

A G E N D A
BIG BEAR MUNICIPAL WATER DISTRICT

BOARD OF DIRECTORS
Regular Meeting
February 16, 2012

PLACE: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2012- 02

OPEN SESSION: 1:00 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DISCUSSION AND ACTION ON CLOSED SESSION ITEMS**
- 4. REPORTS**
 - A. General Manager
 - B. Lake Manager
 - C. Legal
 - D. Committee
 - E. Other
- 5. CONSENT CALENDAR**
 - A. Minutes of a Special Meeting of February 1, 2012
 - B. Warrant list dated February 13, 2012 for \$44,427.64
- 6. BUSINESS**
 - A. Consider approval for spending unbudgeted money in the Dam Repair Fund for Security Fencing at the Dam
 - B. Consider approval of a special event permit for Big Bear Lake Big Bass Tournament
- 7. PUBLIC FORUM**

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)

8. ANNOUNCEMENTS
9. DIRECTOR COMMENTS
10. ADJOURNMENT

NEXT MEETING: Open Session at 1:00 P.M.
Thursday, March 1, 2012
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

PLEASE NOTE:

If you wish to address the MWD Board of Directors during discussion of an agenda item, or during the PUBLIC FORUM, please complete a Speaker Request card (blue in color) and give it to the Board Secretary. Unless a detailed presentation of an agenda item is required by the Board of Directors, it is requested that each speaker limit comments to FIVE MINUTES. All testimony given before the Board of Directors is tape recorded.

Agenda related writings or documents provided to the Board of Directors are available for public inspection at www.bbawd.org or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Big Bear Municipal Water District wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the Board Secretary. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting

***MINUTES OF A SPECIAL MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON WEDNESDAY, FEBRUARY 1, 2012***

CALL TO ORDER

President Eminger called the Open Session to order at 1:00 PM. Those in attendance included Director Fashempour, Director Suhay, Director Smith, District Counsel Wayne Lemieux (via Skype), General Manager Scott Heule, and Board Secretary Vicki Sheppard.

REPORTS

Mr. Heule reported that Lake Manager Mike Stephenson, Lake Operations Supervisor Adam Williams, and Lake Operations Analyst Tyler Cockrell are all attending a Quagga Mussel education/training class in San Diego today and tomorrow. He explained that this is allowing them to maintain their state of the art knowledge necessary to protect the Lake from Quagga Mussel infestation. He commented that Jim Weber is out on medical leave for the next 4 to 6 weeks adding that we are expecting a full recovery in time for him to finish preparations necessary to get our fleet back on the water before the beginning of the summer season. He added that we also expect John Tuttle will be out for 4 to 6 weeks on medical leave beginning in the next couple of weeks. He reported that he and Mike Stephenson have worked the past couple of weeks collaborating with the City of Big Bear Lake on their grant applications for projects that will plan, engineer, and design structures to reduce and control sediment and associated TMDL pollutants on channels leaving the forest boundary and entering the City of Big Bear Lake. He explained the three Proposition 84 grant applications including a \$3.15M one for paving dirt roads and constructing sediment control structures in the City; one for \$1M for a 117 acre alum treatment, funding carp removal for two years, and replacing the 25 hp aerator with a 50 hp model. He added that the notice of award for these grant applications will come by the end of March then there will be a long time period for bureaucratic contract and resolution processing before the work would actually get started two years from now. He commented that there has been an emphasis on awarding these grants as "shovel ready" and the number of jobs these projects will generate has been of interest to those who will be responsible for making award decisions. Mr. Heule stated that, as of this morning, we have about 45 applications for the seasonal positions we need to fill. He reported that he attended a Countywide Vision, Water Vision Element meeting yesterday. He explained that it was a follow-up workshop to identify how to define a vision for the water supply element within the context of the entire Countywide Vision Statement. He commented that he placed some background paperwork on the Director's desks for them to review at their leisure. He reported that the meeting was organized by the Supervisors at the County and based on the idea of County CEO Greg Deveroux. He added that Celeste Cantu (SWAPA) and Kirby Brill (General Manager Mojave Water Agency) facilitate the meeting. He explained the next steps will be to identify a vehicle for gathering input from all water related agencies in the County to inventory water supplies and then report back to the County with a revised vision statement for the water supply element of the Countywide Vision. Mr. Heule reported on an article that is in the San Bernardino Sun today regarding the flying squirrel and the potential of having it added to the endangered species list. Director Smith inquired about the grant for paving dirt roads commenting that we do not want run-off getting into the lake but do want it to be able to get back into the ground water. Mr. Heule explained that paving will direct the water run-off where we want it to go and will be designed with the intent to capture water so it does not run into the lake. Director Suhay asked about the aerator

grant and if we could relocate the old one. Mr. Heule reported that we will receive a new unit that will double the capacity of the current unit.

District Counsel Wayne Lemieux updated the Board on the Salazar litigation (Santa Ana Sucker Fish) explaining that there are arguments on who can participate. He commented that he is monitoring the case for Big Bear.

APPROVAL OF CONSENT CALENDAR

Upon a motion by Director Suhay, seconded by Director Smith, the following consent items were unanimously approved:

- Minutes of a Regular Meeting of January 19, 2012
- Warrant List Dated January 25, 2012 for \$25,427.75
- Approval of a Special Event Permit for the Big Bear Lake Rotary Club's annual 4th of July Fireworks Display
- Approval of a Special Event Permit for Big Bear Paddlefest to be held July 7th & 8th

CONSIDER APPROVAL OF A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT RE-ESTABLISHING FEES EFFECTIVE FEBRUARY 1, 2012 AND REPEALING RESOLUTION NO. 2011-01

Mr. Heule reported that only three items on the District fee schedule are being considered for revision listing them as follows:

(1) Trailer Storage - In order to clarify existing District policy reference to outdoor storage for a fee of \$35 per month, language will be added noting that the storage of boat trailers is limited to RV Park guests and trailers of boats already being stored inside the District shop.

