

NOTE: If you wish to address the MWD Board of Directors during discussion of an agenda item, or during the PUBLIC FORUM, please complete a Speaker Request card (blue in color) and give it to the Board Secretary. Unless a detailed presentation of an agenda item is required by the Board of Directors, it is requested that each speaker limit comments to FIVE MINUTES. All testimony given before the Board of Directors is tape recorded.

A G E N D A
BIG BEAR MUNICIPAL WATER DISTRICT

BOARD OF DIRECTORS
Regular Meeting
January 7, 2010

PLACE: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2010-01

OPEN SESSION: 1:00 PM

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DISCUSSION AND ACTION ON CLOSED SESSION ITEMS**
- 4. CONSENT CALENDAR**
 - A. Minutes of a Regular Meeting of December 17, 2009
 - B. Warrant list dated December 23, 2009 for \$76,703.32
- 5. REPORTS**
 - A. President Murphy reports on the 2009 accomplishments
- 6. BUSINESS**
 - A. Appointment of Board Officers for Calendar Year 2010
 - B. Public Hearing:**

Consider approval of a Resolution of the Board of Directors of Big Bear Municipal Water District Re-establishing Fees effective February 4, 2010
 - C. Consider approval of proposal from MWH to provide consulting services associated with soil sampling in support of Big Bear Marina Dredge project
 - D. Appointment of Committee Members for Calendar Year 2010 & President's goals
 - E. Appointment of the District's JPIA Representative for Calendar Year 2010

7. PUBLIC FORUM

The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants.

8. REPORTS & ANNOUNCEMENTS

A. General Manager

B. Lake Manager

9. DIRECTOR COMMENTS

10. ADJOURNMENT

NEXT MEETING: Open Session at 1:00 PM
Thursday, January 21, 2010
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

***MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, DECEMBER 17, 2009***

CALL TO ORDER

President Murphy called the Open Session to order at 1:00 PM. Those in attendance included Director Eminger, Director Suhay, Director Smith, Director Fashempour, General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

REPORTS

Mr. Heule reported on a proposed statewide ballot measure to effectively stop Sacramento from raiding funding sources for local government to balance the state budget. He stated that updates will be coming for CSDA and ACWA regarding this measure. He reported on a news release regarding the retirement of Randy Van Gelder, General Manager of San Bernardino Valley Municipal Water District. He reported that Mr. Van Gelder is being replaced by Doug Headrick. He highlighted Mr. Headrick's qualifications and experience. Mr. Heule reported on a conversation that he had with Mr. Van Gelder regarding Muni's obligations to provide in-lieu water to the District. He remarked that Mr. Van Gelder is a little concerned explaining that it is a little early to tell and will depend on how the winter goes. Mr. Heule presented President Murphy with two awards of recognition the District received from ACWA JPIA. He updated the Board on the TMDL Task Force explaining the pending action by the Santa Ana Regional Water Quality Control Board regarding proposed new waste discharge requirements associated with their storm water discharge permits. He commented that Tim Moore may advise the District to withdraw from the Task Force because of the potential conflict of interest he will be placed in and the potential for litigation with the resorts. Mr. Heule reported on the staff Christmas party Wednesday. Director Suhay asked if there was a going away party planned for Mr. Van Gelder and a welcome party for Mr. Headrick. Mr. Heule stated that he would advise the Directors as soon as he heard something.

Mr. Stephenson reported on his two recent District business trips to Lake Tulloch and Sacramento. He explained that the trip to Lake Tulloch was to learn more about their operations and lake management practices and also to share our experiences on weed and algae control. He stated that he was voted Southern Director for CALMS (California Lake Management Society). He reported that the trip to Sacramento was to help the State Department of Fish & Game evaluate the effectiveness of Quagga sniffing dogs. Mr. Stephenson explained that he was one of 10 invited participants. He reported that he scored 78% on his mussel detecting. He added that the other human inspectors scored an average of 66% while the mussel sniffing dogs scored 38.2% remarking that the dogs did not do as well as expected. President Murphy asked how our inspectors would score in the same test. Mr. Stephenson responded that since our inspectors work with this on a daily basis and are highly trained he feels they would do very well but he added that he can't really accurately answer that question. Mr. Larry Cooke, valley resident, asked if there were any interior mussels hidden. Mr. Stephenson stated that they had interior, exterior, and trailer mussels hidden. He added that he was hoping that the sniffing dogs were the cure-all but they turned out to be a disappointment. Director Fashempour asked if the dog handlers were concerned. Mr. Stephenson remarked that he believes they were embarrassed at the poor showing.

Mr. Heule reported that District Counsel Wayne Lemieux is away for the holidays but Keith Lemieux is available for consultation if needed.

APPROVAL OF CONSENT CALENDAR

Upon a motion by Director Suhay, seconded by Director Fashemmpour, the following consent items were unanimously approved:

- Minutes of a Regular Meeting of November 19, 2009
- Warrant List Dated December 11, 2009 for \$68,489.88

DOCK PLACEMENT TEST POLICY FOR EAGLE POINT

Mr. Heule reported that during the past several months the Operations Committee has been working with private dock owners on Eagle Point between Swim Beach and Owl Drive to develop a plan that would allow them to exceed the existing 70 foot dock length regulation. He reported that on July 11th a workshop was held and 8 of the 10 dock owners were present. He explained that in many cases navigable water is not available within the 70 foot limitation, especially when lake levels drop more than five feet. He reported that the Operations Committee has reviewed the latest version of a proposed dock placement test policy and they have made a recommendation for a one year test policy to provide most dock owners with a useable dock during most lake level conditions. Mr. Heule explained that this is to allow dock owners from Swim Beach to Eagle Point Estates an exception to the 70 foot dock placement regulation under the following conditions: single docks can extend 125 feet for a fee 1.5 times the normal amount; two docks sharing a gangway can extend 200 feet and each dock owner will pay the regular dock fee; three docks sharing a gangway can extend up to 300 feet or to navigable water and each dock owner will pay the regular dock fee. He added that requests for the exception to the dock placement rule must be made at the time dock fees are paid in 2010 and docks that fail to abide by the exception restrictions will lose the chance to participate and will be required to return to the existing standards and regulations. He explained that it will be staffs responsibility to assure that the docks maintain or satisfy District dock standards. He reported that this will be a test policy for only a single 2010 calendar year and may or may not be extended pending the Operations Committee evaluation of the test policy results and decisions at the Board level. Director Fashemmpour asked if the owners will be required to have a gangway that reaches the entire length of the dock. Mr. Heule explained that the gangway is at the water's edge and the measurement begins at the water line and they will be able to use their existing gangway. He added that they will be allowed to walk on lake-bottom to get to their gangway. Director Fashemppour asked if staff has looked into areas other than Eagle Point. Mr. Heule stated that this proposal would not work for some areas and so they are using this as a test only and then will consider other appropriate areas depending on the outcome of the test area.

