

**A G E N D A**  
**BIG BEAR MUNICIPAL WATER DISTRICT**

**BOARD OF DIRECTORS**  
**Regular Meeting**  
**May 17, 2012**

**PLACE:** Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2012-05

**OPEN SESSION: 1:00 P.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DISCUSSION AND ACTION ON CLOSED SESSION ITEMS**
- 4. REPORTS**
  - A. General Manager
  - B. Lake Manager
  - C. Legal
  - D. Committee
  - E. Other
- 5. CONSENT CALENDAR**
  - A. Minutes of a Regular Meeting of May 3, 2012
  - B. Warrant List Dated May 10, 2012 for \$77,807.49
  - C. Consider approval of a Resolution of the Board of Directors of Big Bear Municipal Water District requesting the Board of Supervisors of the County of San Bernardino to permit the Registrar-Recorder/County Clerk to render election services for a General District Election to be held on November 6, 2012
- 6. BUSINESS**
  - A. Consider authorizing staff to solicit bids for dam strut painting
  - B. Provide direction to staff regarding in-lieu program enhancements after presentation by District Engineer Don Evenson, MWH
- 7. PUBLIC FORUM**

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)

- 8. ANNOUNCEMENTS**
- 9. DIRECTOR COMMENTS**
- 10. ADJOURNMENT**

**NEXT MEETING:** Open Session at 1:00 P.M.  
Thursday, June 7, 2012  
Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA

**PLEASE NOTE:**

If you wish to address the MWD Board of Directors during discussion of an agenda item, or during the PUBLIC FORUM, please complete a Speaker Request card (blue in color) and give it to the Board Secretary. Unless a detailed presentation of an agenda item is required by the Board of Directors, it is requested that each speaker limit comments to FIVE MINUTES. All testimony given before the Board of Directors is tape recorded.

Agenda related writings or documents provided to the Board of Directors are available for public inspection at [www.bbwwd.org](http://www.bbwwd.org) or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Big Bear Municipal Water District wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the Board Secretary. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting

**MINUTES OF A REGULAR MEETING OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON THURSDAY, MAY 3, 2012**

**CALL TO ORDER**

President Eminger called the Open Session to order at 1:00 PM. Those in attendance included Director Murphy, Director Fashempour, Director Suhay, Director Smith, District Counsel Wayne Lemieux, General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

**REPORTS**

General Manager, Scott Heule reported that the District received good news two days ago thanks to Director Murphy. He explained that with the dissolution of the City's Redevelopment Agency, the District will begin receiving additional property tax revenue that previously was directed to the improvement agency. He reported that it is estimated that the District's share will be on the order of \$230,000 annually. He explained that this amount includes what we are currently receiving from the City on the RDA Pass Through, which amounts to roughly \$75,000 per year. Mr. Heule commented that this additional \$150,000 will certainly be useful. He explained that the details of how all of these transfers of tax revenue will take place and which agency will get how much is still fluid. He stated that on the other hand, the base amount the District will pay on the in-lieu agreement is scheduled to go up by \$61,000 on July 1, 2017, just five years from now. He explained that if the assessed value of property in the District in 2017 is similar to the current assessed value, the District can expect the in-lieu payment to go up by about \$91,000. Mr. Heule reported that we are beginning to hear rumblings again from Caltrans about finishing up their work at the dam. He stated that he and Mike Stephenson will be meeting with their project manager tomorrow morning to discuss some of the details on what needs to be done and how we would like to see it come together. He added that they will be attempting to identify work the District wants done at the Dam that Caltrans would fund in order to offset the costs we have incurred with the security fencing and stairs at Bay 7.

Lake Manager, Mike Stephenson reported that nearly half of the 170 buoys are now in. He stated that next Tuesday will be First Aid/CPR training for all staff. He commented that the RV Park opened May 1<sup>st</sup>. He explained that some very nice improvements were made to the park allowing more flexibility in RV lengths as well as adding to the beauty of the park. Mr. Stephenson reported that just today he arranged for delivery of warm-water fish as well as replacement trout for last year. He added that we did lose a growing season but financially we are in good shape. He reported that blue gill fishing is picking up considerably. Director Fashempour asked if blue gill spawn in the lake. Mr. Stephenson explained that they do now with the decreasing carp population. He added that we will be stocking the trout for the May Trout Classic on Wednesday and tagging fish on Thursday. He reported that the West Ramp will open on Thursday, May 10<sup>th</sup>.

Director Eminger reported that he, Director Suhay, and Mr. Heule went to the Santa Ana River Watershed conference on April 21<sup>st</sup> explaining that it was a good and successful conference.