(2) Administrative Services Research - Although the District can charge a per page fee for making copies of requested public records, there is no provision for recouping expenses associated with research and preparation of new reports, lists, or performing analysis to generate a new document requested by the public. Administrative time cannot be charged for searching for existing documents or records no matter how long it takes to provide them to the individual making the request. He commented that the Committee recommends that a new item "Administrative Services Research" be added to the fee schedule at the rate of \$35 per hour with a ½ hour minimum and billed in 15 minute increments

(3) RV Park Utility Charge - For the past two years the District has charged a daily utility fee to campers in the RV Park. The daily fee is calculated based on the actual number of camper days and the previous seasons' costs for sewer, water, electricity and cable television expense during the months of May through October. For the 2011 season the fee was \$3.42 per day. Actual 2011 costs for the utilities listed above were \$11,804.57 and a total of 2712 camper days. He reported that the Committee recommends the Board approve a new RV park daily utility fee of \$4.35.

Director Suhay inquired about the Photocopying fees asking what the difference was in the "Administrative Services" fee and the "Researched Material" fee. Mr. Heule stated that we need to delete the .50 cent "Researched Material" fee and add the "Administrative Services" fee.

Director Suhay moved approval of Resolution No. 2012-01 Re-establishing Fees effective February 1, 2012 and Repealing Resolution No. 2011-01 with one change; deleting the Researched Material fee and replacing it with the Administrative Services fee. Director Fashempour seconded the motion and it was unanimously approved.

CONSIDER APPROVAL OF A SOCIAL NETWORKING POLICY FOR THE EMPLOYEE HANDBOOK

Mr. Heule reported that the District has experienced some situations this past summer that highlighted the need to establish a policy to regulate employee's social networking while on the job and representing the District. He explained that an example employee handbook policy for social networking was downloaded from the ACWA JPIA web page and was drafted for District use. He added that the Committee believes that there is a real need to establish this policy and recommends the Board approve adding it to the employee handbook. Director Smith explained that this gives the District the ability to go to an employee and discuss it with them since the rules are laid out in the handbook adding that it is a moving target and we will look at it each year.

Director Fashempour moved approval of a Social Networking Policy for the Employee Handbook. Director Smith seconded the motion and it was unanimously approved

PUBLIC FORUM

No comments were made

ANNOUNCEMENTS

Mr. Heule announced that he, President Eminger, and Directors Suhay and Smith will be attending Ethics and Brown Act training in Rancho Cucamonga tomorrow. He reported that the Santa Ana River Watershed 2012 Conference is scheduled for April 25th at the Orange Show in San Bernardino asking who might like to attend. Mr. Heule reported that on February 28th there is going to be a Foundation Committee meeting as a follow up to one that was held earlier in January. He asked the Directors to review the minutes from that meeting and get back to him with their thoughts.

DIRECTOR COMMENTS

Director Fashempour reported that she received a Liability and Risk Assessment report from ACWA/JPIA assessing the District's risk. She explained that we had a very good report with no formal recommendations. She complimented Adam Williams for his handling of the District safety program. She asked if the District ever uses Webinars. Mr. Heule reported that the District has tried a few but prefers a more formal training situation so people pay attention.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:46 P.M.

NEXT MEETING

Open Session at 1:00 P.M.
Thursday, February 16, 2012
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

Vicki Sheppard
Secretary to the Board
Big Bear Municipal Water District

(SEAL)

**Big Bear Municipal Water District
 Computer & Manual Check Register
 Current and History Files, 01/26/12 to 02/13/12
 Account 10010-00-001, Sessions 000000 to 002575**

Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
Checking Account: 10010-00-001							
150053	ENVCHE / Enviro-Chem, Inc	01/26/12	2	1112377	002556	CONTAMINAT	100.00
ENVCHE Subtotal :							100.00
150057	ACWAHB / ACWA Health Benefits Authority (H)	02/10/12	2	03012012	002575	HEALTHINS	15269.67
ACWAHB Subtotal :							15269.67
150058	AFLAC / AFLAC	02/10/12	2	132504	002575	AFLAC	284.18
AFLAC Subtotal :							284.18
150059	BBDSPL / Big Bear Disposal	02/10/12	2	271588	002575	UTIL-MAIN	164.42
BBDSPL Subtotal :							164.42
150060	BBTODA / Big Bear Today	02/10/12	2	454647	002575	PUBLICINFO	200.00
BBTODA Subtotal :							200.00
150061	BUTCHR / Butcher's Block & Building Materi	02/10/12	2	111064	002575	FACILMAINT	77.83
150061		02/10/12	2	111130	002575	FACILMAINT	30.19
150061		02/10/12	2	111419	002575	FACILMAINT	32.03
150061		02/10/12	2	111996	002575	FACILMAINT	39.62
150061		02/10/12	2	112168	002575	FACILMAINT	13.72
150061		02/10/12	2	112256	002575	FACILMAINT	43.68
150061		02/10/12	2	112936	002575	FACILMAINT	16.93
150061		02/10/12	2	112978	002575	FACILMAINT	23.85
150061		02/10/12	2	113224	002575	FACILMAINT	22.67
BUTCHR Subtotal :							300.52
150062	BVELEC / Bear Valley Electric	02/10/12	2	02032012A	002575	UTIL-RV	529.77
150062		02/10/12	2	02032012B	002575	UTIL-MAIN	88.04
150062		02/10/12	2	02032012C	002575	UTIL-MAIN	1089.14
BVELEC Subtotal :							1706.95
150063		02/10/12	2	01042012	002575	UTIL-DAM	70.75
150063		02/10/12	2	01062012A	002575	UTIL-MAIN	10.02
150063		02/10/12	2	01062012B	002575	UTIL-MAIN	94.67
150063		02/10/12	2	01192012	002575	UTIL-DAM	67.27
150063		02/10/12	2	01252012	002575	UTIL-RAMP	115.16
150063		02/10/12	2	01262012A	002575	UTIL-RAMP	149.33
150063		02/10/12	2	01262012B	002575	UTIL-AERAT	540.69
150063		02/10/12	2	01262012C	002575	UTIL-DAM	377.09
150063		02/10/12	2	01262012D	002575	UTIL-DAM	11.69
150063		02/10/12	2	01262012E	002575	UTIL-MAIN	11.34
BVELEC Subtotal :							1448.01