Mr. Heule stated that he received two e-mails from marina owners regarding the proposal. He read the first e-mail from Alan Sharp, Big Bear Marina. "I will not be able to attend the meeting. I do have some concerns regarding Business Item 6A and would appreciate you presenting this to the Board for consideration. Even though this is a test program for 2010 and only applies to a specific section of Eagle Point, I believe it could establish a precedent for other private dock owners to be treated equally. In the not too distant past Dr. Wickwire requested a similar extension of his dock off Eagle Point and was denied. What is to stop the private dock owners of Mallard Lagoon (back bay), Shelter Cove, or Kidd Cove (to name a few) to request the same treatment? Low lake level has always been a problem for many private docks, granting them extensions into the lake at their expense with the possibility that it is only viable for one year is not a good solution. This test program also has an impact on the marinas. We have had numerous customers throughout the years moor their boats here due to low lake level or other adverse conditions on their properties. Our marina permits state that we have the right to move out in pursuit of navigable water, is this a right the MWD wants to extend to all private dock owners?"

Careful consideration by the Board and staff on this matter would be appreciated. Sincerely, Alan Sharp” The second e-mail received was from Loren Hafen and stated “I would like to support Alan’s comments regarding lakefront docks and also will not be able to make the meeting and would respectfully request the issue be postponed until the January meeting. I do understand that a test program is not a permanent one, and if the Board decides to go ahead with the program I would like to place the issue on our list of things to discuss in the near future. If lakefront privileges conflict with the Marina Permit rights, I believe there will be continuing issues that will be detrimental to the existing marinas. Thank you for your consideration of my request, Loren.”

Mr. John Simmers, 138 S. Eagle Drive, stated that he is pleased with what is recommended. He stated that the 70 foot rule doesn’t work for them so he is very pleased with the proposal.

Director Suhay commented that he hopes the Eagle Point homeowners consider a dredge project. Mr. Simmers stated that they are discussing a dredge.

Larry Cooke, Big Bear Dock Systems, stated that he doesn’t want to get into the middle of this issue but has some pertinent information and concerns to share. He feels fees are excessive. He stated that it is not the distance from the water that matters, but the depth. He suggested that depth sounding would be a better choice explaining it is a simple process to address. He stated that marinas are making money during low lake levels. He explained that it is not only wading out to the depth of the gangway, but they also have to wade their boats into their slips and it is a big safety issue that the proposal doesn’t consider or answer.

President Murphy asked Mr. Heule to explain the fee schedule. Mr. Heule explained the proposed fee schedule itemizing the administrative fees, the weed control, and invasive species eradication fees and the increased costs associated with more gangways. Director Fashempour commented that the added fees are not a punishment but cover the increased administrative costs. Director Smith stated the proposal is an incentive to share docks and not buy new gangways. He stated that lakefront homeowners have spent a lot of money for their property and if marinas lose a couple of dock rentals, so be it. Director Fashempour asked how many dock owners are affected by the proposal. Mr. Heule stated that potentially 44 owners are affected.

Mr. Cooke stated again that he feels the fees are excessive. Mr. Stephenson explained that it is more expensive to treat weeds around docks.

Director Fashempour asked if the test program was also a test for appropriate fees. Mr. Heule stated that it was and that fees could go either way.

Director Suhay moved approval of the proposed test policy for Eagle Point.

Director Eminger seconded the motion and it was unanimously approved.

CONSIDER APPROVAL OF A COST SHARING AGREEMENT WITH THE U.S. FOREST SERVICE FOR BEAR PROOF TRASH CANS

Mr. Stephenson reported that the USFS asked if the District would provide 50% matching funds for a grant to purchase 12 bear proof trash cans. He stated that the cost to the District would be \$8,000. He added that the trash cans would replace the ones already in place that the District services along North Shore Drive and at the ramps. He explained that the Forest Service says that unless all cans are bear proof, bears will simply move to the next accessible can to scavenge. Mr. Stephenson reported that the District performs the trash service as part of an agreement due to expire in 2010 in exchange for exempting parked cars along the lake side of the highway from needing to display an Adventure Pass. He stated that the Forest Service has agreed to renew our agreement for another term and perform all installation of the cans. He explained that the Budget & Finance Committee recommends approval of the cost sharing agreement for the bear proof cans and that undesignated funds in the Lake Improvement fund be used to pay the \$8,000.

Director Suhay asked who the Forest Service is getting the grant from. Mr. Stephenson reported that it is a Federal grant for wildlife enhancement but he is not sure what agency it is from. Director Fashempour asked for clarification of areas exempt from Adventure Pass fees. Mr. Stephenson said technically the exemption applies to the lake side of the highway only, but it has not been heavily enforced on the other side of the highway. Director Smith asked what the term of the agreement is for. Mr. Stephenson reported it is for 10 years. Director Suhay asked what the maintenance terms would be. Mr. Stephenson said we are responsible for maintenance but the Forest Service is responsible for installation of the cans. Director Fashempour commented that the costs to the District for cleanup of bear raided cans is fairly high and in the long run the cost of the bear proof cans won't be as much as clean up of the sites.

Director Suhay moved approval of the cost sharing agreement with the U.S. Forest Service for bear proof trash cans. Director Fashempour seconded the motion and it was unanimously approved.