**APPROVAL OF CONSENT CALENDAR**

District Counsel Wayne Lemieux asked that item 5C be removed from the Consent Calendar for further discussion.

Upon a motion by Director Murphy, seconded by Director Suhay, the following consent items were unanimously approved as presented:

- A. Minutes of a Regular Meeting of April 19, 2012
- B. Warrant List Dated April 26, 2012 for \$14,643.29
- D. Approval of appointing the General Manager to be the voting delegate at the 2012 ACWA General Session Membership Meeting

**Item removed from Consent Calendar for further discussion:**

**5C.** Consider approval of a Resolution of the Board of Directors of Big Bear Municipal Water District consenting to join the Health Benefits Program of the ACWA Joint Powers Insurance Authority ratifying the action of the ACWA Health Benefits Authority Board of Directors to terminate the Health Benefits Authority Joint Powers Agreement and authorizing and directing the General Manager to execute all necessary documents.

District Counsel Wayne Lemieux explained that the Health Authority had objections to some of the changes he made to the Resolution and he suggests that it be adopted pending his working out changes with the Health Authority. He explained that he believes the changes will be minor.

Director Suhay moved approval of a Resolution of the Board of Directors of Big Bear Municipal Water District consenting to join the Health Benefits Program of the ACWA Joint Powers Insurance Authority ratifying the action of the ACWA Health Benefits Authority Board of Directors to terminate the Health Benefits Authority Joint Powers Agreement and authorizing and directing the General Manager to execute all necessary documents with additional changes from District Counsel. Director Fashempour seconded the motion and it was unanimously approved.

**CONSIDER APPROVAL OF A PROPOSAL FROM HICKS AND HARTWICK TO PERFORM REDISTRICTING LEGAL DESCRIPTIONS**

Mr. Heule reported that when the Board approved the new Division Boundaries they were informed that the next step in redistricting was to secure the services of an engineering company to prepare a legal description of the new boundaries. He stated that Hicks and Hartwick, Inc. has submitted a proposal to prepare the description for a cost of \$5,850. He explained that once the legal description is in hand, the Board can consider approval of a resolution that would be submitted to the registrar of voters to formally make the new Division boundaries effective prior to the November election. He reported that the Committee recommends that the Board approve the proposal.

Director Smith moved approval of the proposal from Hicks and Hartwick to perform redistricting legal descriptions for a cost of \$5,850. Director Murphy seconded the motion and it was unanimously approved.

**DISCUSSION OF 100 YEAR ANNIVERSARY CELEBRATION OF THE DAM**

Mr. Heule reported that in an effort to both celebrate the 100<sup>th</sup> anniversary of the dam and test fly a possible future fund raising idea the Foundation Committee would like to plan a Lake tour event on Labor Day afternoon September 3, 2012. He explained that the event would be on Miss Liberty; tour narration would include a new video presentation of MWD, brief history and everything we want everyone to know about the dam and its operation. He added that Directors would be stationed on the boat at poster sized maps or drawings to further explain what we do. He reported that the tour would include a spin through the boom line up to the dam. He added that using a radio and public address system on the boat guests could ask questions of a staff member on the dam. Mr. Heule commented that at a certain time during a description of the use of the aeration system it would be turned on. He explained the objective will be to both celebrate, screen the video for the first time, provide opportunity for locals to get some special education about the District and solicit a response regarding if they think a similar tour and

narration about the MWD could become a regular summertime cruise in the future. Mr. Heule reported that for this event the District would charge \$40 per person and it would include a drink ticket and appetizers. He added that sometime on the cruise we would cut a cake and the President would make a speech. He explained that the Committee thinks that the event could generate some revenue over and above expenses. Mr. Heule stated that he had a conversation with Leo McCarthy of the Miss Liberty and considering the cost to charter the boat and the per person charge for the tour, it would probably pay for itself. Director Fashempour stated that the Committee thought it would be fun to honor the Dam with a 100 year celebration and let people know what the District does. She explained that this could be a trial run for a public event tour option that could be conducted on a more regular basis. President Eminger stated that he thought it was a good idea commenting that most locals don't understand what the District does. Director Suhay asked if there would be a list of people to invite. Director Fashempour explained that an advertisement could be run first and then a list with invitees if that doesn't fill it up. Director Suhay commented that maybe some of the people we would invite could ask others to come and maybe we should not charge these people. He said maybe we could invite groups and they could pay by the group. Director Smith asked if Labor Day was a good day commenting that many could have other plans. Director Fashempour explained that most people would be back home on that Monday. Director Smith stated that if we wait until Labor Day that might preclude us doing another tour this season due to the weather. Director Fashempour explained that the video would not be ready before that time. Director Smith stated that if the tour is successful we would just have to wait until next year to do it again. It was determined that the Committee will proceed with the tour plans.