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 Computer & Manual Check Register
 Current and History Files, 01/26/12 to 02/13/12
 Account 10010-00-001, Sessions 000000 to 002575**

Check	Payment / Vendor Information	Ck Date	Prity	Invoice	Session	Reference	Amount
150064	CBSOA / CA Boating Safety Officers Assoc.	02/10/12	2	COCKRELL12	002575	MEMBERSHIP	25.00
150064		02/10/12	2	STEPHE2012	002575	MEMBERSHIP	25.00
						CBSOA Subtotal :	50.00
150065	CHEMPA / CHEM PAK PRODUCTS	02/10/12	2	75864	002575	JANITSUPPL	52.04
						CHEMPA Subtotal :	52.04
150066	COLONI / COLONIAL LIFE	02/10/12	2	-0105302	002575	EMPPREM	404.54
						COLONI Subtotal :	404.54
150067	COMPVI / COMPUTER VILLAGE	02/10/12	2	124060	002575	COMPMAINT	1581.77
						COMPVI Subtotal :	1581.77
150068		02/10/12	2	124124	002575	PROFSVCS	800.00
						COMPVI Subtotal :	800.00
150069	COMSER / ComSerCo	02/10/12	2	59362	002575	RADSVCCONT	255.00
						COMSER Subtotal :	255.00
150070	CSBPUB / Dept Public Health Env Hlth S	02/10/12	2	IN0162295	002575	PERMIT	27.00
						CSBPUB Subtotal :	27.00
150071	DIRCTV / DIRECTV	02/10/12	2	6967297207	002575	UTIL-RV	157.49
						DIRCTV Subtotal :	157.49
150072	DISH / Dish Network	02/10/12	2	02042012	002575	UTIL-MAIN	64.99
						DISH Subtotal :	64.99
150073	DWP / Department of Water and Power	02/10/12	2	01242012	002575	UTIL-TROUT	81.32
150073		02/10/12	2	01312012A	002575	UTIL-RAMPS	123.92
150073		02/10/12	2	01312012B	002575	UTIL-RAMPS	19.47
150073		02/10/12	2	01312012C	002575	UTIL-MAIN	48.12
150073		02/10/12	2	01312012D	002575	UTIL-RV	97.77
150073		02/10/12	2	01312012E	002575	UTIL-MAIN	14.60
150073		02/10/12	2	01312012F	002575	UTIL-TROUT	80.22
						DWP Subtotal :	465.42
150074	ENTERP / Enterprise Rent-A-Car	02/10/12	2	9003336602	002575	TRAINING	317.29
						ENTERP Subtotal :	317.29
150075	ENVCHE / Enviro-Chem, Inc	02/10/12	2	1201277	002575	CONTAMINAT	100.00
						ENVCHE Subtotal :	100.00

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Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
150076	GINOS / Gino's Tire & Wheel	02/10/12	2	200030	002575	ONROADVEHI	921.60
						GINOS Subtotal :	921.60
150077	GRZZLY / Grizzly	02/10/12	2	533478	002575	RECRUITMEN	356.25
						GRZZLY Subtotal :	356.25
150078	HOLM / JERRY HOLM	02/10/12	2	10785	002575	RVDEPOREFN	40.00
						HOLM Subtotal :	40.00
150079	IDEARC / SUPERMEDIA LLC	02/10/12	2	02012012	002575	PHONE-MAIN	65.50
						IDEARC Subtotal :	65.50
150080	KBHR / KBHR-FM	02/10/12	2	20685	002575	PUBLICINFO	7.95
						KBHR Subtotal :	7.95
150081	LEMIEU / LEMIEUX & O'NEILL	02/10/12	2	20999M-150	002575	LEGAL-RET	3500.00
						LEMIEU Subtotal :	3500.00
150082		02/10/12	2	20-024M-4	002575	LEGAL-SAS	2.32
						LEMIEU Subtotal :	2.32
150083	LINCON / Lincoln Financial Group	02/10/12	2	02022012-	002575	DEFEREDCOM	1200.00
						LINCON Subtotal :	1200.00
150084	MASTER / FIRST BANKCARD CENTER	02/10/12	2	0131123378	002575	MASTER102	130.35
						MASTER Subtotal :	130.35
150085		02/10/12	2	0131122328	002575	MASTER320	119.31
						MASTER Subtotal :	119.31
150086	MCMSTR / McMaster-Carr Supply Co.	02/10/12	2	16621809	002575	FACILMAINT	44.04
						MCMSTR Subtotal :	44.04
150087	MELTON / Melton Sign Service	02/10/12	2	4215	002575	QUAGGAPRIN	50.00
						MELTON Subtotal :	50.00
150088	MWH / MWH America, Inc.	02/10/12	2	1442909	002575	WTRMSTREPT	3786.37
						MWH Subtotal :	3786.37
150089		02/10/12	2	1442910	002575	WTRMSTRMEE	3489.99
						MWH Subtotal :	3489.99
150090	NAPA / McConnell Motor Parts Inc.	02/10/12	2	068020	002575	ONROADVEHI	28.27
150090		02/10/12	2	068875	002575	ONROADVEHI	38.90
						NAPA Subtotal :	67.17
150091	NOCONT / NO CONTRACT	02/10/12	2	0003043	002575	PHONE-MAIN	142.06