PUBLIC FORUM

No comments were made

ANNOUNCEMENTS

Mr. Heule reported that he would be taking a vacation day tomorrow explaining that he will be going to Colorado for his brother's retirement. He added that he will be taking a side trip to meet with the representatives of the District's TMDL test labs. He announced that the District offices will be closed from December 24th until January 3rd for the Christmas holiday. He explained that staff will be using vacation time. He added that the next Board of Directors meeting will be January 7, 2010 and asked the Directors to be there at 11:30 for photos. Director Fashempour asked if staff could take the photos rather than hire a professional photographer. Mr. Heule stated that the photos turned out great last year and he would rather have a professional photographer. President Murphy stated that we would use the professional photographer this coming year.

DIRECTOR COMMENTS

No comments were made

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:21 P.M.

NEXT MEETING

Open Session at 1:00 P.M.
Thursday, January 7, 2010
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

Vicki Sheppard
Secretary to the Board
Big Bear Municipal Water District

(SEAL)

**Big Bear Municipal Water District
 Computer & Manual Check Register
 Current and History Files, After 12/11/09
 Account 10010-00-001, Sessions 000000 to 001768**

**Active Sessions (Not Included in Report)
 001760**

Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
Checking Account: 10010-00-001							
147693	ACWAHB / ACWA Health Benefits Authority (H)	12/24/09	2	02012010	001768	HEALTHINS	17169.48
ACWAHB Subtotal :							17169.48
147694	AIM / Advanced Infastructure Management	12/24/09	2	1091-03	001768	DATABASE09	1344.00
AIM Subtotal :							1344.00
147695	ALLPRO / All Protection Alarm Co.	12/24/09	2	30921	001768	FACILMAINT	30.00
147695		12/24/09	2	31032	001768	FACILMAINT	35.00
147695		12/24/09	2	31120	001768	MAINT-WEST	75.00
147695		12/24/09	2	31312	001768	FACILMAINT	175.00
ALLPRO Subtotal :							315.00
147696	ATT785 / AT&T	12/24/09	2	12132009	001768	PHONE-LD	29.79
ATT785 Subtotal :							29.79
147697	BBARWA / Big Bear Area Regional	12/24/09	2	140	001768	CARPREMEXP	1402.50
BBARWA Subtotal :							1402.50
147698	BUTCHR / Butcher's Block & Building Materi	12/24/09	2	289732	001768	SMALLTOOLS	34.19
147698		12/24/09	2	290790	001768	SHOPMAINT	5.94
147698		12/24/09	2	291012	001768	DAMMAINT	156.62
BUTCHR Subtotal :							196.75
147699	BVELEC / Bear Valley Electric	12/24/09	2	12162009	001768	UTIL-RAMPS	277.59
BVELEC Subtotal :							277.59
147700	CALCHA / California Chamber of Commerce	12/24/09	2	10375684	001768	SUBSCRIPTO	117.83
CALCHA Subtotal :							117.83
147701	CASH / Victoria Moore /Petty Cash	12/24/09	2	12232009	001768	PETTYCASH	125.42
CASH Subtotal :							125.42
147702	COMPVI / Computer Village	12/24/09	2	116422	001768	COMPCONSLT	500.00
COMPVI Subtotal :							500.00
147703	COMSER / ComSerCo	12/24/09	2	5039293	001768	RADIOMOBIL	234.90
147703		12/24/09	2	5039294	001768	RADIO-HAND	95.00
COMSER Subtotal :							329.90

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147704	DALEYH / Daley & Heft LLP	12/24/09	2	35878	001768	LEGALMARIN	5393.40
						DALEYH Subtotal :	5393.40
147705	DISH / Dish Network	12/24/09	2	12042009	001768	UTIL-MAIN	50.98
						DISH Subtotal :	50.98
147706	FREDPR / Fred Pryor Seminars	12/24/09	2	11337153	001768	TRAINING	199.00
						FREDPR Subtotal :	199.00
147707	GEI / GEI Consultants, Inc	12/24/09	2	502181	001768	WTRSHDMGMT	10141.79
						GEI Subtotal :	10141.79
147708	MOFFAT / MOFFATT & NICHOL ENGINEERS	12/24/09	2	50349	001768	LKMANGPLAN	929.50
						MOFFAT Subtotal :	929.50
147709	MWH / MWH America, Inc.	12/24/09	2	1294501	001768	DAMENGINER	9338.11
147709		12/24/09	2	1305562	001768	DAMENGINER	3040.01
						MWH Subtotal :	12378.12
147710	NAPA / McConnell Motor Parts Inc.	12/24/09	2	887768	001768	ONROADMAIN	99.60
147710		12/24/09	2	888734	001768	ONROADMAIN	99.60
						NAPA Subtotal :	199.20
147711	NICKS / Nick's Auto Care	12/24/09	2	765	001768	ONROADMAIN	49.75
147711		12/24/09	2	766	001768	ONROADMAIN	49.75
						NICKS Subtotal :	99.50
147712	PERS / Public Employees' Retirement Syst	12/24/09	2	1120094	001768	PERS	4292.52
						PERS Subtotal :	4292.52
147713		12/24/09	2	1220093	001768	PERS	4292.50
						PERS Subtotal :	4292.50
147714		12/24/09	2	1220094	001768	PERS	4292.50
						PERS Subtotal :	4292.50
147715	PITNY / PITNEY BOWES (RENTAL)	12/24/09	2	DC09	001768	POSTAGE	121.00
						PITNY Subtotal :	121.00
147716	QUILL / Quill Corporation	12/24/09	2	2018237	001768	OFFCSUPPLI	17.08
147716		12/24/09	2	2286612	001768	OFFSUPPLIE	123.75
						QUILL Subtotal :	140.83