#### **DISCUSSION AND POSSIBLE ACTION CONCERNING CHARGING FOR LAUNCH RAMP PARKING**

Mr. Heule reported that after studying several options for parking fees at the launch ramps the Foundation Committee decided to recommend selling \$10 annual parking passes for cars at the ramps that are parking without having purchased a boat permit. He explained that the pass would be displayed on a mirror hanger and could be purchased at the ramp office. He added that during slow period's ramp attendants would walk the parking lot to identify cars without the parking pass and those without a pass would be advised with a notice under their wiper blade to purchase the pass on their way leaving the parking lot. He reported that the Committee estimates the program could generate \$10,000 to \$12,000 annually. Director Suhay asked if the Committee had considered daily passes. Director Murphy explained that staff would not be available to monitor and sell daily passes. Director Suhay asked if most of the day users were locals or tourists. Mr. Heule responded that week days are mostly locals and he wasn't sure about weekends. Director Suhay asked what about people who have lake passes but take their trailer home and come back without their trailer, would they have to pay for a parking pass. Director Fashempour stated that the Committee thought the yearly passes would be the simplest way to try at first and she didn't think that many people would take their trailers home and return without them. Director Smith asked if ramp attendants could look up if someone has a permit or not. Mr. Stephenson responded that they can. Director Suhay asked how often the lot fills up. Mr. Heule responded that it fills up more than several weekends a year. Director Smith asked what if someone purchases a yearly pass and arrives and can't get a parking spot. Mr. Heule explained that someone could arrive and not be able to get in to park even with a pass. Director Suhay commented that if he purchased a pass then he would feel he had a guaranteed spot. Mr. Jack Williams, Valley resident, commented that he feels it would be better to charge for admittance

rather than a pass adding that it seems like more trouble than it is worth. Director Suhay stated that he feels this should go back to Committee for further review. The consensus was to send it back to the Foundation Committee for further consideration.

### **PUBLIC FORUM**

Mr. Jack Williams commented that for the 100 Year Dam Anniversary maybe instead of charging for the Miss Liberty, private boats should just go to the dam area and raft up. Mr. Stephenson explained that he would not be comfortable allowing numerous boats access through the boom line. Director Fashempour stated that the Committee is receptive to all comments today.

### **ANNOUNCEMENTS**

Mr. Heule announced that he and Directors Suhay and Eminger would be at the ACWA Conference in Monterey next week. He reported that the May 17<sup>th</sup> Board meeting will include a detailed and thorough presentation by our engineer Don Evenson regarding our in-lieu agreement. He added that at that meeting the Board will be asked to provide direction concerning possible changes that would result in higher summertime lake levels and a more restrictive summertime release policy.

### **DIRECTOR COMMENTS**

Director Murphy commented that he has received some great fishing reports from numerous people. Director Fashempour complimented Director Murphy on how his mind works and his amazing thinking processes adding that he is a pleasure to work with. President Eminger stated that the Foundation Committee is a tough committee because it has never been done before.

### **ADJOURNMENT TO CLOSED SESSION**

The meeting was adjourned to Closed Session at 1:50 P.M to consider:  
Government Code Section 54957.6  
Conference with Labor Negotiator

### **RECONVENE TO OPEN SESSION**

The meeting was reconvened to Open Session at 2:44 P.M.  
No reportable action.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 2:45 P.M.

### **NEXT MEETING**

Open Session at 1:00 P.M.  
Thursday, May 17, 2012  
Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA

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Vicki Sheppard  
Secretary to the Board  
Big Bear Municipal Water District

(SEAL)

**Big Bear Municipal Water District  
 Computer & Manual Check Register  
 Current and History Files, 04/27/12 to 05/10/12  
 Account 10010-00-001, Sessions 000000 to 002637**

Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
<b>Checking Account:</b>		10010-00-001					
150287	FRESHW / Freshwater Fish Company	05/07/12	2	MAY 2012	002629	FISHPURCH	10000.00
<b>FRESHW Subtotal :</b>							10000.00
150288	ACWAHB / ACWA Health Benefits Authority (H	05/10/12	2	06012012	002637	HEALTHINS	20287.35
<b>ACWAHB Subtotal :</b>							20287.35
150289	AFLAC / AFLAC	05/10/12	2	375123	002637	AFLAC	284.18
<b>AFLAC Subtotal :</b>							284.18
150290	BANKSU / BANK SUPPLIES	05/10/12	2	1212412100	002637	OFFICSUPPL	16.77
<b>BANKSU Subtotal :</b>							16.77
150291	BAUMGA / Richard A. Baumgartner, M.D.	05/10/12	2	110754	002637	PHYSICALS	540.00
<b>BAUMGA Subtotal :</b>							540.00
150292	BBCHAM / Big Bear Chamber of Commerce	05/10/12	2	2883	002637	MEMBERSHIP	110.00
<b>BBCHAM Subtotal :</b>							110.00
150293	BBDSPL / Big Bear Disposal	05/10/12	2	276458	002637	UTIL-MAIN	151.71
<b>BBDSPL Subtotal :</b>							151.71
150294	BMARIN / Big Bear Marina	05/10/12	2	10311161	002637	PETRO-BOAT	496.02
150294		05/10/12	2	10311162	002637	PETRO-BOAT	367.27
150294		05/10/12	2	10311163	002637	PETRO-BOAT	1474.07
<b>BMARIN Subtotal :</b>							2337.36
150295	BURBAK / Burback's Auto Electric	05/10/12	2	511360	002637	PATROL	301.70
<b>BURBAK Subtotal :</b>							301.70
150296	BUTCHR / Butcher's Block & Building Materi	05/10/12	2	123838	002637	RV	3.38
150296		05/10/12	2	123942	002637	EASTMAINT	25.73
150296		05/10/12	2	124428	002637	FACILSHOP	13.44
150296		05/10/12	2	124438	002637	FACILSHOP	-4.29
150296		05/10/12	2	124522	002637	RV	27.55
<b>BUTCHR Subtotal :</b>							65.81
150297	BVELEC / Bear Valley Electric	05/10/12	2	04272012A	002637	UTIL-RAMPS	480.36
150297		05/10/12	2	04272012B	002637	UTIL-DAM	11.55
150297		05/10/12	2	04272012C	002637	UTIL-RAMPS	131.83
150297		05/10/12	2	04272012D	002637	UTIL-DAM	261.49
150297		05/10/12	2	04272012E	002637	UTIL-AERAT	489.08

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Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
150297		05/10/12	2	04272012F	002637	UTIL-MAIN	11.81
150297		05/10/12	2	05012012A	002637	UTIL-DAM	69.51
<b>BVELEC Subtotal :</b>							1455.63
150298	CHEMPA / CHEM PAK PRODUCTS	05/10/12	2	77020	002637	JANITSUPPL	170.68
150298		05/10/12	2	77042	002637	JANITSUPPL	120.01
<b>CHEMPA Subtotal :</b>							290.69
150299	CNKLIN / Conklin Paints	05/10/12	2	84317	002637	WESTMAINT	268.94
150299		05/10/12	2	84320	002637	WESTMAINT	192.11
150299		05/10/12	2	84325	002637	WESTMAINT	76.84
<b>CNKLIN Subtotal :</b>							537.89
150300	CNTYSV / Water & Sanitation	05/10/12	2	04302012A	002637	UTIL-RAMPS	108.38
150300		05/10/12	2	04302012B	002637	UTIL-RAMPS	108.38
<b>CNTYSV Subtotal :</b>							216.76
150301	COLONI / COLONIAL LIFE	05/10/12	2	0412129	002637	PREMIUMS	404.54
<b>COLONI Subtotal :</b>							404.54
150302	COMPVI / COMPUTER VILLAGE	05/10/12	2	124538	002637	COMPCONSULT	200.00
150302		05/10/12	2	124916	002637	COMPCONSUL	800.00
<b>COMPVI Subtotal :</b>							1000.00
150303		05/10/12	2	124401	002637	EQUIPMAINT	21.50
<b>COMPVI Subtotal :</b>							21.50
150304	COMSER / ComSerCo	05/10/12	2	60530	002637	RADSVCCONT	255.00
<b>COMSER Subtotal :</b>							255.00
150305	CONNEY / Conney Safety Products	05/10/12	2	04158139	002637	OSHAEQUIP	119.38
<b>CONNEY Subtotal :</b>							119.38
150306	CTTSPO / CT&T Sports	05/10/12	2	3684	002637	UNIFORMS	953.75
<b>CTTSPO Subtotal :</b>							953.75
150307	DIRCTV / DIRECTV	05/10/12	2	1763124869	002637	UTIL-RV	163.37
<b>DIRCTV Subtotal :</b>							163.37
150308	DIVERS / Diversified Products, Inc.	05/10/12	2	1336770600	002637	PATROL	85.58
<b>DIVERS Subtotal :</b>							85.58
150309	DWP / Department of Water and Power	05/10/12	2	04262012A	002637	UTIL-MAIN	14.60
150309		05/10/12	2	04262012B	002637	UTIL-RAMPS	144.98