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<u>Check</u>	<u>Payment / Vendor Information</u>	<u>Ck Date</u>	<u>Prty</u>	<u>Invoice</u>	<u>Session</u>	<u>Reference</u>	<u>Amount</u>
	VOIP						
						NOCONT Subtotal :	142.06
150092	ROTARY / Rotary Club of Big Bear Lake	02/10/12	2	01312012	002575	MEMBERSHIP	121.00
						ROTARY Subtotal :	121.00
150093	SMSFAB / SMS Fabrications	02/10/12	2	11-1697-1	002575	DAMMAINT	4232.50
						SMSFAB Subtotal :	4232.50
150094	SQUEEG / Squeegee Clean Window Service	02/10/12	2	01272012	002575	FACILMAINT	50.00
						SQUEEG Subtotal :	50.00
150095	TURNEY / ERIC TURNEY	02/10/12	2	02062012	002575	PHONE-CELL	50.00
						TURNEY Subtotal :	50.00
150096	UPS / UPS	02/10/12	2	F33Y11032	002575	SHIPPING	67.31
						UPS Subtotal :	67.31
150097	VERIZO / Verizon California	02/10/12	2	02012012A	002575	PHONE-MAIN	403.05
150097		02/10/12	2	02012012B	002575	PHONE-RAMP	46.97
150097		02/10/12	2	02012012C	002575	PHONE-RAMP	48.01
150097		02/10/12	2	02012012D	002575	PHONE-RAMP	41.89
						VERIZO Subtotal :	539.92
150098		02/10/12	2	01252012	002575	PHONE-WS	40.19
150098		02/10/12	2	01282012	002575	PHONE-DAM	41.21
						VERIZO Subtotal :	81.40
150099	VERWIR / VERIZON WIRELESS	02/10/12	2	1053919823	002575	PHONE-CELL	209.21
						VERWIR Subtotal :	209.21
150100	WILLIA / Adam Williams	02/10/12	2	01222012	002575	TRAINING	436.70
						WILLIA Subtotal :	436.70
150101	WOLTER / WOLTERS KLUWER LAW & BUSINESS	02/10/12	2	83313850	002575	SUBSCRIPTI	430.07
						WOLTER Subtotal :	430.07
150102	XEROX / Xerox Corporation	02/10/12	2	059866629	002575	COPIERLEAS	537.33
						XEROX Subtotal :	537.33
	Total For Check Account:			10010-00-001			44427.64
						Check Register Total :	44427.64

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: FEBRUARY 16, 2012

AGENDA ITEM: 6A

SUBJECT:

CONSIDER APPROVAL FOR SPENDING UNBUDGETED MONEY IN THE DAM REPAIR FUND FOR SECURITY FENCING AT THE DAM

RECOMMENDATION:

The General Manager and the Facilities Committee (Directors Eminger & Suhay) recommend awarding a dam security fence contract to Trini Estrada Construction.

DISCUSSION/FINDINGS:

At the Facilities meeting on January 31st when the Committee visited the dam they were concerned about the ease of access onto the dam, especially from the south (east) abutment area. With the mild winter so far access to the dam by the public is a critical concern and Caltrans has no intention of addressing it on any permanent basis until sometime in the spring. The Committee went to the dam again on February 6th and laid out a plan to install fencing on top of District facilities that would provide the security needed. Six foot high fencing topped with barbed wire would be placed on both the left and right abutment of the dam and would cantilever out over the water to prevent access from the fishing rocks on either side. Gates would be installed at either end of the catwalk to provide access by District personnel. Because we would be installing the fencing on District facilities no permissions would be needed from either Caltrans or USFS. On Friday February 10 Mike Stephenson and Eric Turney met three fence contractors at the Dam. Eight contractors were notified and asked to be at the site walk. The desired fence alignment and specifications were described and the Contractors all said that they would bid the job based on the contractors Green Book standards for industrial fencing. The fencing will all be placed on the dam structure itself excepting an eight foot section that extends from the left abutment of the dam over to the new bridge retaining wall. The fence will all be six feet in height with three strands of barbed wire on top. At both the left and right abutments on the water side the fence will cantilever out over the water with coils of razor wire attached. All three contractors that visited the site on Friday returned bids for the work (see attached). The bid results are as follows:

a.	Ross Fence Inc.	\$6488
b.	Leoco Fence	\$7493
c.	Trini Estrada Const.	\$6200

Based on the bid results the Committee recommends award of the fencing contract to Trini Estrada in the amount of \$6,200. They also recommend that this unbudgeted expense be paid with Dam Repair fund dollars.