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 001760**

Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
147717	RDIOSH / RadioShack	12/24/09	2	491203	001768	EQUIPMAINT	55.64
						RDIOSH Subtotal :	55.64
147718	SQUEEG / Squeegee Clean Window Service	12/24/09	2	12172009	001768	FACILMAINT	50.00
						SQUEEG Subtotal :	50.00
147719	STICKI / Stickies Office Supplies	12/24/09	2	29741	001768	OFFSUPPMAI	267.91
						STICKI Subtotal :	267.91
147720	SWRCB / State Water Resources Control Boa	12/24/09	2	WD-0010146	001768	WEED	1452.00
						SWRCB Subtotal :	1452.00
147721	SWSTGS / Southwest Gas Corp	12/24/09	2	12152009A	001768	UTIL-MAIN	185.59
147721		12/24/09	2	12152009B	001768	UTIL-RV	43.19
						SWSTGS Subtotal :	228.78
147722	TERMIN / TERMINIX INTERNATIONAL	12/24/09	2	291220299	001768	FACILMAINT	47.00
147722		12/24/09	2	291588025	001768	FACILMAINT	39.00
						TERMIN Subtotal :	86.00
147723	UPS / UPS	12/24/09	2	F33Y11479	001768	SHIPPING	447.70
						UPS Subtotal :	447.70
147724	USBANK / US Bank Trust National Associatio	12/24/09	2	2517744	001768	PROFSVCS	2750.00
						USBANK Subtotal :	2750.00
147725	VALERO / Valero Marketing and Supply Co.	12/24/09	2	12182009	001768	PETRO-AUTO	880.18
						VALERO Subtotal :	880.18
147726	VERIZO / Verizon California	12/24/09	2	11252009	001768	PHONE-WS	36.77
147726		12/24/09	2	11282009	001768	PHONE-DAM	42.32
147726		12/24/09	2	12012009A	001768	PHONE-MAIN	979.05
147726		12/24/09	2	12012009B	001768	PHONE-RAMP	40.60
147726		12/24/09	2	12012009C	001768	PHONE-RAMP	45.04
147726		12/24/09	2	12012009D	001768	PHONE-MAIN	52.04
147726		12/24/09	2	12012009E	001768	PHONE-RAMP	44.47
147726		12/24/09	2	12132009	001768	PHONE-MAIN	48.46
						VERIZO Subtotal :	1288.75
147727	VERONL / Verizon Online	12/24/09	2	51024162	001768	DSL OFFICE	159.95

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						VERONL Subtotal :	159.95
147728		12/24/09	2	51796591	001768	DSL-CREEK	89.99
						VERONL Subtotal :	89.99
147729	VERWIR / Verizon Wireless	12/24/09	2	821220702	001768	PHONE-CELL	197.18
147729		12/24/09	2	823414213	001768	PHONE-CELL	480.74
						VERWIR Subtotal :	677.92
147730	WASTE / Solid Waste Management	12/24/09	2	044198	001768	FACILMAINT	103.60
						WASTE Subtotal :	103.60
147731	YEP / Walter Yep, Inc.	12/24/09	2	594	001768	PROFSVCS	3825.80
						YEP Subtotal :	3825.80
	Total For Check Account:			10010-00-001			76703.32
						Check Register Total :	76703.32

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: JANUARY 7, 2010

AGENDA ITEM: 6A

SUBJECT:

APPOINTMENT OF BOARD OFFICERS FOR CALENDAR YEAR 2010

RECOMMENDATION:

This process is described below.

DISCUSSION/FINDINGS:

At the first meeting of each year Board Officers are appointed. The District's Administrative Code determines the selection of the Board Officers as follows:

"The office of President shall be rotated from Division to Division annually on a numerical basis. If a Director declines the office, or has served less than one year, the Director serving the next numerical Division shall be President. The office of Vice President shall be rotated from Division to Division annually on a numerical basis to the Director whose Division is scheduled as the following year's President. If the Director declines the office, or has served less than one year, the Director serving the next numerical Division shall be Vice President"

Director Murphy of Division 1 served as President during calendar year 2009. Division 2 is represented by Director Fashempour who shall automatically rotate to the office of Board President for calendar year 2010. Additionally, Director Suhay of Division 3 shall automatically become Vice President for 2010.

The Administrative Code establishes that the District's Administrative Assistant shall serve as Secretary to the Board, and the District's General Manager shall serve as Board Treasurer. The General Manager shall serve as Deputy Secretary to the Board to act in cases where the Secretary is not available.

OTHER AGENCY INVOLVEMENT: None

FINANCING: None

Submitted by: Scott Heule, General Manager

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: JANUARY 7, 2010

AGENDA ITEM: 6B

SUBJECT: PUBLIC HEARING:

CONSIDER APPROVAL OF A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT RE-ESTABLISHING FEES EFFECTIVE FEBRUARY 4, 2010 AND REPEALING RESOLUTION NO. 2009-04

RECOMMENDATION:

The General Manager, Lake Manager and Budget/Finance Committee (Directors Smith and Eminger) recommend the Board conduct the public hearing, incorporate any additional changes into the fee schedule, and approve the resolution as revised.

DISCUSSION/FINDINGS:

District rates and fees are evaluated annually in order to balance program or operational expenses with income. The Budget & Finance Committee finalized work on the 2010 Fee Schedule Resolution with the following recommended changes:

- **Non-Registered Daily Boat Fees**
The present fee charged for a daily permit for non-registered vessels is \$25 for the first day and \$15 for each additional day. The Committee would like to see this fee reduced to \$15 for the first day and \$10 for each additional day. (These prices include the \$5 Quagga fee for the first day). They do not want a change to the annual permit fee. (If the District collects money from the RV Park for electricity, it is likely that it will offset the reduced revenue from a lower non-registered boat permit).
- **Special Event group rate:**
Motorized \$10. per day plus \$5 Quagga Protection Surcharge for the duration of the approved special event and Non-motorized \$5 per day plus \$5 Quagga Protection Surcharge for the duration of the approved special event (must comply with special event group rate policy)
- The “aquatic plant control for dock access fee will be changed to “Invasive Species Management-Docks” in order to create opportunity to use a portion of dock fees for carp removal expenses provided funds are available. No increase in this fee is proposed.
- **RV Park Space Rental Fee**
The Committee reviewed the current District charges for daily and monthly space rent and compared them to the charges at Holloways. The consensus was that Holloways had more amenities than our park but they also charged for electrical use. The Committee did not believe there was good justification for any increase in space rent but did want to recover electrical costs that are presently not included in any of our charges. Staff researched the actual cost of utility use and based on this information, it is proposed that a fee of \$2.92 per day be charged to recoup actual costs.

