT

Richard D. Plecker

Signature

Richard Plecker, Southwest Regional Manager

Name (Printed or Typed)

December 9, 2010

Date

Appendix I

TASK ORDER COMPENSATION – Cost Plus Fixed Fee

1 COMPENSATION

1.1 This is a Cost Plus Fee type contract with a not to exceed limit of \$146,050 without prior written authorization, number appropriate. Costs to CLIENT are summarized on the attached Detailed Cost Breakdown table and computed in accordance with the Master Services Consulting Agreement as follows:

- A. Base Salary Cost, plus
Overhead rate at 165% of base salary cost, plus
Profit at 15% of Salary with Overhead
- B. Associated Project Cost (APC) of \$10.00 per labor hour
- C. Other Direct Costs – actual costs plus 10%
CADD use is \$13.00 per hour
- D. Subcontractor Costs – actual invoice costs plus 15%

1.2 Electronic payment may be made to the following address:

Bank name Wells Fargo
Bank address 1000 Lakes Drive, Suite 250
West Covina, CA 91790

Bank contact Millie Pham
626/919-6602
Beneficiary MWH Americas, Inc.
Beneficiary a/c 4945081503
ABA routing 121000248

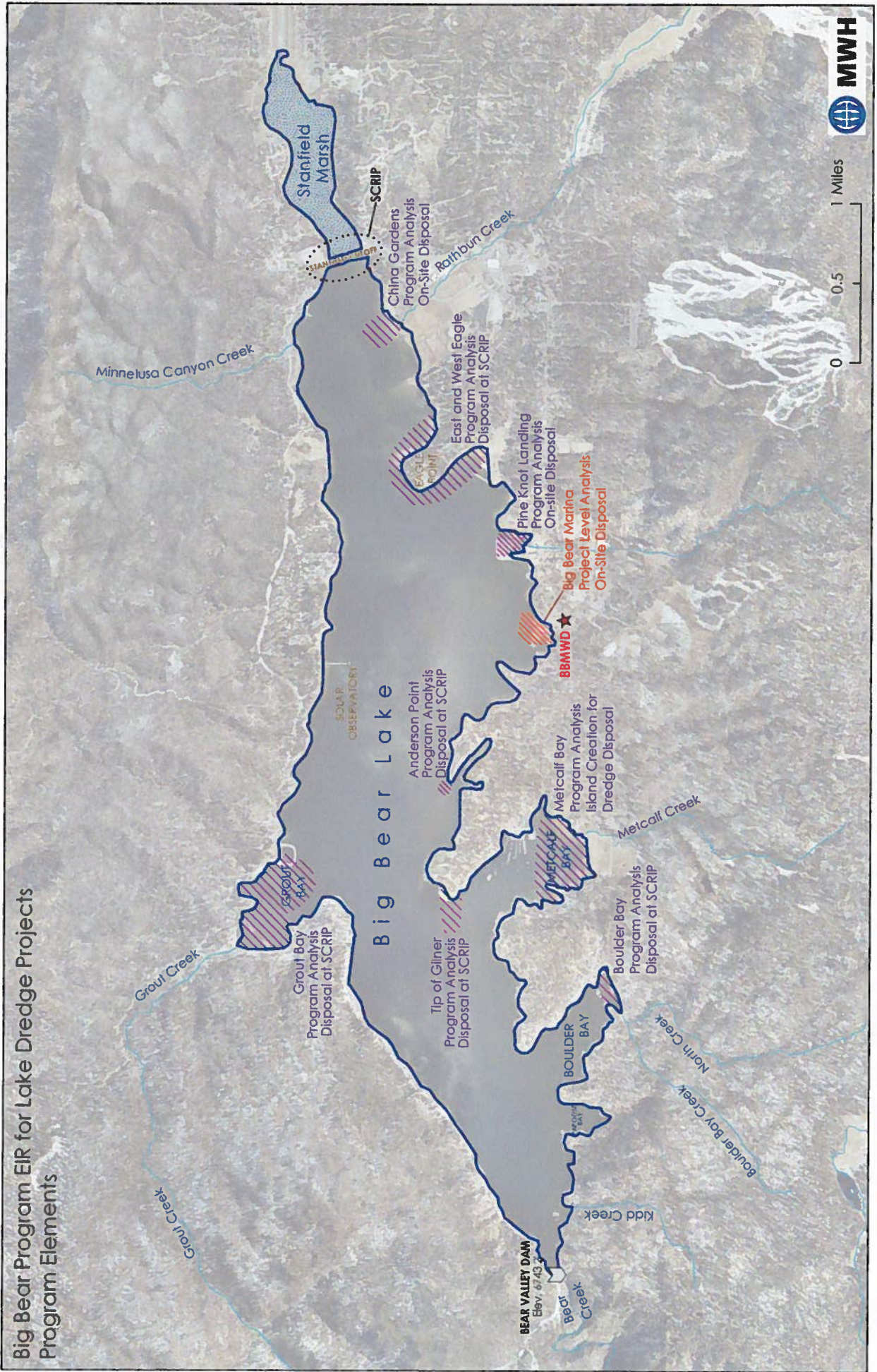
1.3 Mail / Lock Box

MWH Americas, Inc.
Dept. 2728
Los Angeles, CA 90084-2728

Big Bear Municipal Water District--Marina Deepening EIR

Task	Project Engineering and Management Personnel										TOTAL LABOR HOURS	Labor Fee	ODC	ECORP Fee	TOTAL FEE
	Principal In Charge	Principal Professional	Principal Professional	Supervising Professional	Senior Professional	Professional	GIS Specialist	Senior Administrator	Administrator						
1.0 Confirm Project Description	8	8	12					4	2	34	\$ 6,681	\$ 945		\$ 7,626	
2.0 Print & Distribute NOP			2		12			2	12	28	\$ 2,980	\$ 280		\$ 3,260	
3.0 Scoping, Public Mtg & Agency Consultation	8		36					2		54	\$ 9,748	\$ 500		\$ 10,248	
4.0 Collect & Review Existing Data		12	8		40	80				142	\$ 14,978	\$ 1,750	\$12,320	\$ 28,048	