OTHER AGENCY INVOLVEMENT: None

FINANCING: Dam Repair Fund

Submitted by: Scott Heule, General Manager

1918 Spruce St.
 Riverside CA 92507
 (951) 788-5555
 FAX (951) 788-5055
 Email: rossfence@att.net



PROPOSAL & CONTRACT

25825

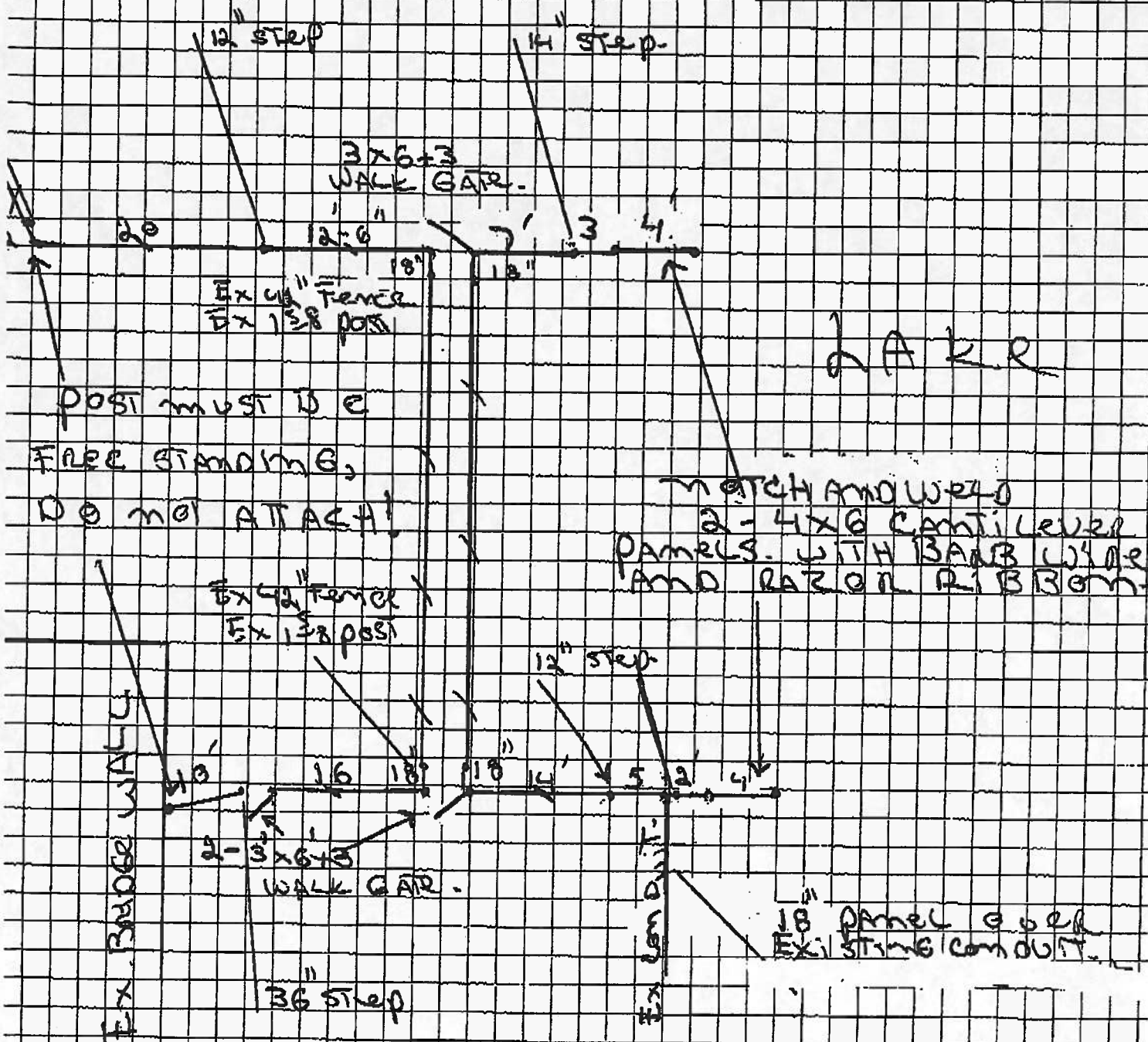
ESTIMATOR Glenn

DATE 2-13-12

NAME	Big Bear Municipal Water District		FOOTAGE	DESCRIPTION		HEIGHT
ADDRESS	P. O. Box 2883 (40524 Lakeview Drive)		92'	Chain Link Fence & Top Rail		6'
CITY	Bid Bear City	ZIP 92315		Including 3-strands of Barb		
HOME PHONE	909-866-5796	WORK PHONE	Fax #: 909-866-6485	Wire on 45° Barb arms		
JOB NAME	Dam Fence					
JOB ADDRESS	CITY		6'	Chain Link Fence & Top Rail		42"
DIRECTIONS TO JOB						
			8'	Stainless Steel Razor Ribbon		
MAP PAGE NO.						
SPECIFICATIONS						
TERMINALS	2 7/8" 40 wt.	BRACING		QUANTITY	GATES	SIZE
GATE POSTS	2 7/8" 40 wt.	LINE POSTS	2 3/8" 40 wt.	3	WALK GATES	3' x 6' + 3
TOP RAIL	1 5/8" 40 wt.	WIRE GAGE	9 ga.		DOUBLE GATES	
BARB WIRE	3-strands 4 point	BIAS			SINGLE DRIVE	
KNUCKLES UP		POINTS UP	XX		SLIDE	
WIRE OUTSIDE	XX	WIRE INSIDE				
OTHER	Razor Ribbon				TERMINALS	
CUSTOMER IS RESPONSIBLE FOR PROPERTY LINE, SPRINKLERS & UNDERGROUND UTILITIES					BIAS	
					TIE INS	