- **Filming Permits on District Property**
The District currently charges an administration fee of \$150 for a permit to film on District property and \$50 for still photography, including the lake, regardless of how many hours or days the filming takes. We also collect \$110 per hour for use of a Patrol Officer and boat. This seems too low, especially for filming complex projects that require extra logistical support from the District. Staff compared the fees charged by other agencies and is recommending that fees be increased from \$150 to \$170 for film/video productions and from \$50 to \$110 for still photography. These fees are consistent with the City of Big Bear Lake and will help to more fully cover the actual costs to the District.
- **Dispatch Ads**
Ad sales in the Dispatch more than paid for the production and printing now that we have secured a less expensive printer for the work. It is suggested that new advertising rates should be used in 2010. These rates should be as follows; single \$350, double \$500, triple \$650 and full page \$1800. The half page ad would be eliminated.
- **Shorezone Alteration:**
The CEQA document review and recommendation by the District Consultant will be the actual cost

OTHER AGENCY INVOLVEMENT: None

FINANCING: None

Submitted by: Scott Heule, General Manager

RESOLUTION NO. 2010-

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
BIG BEAR MUNICIPAL WATER DISTRICT
RE-ESTABLISHING FEES COMMENCING
FEBRUARY 4, 2010, AND
REPEALING RESOLUTION NO. 2009-04**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT as follows:

1. Purpose.

This resolution establishes fees for District services.

2. Findings.

The fees set forth below are necessary to provide for the continuation of existing District services at existing levels. Accordingly, this resolution is exempt from further environmental analysis under 14 Cal. Code of Regulations Section 15273. Additionally, the District believes that the taxpayer should not subsidize recreation operations on Big Bear Lake and these operations expenses should be solely paid by the users. An added operational expense associated with recreational boaters is protecting the lake from infestation of the invasive Quagga Mussel, the Quagga Mussel Protection Program. The mussel can be transported to Big Bear Lake by vessels that have not been cleaned, drained and dried after leaving infected waters. A Quagga Protection Program Surcharge to protect against the mussel will be collected as long as the threat exists and District funds are expended specifically for this use.

The fees set forth below do not exceed the reasonable cost of providing the services for which the fees are levied.

3. Boat Permits.

The following fees shall be paid as a condition of receiving a boat permit:

(a) Seasonal permits:

- (1) Motorized boats of any length and sailboats over eight feet in length: \$85.00 plus Quagga Mussel Protection Surcharge of \$5.00; and
- (2) Non-motorized boats, sailboats 8 feet or less in length, sailboards and float tubes: \$40.00 plus Quagga Mussel Protection Surcharge of \$5.00.

(b) Daily permits:

- (1) Motorized boats: \$20.00 plus Quagga Mussel Protection Surcharge of \$5.00:
 - (a) One \$25.00 daily permit fee may be applied toward the cost of a seasonal permit' and
 - (b) Consecutive daily permits: \$20.00 plus \$5.00 Surcharge - 1st day; \$15.00 each consecutive day (consecutive days must be purchased during a single transaction).
- (2) Float tubes: \$10.00 plus Quagga Mussel Protection Surcharge of \$2.00:
 - (a) One \$12.00 daily permit fee may be applied toward the cost of

a seasonal permit; and

(b) No reduction for multiple consecutive day use.

(3) Non-motorized boats: \$10.00 plus Quagga Mussel Protection Surcharge of \$5.00:

(a) One \$15.00 daily permit fee may be applied toward the cost of a seasonal permit and

(b) Consecutive daily permits: \$10.00 plus \$5.00 surcharge first day; \$10.00 each consecutive day (consecutive days must be purchased during single transaction).

(c) Special Event group rate:

(1) Motorized \$10.00 per day plus \$5.00 Quagga Protection Surcharge for the duration of the approved special event (must comply with special event group rate policy)

(2) Non-motorized \$5.00 per day plus \$5.00 Quagga Protection Surcharge for the duration of the approved special event (must comply with special event group rate policy)

(d) Refunds:

(1) There shall be a \$5.00 charge for any refund of a seasonal boat permit fee because of non-use or duplicate purchase; and

(2) There shall be a \$10.00 fee to transfer a seasonal boat permit to another boat.

4. Dock Licenses.

The following fees shall be paid as a condition of receiving a dock license:

(a) Application \$ 25
Application requiring public hearing (multi-slip and variances) \$150

(b) License:

(1) Up to 3 slips (single owner) \$150
(2) Each slip over 3 slips (hotel, motel, etc.) \$ 50
(3) Shared dock (dock owners' choice) - each licensee \$125
(4) Docks-in-common-(easement) - each licensee \$100
(5) Docks across a right-of-way, USFS (single slip restrictions) \$100

(C) Invasive species management:

(1) Up to 3 slips \$160
(2) Each slip over 3 \$ 55 per slip
(3) No weed control charge for docks placed in the Lake after Labor Day.

5. Boat Storage.

(a) The following fees are established for inside boat storage (includes boat trailer stored either inside or outside):

(1) Six consecutive months (payable in full upon boat arrival) \$550
(2) Monthly rate \$125

- (b) The following fees are established for outside storage:
 Monthly boat or boat trailer storage \$ 35

Section 6. RV Park.

The following fees shall be paid in advance for RV sites:

- (a) Full hook-up sites (including utilities):
 - (1) Daily rate \$ 40
 - (2) Monthly rate \$550
 - (3) Utilities per day \$ 2.92
- (b) Non-hook-up sites (water available; includes dump station):
 - (1) Daily rate \$ 30
 - (2) Monthly rate \$350
- (c) Dump station (per usage by non-guests) \$ 5

7. Miscellaneous.

The following fees are established for miscellaneous Lake-related services and shall be paid in advance of service:

- (a) Aquatic plant control (non-dock owners & marinas for treating all plants except Eurasian water milfoil for which there shall be no charge)
 - (1) Herbicide plant control Applicator's per acreage fee
- (b) Services requiring patrol boat or work boat (1 hour minimum) (includes special services and boat and dock impounding)
 - (1) Boat with operator \$ 110 per hour
 - (2) Each additional staff person \$ 30 per hour
- (c) Boat and dock storage/impounding daily rate \$ 35
- (d) Heavy equipment rental (1 hour minimum):
 - (1) Forklift with operator \$ 110 per hour
 - (2) Truck tractor with operator \$ 110 per hour
- (e) Special events:
 - (1) Administrative \$ 100
 - (2) Refundable deposit \$ 500
 - (3) Lake use:
 - (a) Non-Commercial \$ -0-
 - (b) Commercial \$ 200 or 5% of Lake activity gross receipts, whichever is greater.
- (f) Commercial filming/photo shooting:
 - (1) Refundable deposit \$ 500
 - (2) Still photo shoot \$ 110
 - (3) Film/Video production \$ 170

- (g) Photocopying (per page):
 - (1) Regular \$ 0.25
 - (2) Researched material \$ 0.50

- (h) Label production (per set):
 - (1) Private dock owners \$ 25
 - (2) Private boat owners \$ 75
 - (3) CD copy \$ 5

- (i) Mountain Water Dispatch ads:
 - (1) Single ad \$ 350
 - (2) Double ads \$ 500
 - (3) Triple ads \$ 650
 - (4) Full Page \$1800

(j) Meeting/Community Room (room available daily between the hours of 7:30 a.m. and 10:00 p.m.; no overnight use shall be allowed); fees and deposits are due prior to the event date:

- (1) Individually scheduled meetings (fees per use):
 - (a) Security/cleaning refundable deposit (varies by season) \$ 50 to \$70
 - (b) Utility use fee (non-refundable; up to 6 hours of use):
 - (i) May-October \$ 25 per use
 - (ii) November-April \$ 50 per use
- (2) Regularly scheduled meetings (at least 12 meetings per year):
 - (a) Security/cleaning refundable deposit \$ 100 per year
 - (b) Utility use fee (non-refundable; up to 6 hours of use)
 - (i) May-October \$ 25 per use
 - (ii) November-April \$ 50 per use
- (3) Room key – refundable deposit \$ 5 per key

- (k) Shorezone Alteration:
 - (1) Application fee:
 - (a) ministerial project \$ 250
 - (b) project requiring Negative Declaration under CEQA process \$ 500
 - (c) project requiring EIR/EIS under CEQA process \$1000
 - (d) CEQA document review and recommendation by District Consultant Actual Cost
 - (2) Mitigation fee for lake bottom disturbed:
 - (a) shoreline erosion control project involving no fill other than placement of riprap, installation of toe protection for a seawall, launch ramp installation and installation of steps \$ 500

(b) non-ministerial projects where additional mitigation may be required to reduce adverse impacts (per acre or portion of an acre) \$1000 and/or capital improvements including, but not limited to, fish structures, aeration systems, habitat and spawning improvements as approved by the Board of Directors.

- (3) Legal fees and filing fees incurred as a result of the project shall be borne by the project proponent.
- (4) All consultant costs related to preparation of the environmental document, shall be borne by the project proponent.
- (5) Mitigation fees shall be deposited into the Stanfield Marsh Wildlife Mitigation Account.

(l) Application fees are non-refundable and due upon submission of application.

8. Payments.

Fees shall be paid as follows:

(a) Dock license and weed control fees shall be due annually on or before April 1st of each year. License fees not paid by April 30th will be increased by 20%. License fees not paid by May 31st will be increased by 50%.

(b) If a late fee is not established in this resolution, pursuant to contract or otherwise, a late fee of 1 1/2% per month, or fraction thereof, shall be levied if fees are paid late.

(c) All returned checks shall be subject to a \$25 handling charge and may be subject to other legal actions.

9. Repeals.

Resolution No. 2008-01 is hereby repealed.

PASSED, APPROVED AND ADOPTED on January 7, 2010.

Paula Fashempour, President

ATTEST:

Vicki Sheppard, Secretary to the Board

[SEAL]

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: JANUARY 7, 2010

AGENDA ITEM: 6C

SUBJECT: CONSIDER APPROVAL OF A PROPOSAL FROM MWH TO PROVIDE CONSULTING SERVICES ASSOCIATED WITH SOIL SAMPLING IN SUPPORT OF BIG BEAR MARINA DREDGE PROJECT

RECOMMENDATION:

The General Manager and the Watershed/Lake Improvement Committee recommend approval of a proposal from MWH in the amount of \$6,870 for Phase 1 work and up to \$40,000 for Phase 2 work.

DISCUSSION/FINDINGS:

MWH was asked to provide a proposal for consulting services associated with soil characterization in support of the Big Bear Marina dredge project. Work needed includes soil sampling for grain size and soil density to aid contractors during the dredge bidding process and determining the presence, absence, and extent of any gasoline contaminated soil in the dredge area adjacent to the soil contamination area that the District is presently monitoring on the marina parking lot. The work proposed by MWH will be completed in two phases. The first phase, with a cost of \$6,870 will include background materials review, preparation of a work plan and health and safety plan and solicitation of quotations from prospective drilling contractors and analytical laboratories. A detailed scope of work and cost will be provided to the District at the conclusion of Phase 1. MWH has already corresponded with Moffett and Nichol, dredge designers. Moffett and Nichol will advise MWH on locations for needed soil characterization sampling for the dredge project. The Committee believes that the Phase 2 work of drilling, soil sampling, laboratory analysis and reporting should not exceed \$40,000 (MWH proposal attached).

OTHER AGENCY INVOLVEMENT: None

FINANCING: Money is available for both phases of work in the 2003 Bond (COP) Dredge designated fund.