5.0 Evaluation of Project & Alternatives		8	32		24			2	4	78	\$ 11,935	\$ 3,640		\$ 15,575	
6.0 Preliminary Draft EIR		24	24		40	60		2	8	166	\$ 20,726	\$ 1,770		\$ 22,496	
7.0 Respond to Comments, Prepare Draft EIR		8	32		20	40		2	16	98	\$ 12,162	\$ 3,620		\$ 15,782	
8.0 Respond to Public, Agency Comments		16	40		20	20		2	4	102	\$ 15,348	\$ 1,130		\$ 16,478	
9.0 Prepare Final EIR			24			40				64	\$ 8,866	\$ 2,140		\$ 11,006	
10.0 Meetings	8	16	40					2	2	66	\$ 13,260	\$ 1,270		\$ 14,530	
TOTAL	24	92	250	136	240	24	21	22	82	850	\$116,685	\$17,045	\$12,320	\$146,050	

Big Bear Program EIR for Lake Dredge Projects Program Elements



**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: DECEMBER 16, 2010

AGENDA ITEM: 6B

**SUBJECT: CONSIDER DISTRICT SPONSORSHIP OBLIGATIONS AND OR
COMMITMENTS FOR OCTOBER TROUTFEST IN 2011**

RECOMMENDATION:

The Operations Committee (Directors Smith & Suhay) will bring a more complete report and recommendation for Board consideration after reviewing results of the workshop and discussion during their committee meeting to be held Tuesday, December 14th.

DISCUSSION/FINDINGS:

The Board of Directors has reviewed and discussed the expenses associated with sponsorship of the annual October Troutfest during two meetings. The first was at the regular Board meeting on November 4 and the second was during a special Board Workshop on December 8, 2010. The 6th Annual Troutfest Event cost the District nearly \$10,000 in materials and manpower expenses over and above revenue received. The conclusion regarding the event from discussion at the November Board meeting was that it was unlikely that the District would be able to sponsor the event in 2011. Although there were parties interested in volunteering time and providing indirect support for the event no offers for financial support of the event were made.

OTHER AGENCY INVOLVEMENT: None

FINANCING: None

Submitted by: Scott Heule, General Manager