1	2	3	4	5	6	7	8	9	10	1	Core-Drill (20) Holes
2										2	2 - 4' x 6' Cantilever Panels with Barb-wire and razor ribbon
3										3	**Notched and welded to terminal**
4										4	To include: 45° barb arms on all terminals
5											Add: \$ 400.00
6										6	Note: Bid includes straight up terminals with 45° arms on line posts.
7										7	All fence specifications are per "Green Book Standard Specifications For Public Works"
8										8	
9										9	
10										10	Due on Completion \$ 6,488.00

Approved _____ Date _____
 (Signature) (Print Name)



ESTIMATE



CHAMPION
INC.

"BIG BEARS OWN"
LOCALLY OWNED AND OPERATED

LEOCO

FENCE COMPANY

www.leocofenceco.com
500 W. VALLEY/P.O. BOX 2919
BIG BEAR CITY, CA 92314-2919
LIC. NO. 582520 C13

(909) 585-2139
FAX (909) 585-1108
1-800-334-8645

ATT. MIKE

Date: 2/13/2012

Name: BIG BEAR MUNICIPAL WATER DISTRICT / DAM FENCE ATT. MIKE STEPHENSON

Job Address: DAM / HWY 10 City: BIG BEAR LAKE, CA. X Street: 92315

Billing Address: _____

Phone #'S: 909-866-5796 F: 866-6485

Fence Type: INSTALL 105' OF 6' HIGH 9ga 2" MECH GALV. CHAIN LINK WITH 3 STRANS OF

Fence Type: BARBED WIRE ON 45° ARMS + 8' OF 42" HIGH 9ga CHAIN LINK GALV.

ALL POST CORE DRILL SET

Term Posts: 2 3/8" FULL WEIGHT 9@ 6'6" / 1@ 8' / 1@ 11'4" / 1@ 8'7"

Line Posts: 4@ 2 3/8" F/W X 6'6" GALV.

Top Rail: 1 5/8" F/W GALV.

Gates: 3@ 6' X APPROX 3' COMMERCIAL 1 5/8" F/W FRAME

180° HINGES, Movable FORK LATCHES + 3 STRANS B/W

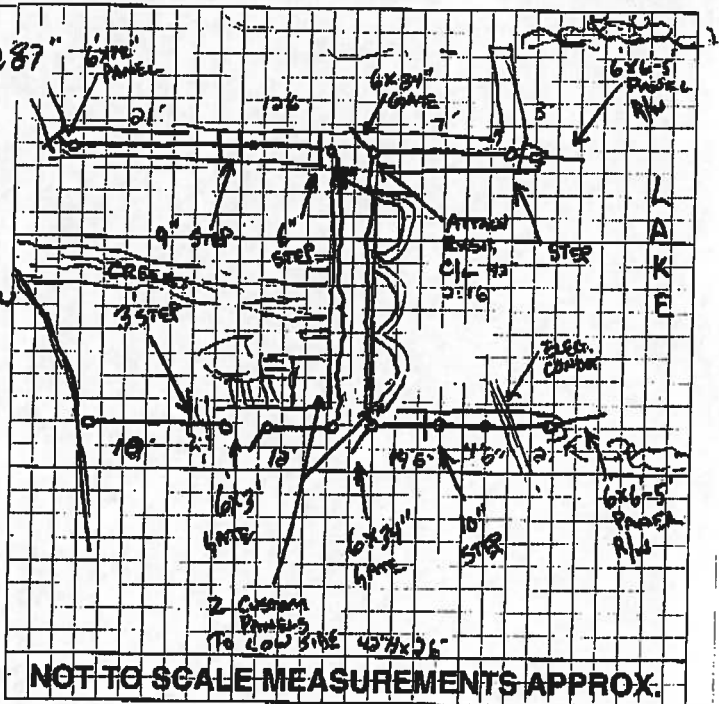
2@ 6' X 6'-5' 1 5/8" FRAMED F/W PANELS

WITH RAZOR RIBBON ON TOPS

1@ 6' X 12" 1 5/8" FRAMED F/W PANEL

2@ APPROX. 45" X 3' CUSTOM PANELS 1 5/8"

F/W FRAMES



All necessary fittings to construct job: inc. tax on materials

TOTAL: \$ 7497 inc. TAX Price good until: 30 DAY

Thank you for the opportunity to quote your requirements and we hope to be of further service to you.