Submitted by: Scott Heule, General Manager



MWH

BUILDING A BETTER WORLD

December 17, 2009

Mr. Scott Heule, General Manager
Big Bear Municipal Water District
40524 Lakeview Drive
Big Bear, California 92315

Subject: Big Bear Marina Pre-Dredge Sediment Characterization Work Plan

Dear Mr. Heule:

Thank you very much for providing MWH Americas, Inc. (MWH) the opportunity to prepare this proposal for the Big Bear Municipal Water District (District) to develop a work plan for sampling and characterization of hydrocarbons and physical characteristics of the sediments in the planned Big Bear Marina (Marina) dredge area. MWH has reviewed the reports and information that you provided regarding the historical leaking underground storage tanks (USTs) that were once present on the dock area immediately east of the subject dredge site. Following our discussion on December 14, 2009, we have also spoken with your dredge plan consultant (Moffatt and Nichol Engineers) regarding the services they are providing to the District. We understand the objective of the dredge project is to remove accumulated sediments from the Marina fore-bay and place the materials north of the existing peninsula thereby extending the main Marina facility. The District has concern that gasoline-range hydrocarbons associated with the historical fuel USTs may have migrated toward the west in the materials underlying the sediments in the Marina fore-bay and could become exposed during the dredging project. Therefore, the District would like to sample the soils to just below dredge depth. The District would like to characterize the soils for gasoline range hydrocarbons (including gasoline range total petroleum hydrocarbons, BTEX and MTBE) and physical characteristics. The findings will be used by Moffatt and Nichol to finalize the dredge plan construction documents and may also support the environmental permitting that the District will be developing independently from this scope of work.

Following is a brief description of our proposed scope of work, schedule, cost estimate and assumptions and terms and conditions.

Scope of Work

Task 1 – Site Visit and Document Review

MWH will obtain and review the dredge plan documents from Moffatt and Nichol. We will also evaluate the most current groundwater monitoring reports associated with the UST release in more detail, to develop a better understanding of contaminant migration potential, constituents of concern, physical characteristics of concern, dredge area footprint and depths of planned dredging activities. Based on this information a preliminary scope of work will be developed for the sediment sampling activities. This scope will be shared with potential drilling subcontractors, as described below.

MWH will coordinate a site visit with the District's Lake Manager (Mike Stevenson) to inspect the Marina facility and planned dredge area. We will also inspect the District's 30 foot work pontoon, which we understand can be used for the proposed sediment sampling project. We will coordinate with qualified drilling subcontractors to complete a job walk on the day of our visit, to solicit competitive bids for a limited access, portable direct-push technology (DPT) or similar vibrocore drill rig to be used on the District's work pontoon to collect the sediment samples.

Task 2 – Work Plan and Health and Safety Plan Preparation

Based on the results of Task 1, MWH will prepare a focused work plan and health and safety plan for implementation of the sediment sampling and analysis project. The work plan will include the following: a brief introduction and background, statement of objectives, technical approach, field and analytical quality control procedures, schedule, and reporting summary. Upon completion, the draft work plan and health and safety plan will be submitted to the District for review and comment. Upon receipt of consolidated comments, MWH will finalize the work plan and health and safety plan. We assume an electronic deliverable is preferred by the district.

Cost estimates will be obtained from prospective drilling subcontractors and licensed analytical laboratories. MWH will then prepare a cost estimate for implementation of the work plan for the District's consideration. MWH's services for implementation of the work plan would be requested in a subsequent task order, if the work plan is acceptable to the District.

Schedule

MWH will begin the document review immediately upon authorization to proceed. Assuming that authorization to proceed is received by MWH during the week of December 21, 2009, we will coordinate with the District's Lake Manager and potential drilling subcontractors to arrange a site visit during the week of January 4, 2010 (weather permitting). This schedule could be expedited if the District prefers. The draft work plan would be completed within one calendar week of the site visit and submitted to the District for review. MWH will deliver the final document within 2 working days of receipt of comments from the District. A cost estimate for implementation of the work plan will also be submitted to the District for consideration.

Cost Estimate

The time and materials cost estimate for the proposed services is provided on the attached cost summary table. The cost basis is consistent with the commercial terms of the existing Master Agreement for Consulting Services between MWH and the District (as referenced below). MWH estimates a total budget of approximately \$6,870 to complete the described scope of work.

This cost estimate assumes the following:

- The District's Lake Manager is available to facilitate a site visit for MWH staff and the drilling subcontractors

- Moffatt and Nichol provide the dredge plan and related information in a timely manner in electronic format
- The District's barge is available for use by the drilling subcontractors
- Permitting associated with the dredge project will be addressed by the District under a separate scope of work
- The cost estimate for implementation of the work plan will be provided upon completion of this currently proposed scope of work

Terms and Conditions

If this scope of work is acceptable to the District, these services would be retained as a new Task Order under the existing Master Agreement for Consulting Services between MWH and the District (dated September 29, 2008). Upon confirmation from the District, MWH will prepare the Task Order on the basis of the scope and cost estimate presented herein, for the District to execute and return to MWH for authorization of this work.

Closing

MWH looks forward to working with the District to complete this important project. Our proposed project manager, Mr. Steve Reiners, has direct institutional knowledge and first-hand experience with the District's historical UST project at the Marina (completed by Montgomery Watson in July 1999). Our team will coordinate with the District and the District's dredge plan engineer to develop a focused work plan for safe implementation. Please feel free to contact me at (626) 568-6357, or via email at simon.bluestone@mwhglobal.com if you have any questions or comments regarding this proposal. We will be in touch shortly to follow-up.

Sincerely,

MWH Americas, Inc.



Simon Bluestone, P.G.
Vice President
Principal-in-Charge



Richard Plecker, P.E.
Vice President
Southwest Regional Manager

Enclosures: Cost Summary Table

cc: Mike Rogers, MWH
Steve Reiners, MWH

Detailed Cost Breakdown
 Big Bear Municipal Water District
 Big Bear Marina Pre-Dredge Sediment Characterization Project
 Site Visit and Work Plan Development
 December 17, 2009