LEOCO Fence Company

[Signature]



Trini Estrada

P.O. Box 4070
 Big Bear Lake, CA 92315
 General Contractor License #884352
 909-725-6755 /Fax 909-585-2822
 estradaslandscaping@verizon.net

Estimate

Date	Estimate #
2/11/2012	1812

Name / Address
Big Bear Municipal Water District PO Box 2863 Big Bear Lake, CA 92315

Job Street Address
Dam

Project Description	Total
<p>PROJECT: SECURITY FENCE INSTALLATION</p> <p>Install approximately 107 feet of 6 foot high 9 gage galvanized chain-link fencing as requested. The top of the fence will have 45 degree braces holding three runs of barb wire in addition to coiled razor wire.</p> <p>The bard wire brace will angle away from the pedestrian side, not over top of the pedestrian side. There will be three, 36 inch wide lockable gates installed. Gate framing will be 1-7/8". Corner and terminal posts are 2-7/8" full weight commercial pipe. Line posts are 2-3/8" full weight commercial pipe. Top rail is 1-7/8" full weight commercial pipe. All fittings will be the same color as the fence. Drilling into the existing concrete for post placement is required.</p> <p>Total estimate for labor and materials to complete the project described above.</p> <p>NOTE: Some materials may take approximately 2 weeks to obtain.</p> <p>If you would like us to move forward with this project, please sign and date this estimate and send it back to us. Your signature is confirmation that you would like us to proceed and final payment will be due upon completion of work and invoice provided. Thank you and feel free to call with any questions or changes desired.</p>	6,200.00
Signature _____ Date: _____	Total \$6,200.00

This estimate is valid for 30 days from the date above.

Trini Estrada, DBA Estrada's Landscaping & Fencing carries all nessecary insurance. We are licensed and bonded.

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: FEBRUARY 16, 2012

AGENDA ITEM: 6B

SUBJECT:

CONSIDER APPROVAL OF A SPECIAL EVENT PERMIT FOR BIG BEAR LAKE BIG BASS TOURNAMENT

RECOMMENDATION:

The General Manager, Lake Manager, and the Operations Committee (Director Fashempour and alternate Suhay) recommend approval of this special event.

DISCUSSION/FINDINGS:

An application has been received from Aaron Armstrong for six one day bass fishing events. He proposes to stage the events at B's Backyard Barbeque on the following Saturdays this year; April 28, May 26, June 16, July 28, August 25 and September 22. Mr. Armstrong sponsored two bass tournaments last year but each event attracted fewer than 10 anglers. This year he proposes each event will be limited to 100 anglers. The Committee recommends the Board approve this application with the following conditions:

- a. \$100 non refundable application fee
- b. A \$1000 deposit to be used to pay the hourly rate for inspection of live wells by Lake Patrol prior to the shotgun start of each event. Any unused deposit amount will be refunded. District costs in excess of the deposit amount will be invoiced after the event.
- c. \$500 or \$15 per angler fee whichever is greater for the District to purchase and plant bass (size and weight will be at the discretion of the Lake Manager). Angler count that exceeds \$500 will be invoiced after the event.
- d. A 7:00 AM shotgun start will be permitted at the 5 mph buoy line adjacent to the staging area as approved by the District.
- e. Game Fish Contest Permit from the State of California, Department of Fish and Game and proof of liability insurance naming the District as additionally insured must be submitted to the District at least 30 days prior to the event.

OTHER AGENCY INVOLVEMENT: None

FINANCING: None

Submitted by: Scott Heule, General Manager



Big Bear Municipal Water District

Lake Management

Board of Directors

Todd Murphy - Division 1
Paula Fashempour - Division 2
Skip Suhay - Division 3
John Eminger - Division 4
Vince Smith - Division 5

SPECIAL EVENT PERMIT FOR BIG BEAR LAKE

As of Big Bear Municipal Water District (hereinafter "District") grants a Special Event Permit to as follows:

Section 1. Event Described

Permittee may conduct only the event described on Exhibit "A", attached hereto and hereby incorporated by this reference. Permittee shall comply with laws, rules and regulations applicable to the event.

Section 2. Fees and Deposits

Within 30 days before the event: the Permittee shall pay the District \$100.00 to cover the cost of processing this Permit, and the Permittee shall deposit \$500.00 with the District to cover the cost of clean-up and other added expenses incurred by the District if Permittee fails to comply with this Permit. The part of the deposit, if any, not used by the District shall be refunded to the Permittee within 30 days after the event. The attached Fee Schedule (Exhibit "B") details rates for special services.

Section 3. Indemnification

A. Permittee shall indemnify and hold harmless and defend District, its officers, agents, employees and volunteers from and against: cost, liability and damages, including attorney's fees and litigation costs, arising out of any act or omission to, including any negligent act, or omission to act, by Permittee, its officers, agents, employees or volunteers arising out of activities permitted herein.

B. Permittee shall reimburse District and its directors, officers, employees, agents and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

Section 4. Insurance

A. Permittee shall cause the District, its officers, agents and employees to be named as an additional or co-insurance under policies of commercial general liability insurance as broad as the following:

1. General Liability - one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2501 or insurer's equivalent endorsement provided to the District) or the general aggregate limit shall be twice the required occurrence limit.

2. The coverage shall contain no special limitations on the scope of protection afforded to the District, its officers, employees, agents and volunteers.
3. The permittee's insurance shall be primary insurance as respects the District, its officers, employees, agents and volunteers. Any insurance, pooled coverage or self-insurance maintained by the District, its officers, employees, agents and volunteers shall not contribute to it.
4. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage.
5. The permittee's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
6. Such liability insurance shall indemnify the permittee against loss from liability imposed by law upon, or assumed under contract by, the permittee for damages on account of such bodily injury (including death), property damage, personal injury and completed operations and products liability.
7. Such insurance shall be provided on a policy form written by underwriters through an agency satisfactory to the District which includes a cross-liability clause, and covers bodily injury and property damage liability, blanket contractual liability and completed operations liability.
8. Any deductible or self-insured retention must be declared to and approved by the District. At the option of the District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions.
9. The insurer shall have a current A.M. Best's rating of no less than A-:VII or equivalent.