LABOR COSTS	2009 Burdened Rate	Task 1 Site Visit and Document Review			Task 2 Work Plan and Health and Safety Plan Preparation			Task 3 PM and Meetings			TOTAL
		Units/Hr	Cost	Units/Hr	Cost	Units/Hr	Cost	Units/Hr	Cost		
		Staff Name	\$/hour	Units/Hr	Cost	Units/Hr	Cost	Units/Hr	Cost		
Principal Hydrogeologist	\$256.42	1	\$256	2	\$513	1	\$256	4	\$1,026		
Principal Health and Safety Officer	\$193.55	1	\$194	4	\$774	0	\$0	5	\$968		
Project Manager	\$151.19	2	\$302	3	\$454	2	\$302	7	\$1,058		
Project Engineer	\$93.47	12	\$1,122	18	\$1,682	0	\$0	30	\$2,804		
Senior Geologist	\$102.24	0	\$0	0	\$0	0	\$0	0	\$0		
Staff Geologist	\$67.08	0	\$0	0	\$0	0	\$0	0	\$0		
Senior Drafter	\$126.96	0	\$0	2	\$254	0	\$0	2	\$254		
Senior Administrator	\$ 91.43	0	\$0	0	\$0	1	\$91	1	\$91		
Administrator	\$ 67.29	0	\$0	0	\$0	1	\$67	1	\$67		
Labor Subtotals		16	\$1,874	29	\$3,877	5	\$718	50	\$6,269		
DIRECT COSTS											
Reimbursable Item/Equipment	Rate	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost		
FedEx/Mail/Equipment Courier (per package)	Lump	0	\$0	0	\$0	0	\$0	0	\$0		
Travel expenses	Lump	1	\$92	0	\$0	0	\$0	1	\$92		
Subtotal without markup			\$92		\$0		\$0		\$92		
Subtotal with 10% markup			\$102		\$0		\$0		\$102		
APC	\$10 per labor hour		\$160		\$290		\$50		\$500		
Reimbursable Expense Subtotal with 10% markup			\$262		\$290		\$60		\$602		
SUBCONTRACTOR EXPENSES											
Subcontractor	Rate	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost		
Drilling subcontractor			\$0		\$0		\$0		\$0		
Analytical laboratory			\$0		\$0		\$0		\$0		
Subtotal without markup			\$0		\$0		\$0		\$0		
Subtotal with 10% markup			\$0		\$0		\$0		\$0		
Subcontractor Expense Subtotal			\$0		\$0		\$0		\$0		
ESTIMATED TOTALS											
			\$2,136		\$3,967		\$768		\$6,870		

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: JANUARY 7, 2010

AGENDA ITEM: 6D

SUBJECT:

**APPOINTMENT OF COMMITTEE MEMBERS FOR CALENDAR YEAR 2010 AND
PRESIDENT'S GOALS**

RECOMMENDATION:

It is recommended that the committees and committee assignments be announced at this meeting.

DISCUSSION/FINDINGS:

Each year, at the first meeting in January, the Board President announces the Committee Members and distributes the committee descriptions for the upcoming year. The President of the Board will announce the committees and assignments at today's meeting and will share her major goals for the upcoming year.

OTHER AGENCY INVOLVEMENT: None

FINANCING: None

Submitted by: Scott Heule, General Manager

BIG BEAR MUNICIPAL WATER DISTRICT

2010 COMMITTEE MEMBERS

ADMINISTRATIVE COMMITTEE

Paula Fashempour
Skip Suhay

Alternate: Todd Murphy

BUDGET AND FINANCE COMMITTEE

Todd Murphy
Paula Fashempour

Alternate: Vince Smith

FACILITIES COMMITTEE

Vince Smith
Paula Fashempour

Alternate: John Eminger

OPERATIONS COMMITTEE

Skip Suhay
Vince Smith

Alternate: John Eminger

QUAGGA INITIATIVE COMMITTEE

John Eminger
Todd Murphy

Alternate: Vince Smith

STANFIELD MARSH COMMITTEE

John Eminger
Skip Suhay

Alternate: Paula Fashempour

WATER/WATERMASTER COMMITTEE

John Eminger
Skip Suhay

Alternate: Paula Fashempour

WATERSHED/LAKE IMPROVEMENT COMMITTEE

John Eminger
Todd Murphy

Alternate: Skip Suhay

***BIG BEAR MUNICIPAL WATER DISTRICT
2010 BOARD COMMITTEES***

ADMINISTRATIVE COMMITTEE

Responsible for:

1. Personnel
2. GM evaluation/contract
3. Projects list/schedule
4. District voting recommendations for organizations
5. Lobbying (Walter Yep)
6. Litigation
7. Special Contracts
8. Employee benefits

BUDGET AND FINANCE COMMITTEE

Responsible for:

1. Wages and salaries
2. Budget
3. Quarterly Financial Reports

FACILITIES COMMITTEE

Responsible for:

1. Surplus property
2. Maintenance
3. New construction/remodeling
4. Dam maintenance
5. Security
6. Boats
7. Vehicles

OPERATIONS COMMITTEE

Responsible for:

1. Docks
2. Marinas
3. Special Events
4. Navigation
5. Lake Hazards
6. Derelict docks/boats
7. Concessions

QUAGGA INITIATIVE COMMITTEE

Responsible for:

1. Inspector Training
2. Decon. facilities/equipment
3. Quagga Advertising/Public Information
4. Ramp security (ingress and cameras)

BIG BEAR MUNICIPAL WATER DISTRICT

STANFIELD MARSH COMMITTEE

Responsible for:

1. Winterize/de-winterize island
2. Boardwalk
3. Stanfield corner maintenance/improvements
4. Stanfield grounds/trees and shrubs

WATER/WATERMASTER COMMITTEE

Responsible for:

1. Watermaster meetings
2. In Lieu agreements
3. Bear Creek issues

WATERSHED/LAKE IMPROVEMENT COMMITTEE

Responsible for:

1. TMDL
2. ACOE
3. Fisheries
4. Dredges
5. Sea walls
6. Big Bear Marina contamination
7. Encroachment issues
8. CEQA
9. Easements
10. Weed control and mapping
11. Sediment basins

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: JANUARY 7, 2010

AGENDA ITEM: 6E

SUBJECT:

APPOINTMENT OF THE DISTRICT'S JPIA REPRESENTATIVE FOR CALENDAR YEAR 2010

RECOMMENDATION:

The President of the Board will appoint a member of the Board as the District's JPIA representative for calendar year 2010.

DISCUSSION/FINDINGS:

The District utilizes the services of the Joint Powers Insurance Authority (JPIA) for its property and liability insurance requirements. JPIA meetings are held for two days, twice a year in conjunction with the Association of California Water Agencies' (ACWA) conferences. The District's representative attends these meetings to keep the District informed about insurance issues. There may also be other occasional insurance meetings that would require attendance.

OTHER AGENCY INVOLVEMENT: None

FINANCING: None

Submitted by: Scott Heule, General Manager