B. If applicable, the permittee shall cover or insure under the applicable laws relating to:

1. Workers' compensation insurance, all of their employees working on or about the event, regardless of whether such coverage or insurance is mandatory or merely elective under the law, and the permittee shall defend, protect and save harmless the District, its officers, employees, agents and volunteers from and against all claims, suits, and actions arising from any failure of the permittee to maintain such insurance. Before beginning work, permittee shall furnish to the District satisfactory proof that he has taken out for the period covered by the event, full compensation insurance for all persons employed directly by him in the event contemplated under this contract, has been obtained in accordance with the "Workers' Compensation and Insurance Act".
2. The permittee shall provide employer's liability insurance in the amount of, at least, \$1,000,000 per accident for bodily injury and disease.

C. Prior to execution of the contract, the permittee shall file with the District evidence of insurance from an insurer or insurers certifying to the coverage of insurance required herein. Such evidence shall include original copies of the ISO CG 2010 (endorsement form or insurer's equivalent) signed by the insurer's representative and certificate of insurance (Accord Form 25-S or equivalent). If such proof is not received 30 days prior to the event, the event may be canceled by the District's General Manager. All evidence of insurance shall be certified by a properly authorized officer, agent or qualified representative of the insurer and shall certify the names of the insured, any additional primary insurers, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, the expiration date. The insurer will give by certified mail, written notice to the District at least thirty (30) days prior to the effective date of any cancellation, lapse or material change in the policy.

Section 5. Safety Regulations

The Permittee shall conduct the event with due care for the safety and welfare of participants and spectators, and in compliance with all laws, rules and regulations of federal, state, county or local agencies asserting jurisdiction. The Permittee shall attend two meetings with District representatives prior to the event described as follows:

A. Permit compliance meeting: Permittee shall demonstrate that all permit conditions have been met.

B. Skipper's and/or Safety meeting: Event organizers and participants shall meet with District representatives to have any questions answered and to receive an update of current Lake conditions which may affect event activities.

Section 6. Conditions

The Permittee shall comply with the conditions set forth on Exhibit C attached hereto and hereby incorporated by this reference.

Accepted by:

Date

Permittee

Date

General Manager

EXHIBIT A

DESCRIPTION OF EVENT

1. Name of Event: ^{Big Bear Lake} Big Bass Tournament
2. Location: B's Backyard Barbeque 350 Alden Rd. Big Bear Lake
3. Date(s): April 28, May 26, June 16, July 28, August 25
September 22 2012
4. Describe Event: Bass Fishing Tournament
5. Estimated Number of Participants: 100
6. Estimated Number of Spectators: 100
7. Method of Limiting Attendance: 100 people cut off
8. Method of Trash Collection and Disposal: Cool Cabins Maintenance
9. Proposed First-Aid Services: Local Fire Dept.
10. Proposed Security Services: Local Sheriff and Staff
11. Proposed Fire Protection Services: Local Fire Dept.
12. Proposed Sanitation Facilities: Cool Cabins Staff
13. Parking Arrangements: B's Backyard Barbeque
14. Name, Address and Telephone Number of Person Available Before and During Event with
Authority to Control Event: Aaron Armstrong 708 Circle Ln Big Bear Lake, CA, 92315
(909) 936-3913
15. Perimeter control, if applicable: N/A

EXHIBIT B

FEE SCHEDULE

1. APPROVED SPECIAL EVENTS (except filming/photos):

Lake usage fee: Non-commercial -0-
Commercial \$200/event (or 5% of gross, whichever is greater)

*Lake Patrol or work boat services (one hour minimum):

Boat with operator \$115/hour
Each additional staff person \$ 30/hour

Other services: actual cost

*These fees will be deducted from the deposit where it is determined that additional Lake Patrol, weed harvesting or similar services will be necessary in the interest of health and safety.

2. GROUP SPECIAL EVENT PERMITS

A discounted boat permit fee for approved special events will be available at prevailing fees for the term of the event to those entrants not already having a boat permit. Any entrant participating for less than the full term of the event shall pay the normal daily permit fees. A minimum number of twenty-five special event boat permits shall be issued for the approved event to qualify for this special group rate. A group special event permit shall not be issued for major holidays or holiday weekends. Permittee shall be responsible for the sale of the special event boat permits. Proper remittance from the sale of these permits must be delivered to the District within three (3) days of the conclusion of the special event. Permittee shall be responsible for all permits including any missing permits. All other special event permit processing fees shall apply. Participants may upgrade the special event discounted boat permit to an annual boat permit by paying the difference between the special event permit fee and the annual permit fee. Upgrades to annual permits shall be handled at the District Administration office only.

**EXHIBIT C
SPECIAL CONDITIONS**

BIG BEAR LAKE BIG BASS TOURNAMENT

1. \$100 non refundable application fee
2. A \$1000 deposit to be used to pay the hourly rate for inspection of live wells by Lake Patrol prior to the shotgun start of each event. Any unused deposit amount will be refunded. District costs in excess of the deposit amount will be invoiced after the event.
3. \$500 or \$15 per angler fee whichever is greater for the District to purchase and plant bass (size and weight will be at the discretion of the Lake Manager). Angler count that exceeds \$500 will be invoiced after the event.
4. A 7:00 AM shotgun start will be permitted at the 5 mph buoy line adjacent to the staging area as approved by the District.
5. Game Fish Contest Permit from the State of California, Department of Fish and Game and proof of liability insurance naming the District as additionally insured must be submitted to the District at least 30 days prior to the event.