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 Account 10010-00-001, Sessions 000000 to 002637**

Check	Payment / Vendor Information	Ck Date	Prty	Invoice	Session	Reference	Amount
150309		05/10/12	2	04262012C	002637	UTIL-RAMPS	19.47
150309		05/10/12	2	04262012D	002637	UTIL-MARSH	48.12
150309		05/10/12	2	04262012E	002637	UTIL-RV	80.22
150309		05/10/12	2	04262012F	002637	UTIL-POND	80.22
<b>DWP Subtotal :</b>							<b>387.61</b>
150310	DWR / Department of Water Resources	05/10/12	2	1800062732	002637	DAMPERMIT	10497.00
<b>DWR Subtotal :</b>							<b>10497.00</b>
150311	HAVASU / HAVASU EMBROIDERY INC	05/10/12	2	15695	002637	SMEQUPSHOR	936.40
<b>HAVASU Subtotal :</b>							<b>936.40</b>
150312	HICKSH / Hicks & Hartwick	05/10/12	2	5792	002637	DAMMONITOR	1085.00
<b>HICKSH Subtotal :</b>							<b>1085.00</b>
150313	HOPKIN / MARK HOPKINS	05/10/12	2	PC832 2012	002637	TRAINIMG	402.98
<b>HOPKIN Subtotal :</b>							<b>402.98</b>
150314		05/10/12	2	BSE 2012	002637	TRAINING	861.60
<b>HOPKIN Subtotal :</b>							<b>861.60</b>
150315	IDEARC / SUPERMEDIA LLC	05/10/12	2	05012012	002637	PHONE-MAIN	65.50
<b>IDEARC Subtotal :</b>							<b>65.50</b>
150316	LEMIEU / LEMIEUX & O'NEILL	05/10/12	2	20999M-153	002637	RETAINER	3500.00
<b>LEMIEU Subtotal :</b>							<b>3500.00</b>
150317	LINCON / Lincoln Financial Group	05/10/12	2	05102012	002637	DEFERDCOMP	1170.00
<b>LINCON Subtotal :</b>							<b>1170.00</b>
150318	LITTLE / The Little Green House	05/10/12	2	009017	002637	EMPRECOG	145.07
<b>LITTLE Subtotal :</b>							<b>145.07</b>
150319	MASTER / FIRST BANKCARD CENTER	05/10/12	2	0430122502	002637	MASTER503	1253.37
<b>MASTER Subtotal :</b>							<b>1253.37</b>
150320		05/10/12	2	0430124817	002637	MASTER505	1480.97
<b>MASTER Subtotal :</b>							<b>1480.97</b>
150321		05/10/12	2	0430122328	002637	MASTER320	5843.19
<b>MASTER Subtotal :</b>							<b>5843.19</b>
150322		05/10/12	2	0430123378	002637	MASTER102	1325.49
<b>MASTER Subtotal :</b>							<b>1325.49</b>
150323	MCMSTR / McMaster-Carr	05/10/12	2	25480582	002637	FACIL/SS	173.77

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	Supply Co.						
						<b>MCMSTR Subtotal :</b>	<b>173.77</b>
150324	MWH / MWH America, Inc.	05/10/12	2	1444079	002637	DAMGENENG	3646.29
						<b>MWH Subtotal :</b>	<b>3646.29</b>
150325	NAPA / McConnell Motor Parts Inc.	05/10/12	2	078121	002637	OFFROAD	102.30
150325		05/10/12	2	078326	002637	PATROL	-36.00
150325		05/10/12	2	078471	002637	PATROL	38.77
150325		05/10/12	2	080157	002637	PATROL	202.74
150325		05/10/12	2	080339	002637	PATROL	81.87
150325		05/10/12	2	080596	002637	ONROAD	72.37
						<b>NAPA Subtotal :</b>	<b>462.05</b>
150326	NOCONT / NO CONTRACT VOIP	05/10/12	2	3413	002637	PHONE-MAIN	146.31
						<b>NOCONT Subtotal :</b>	<b>146.31</b>
150327	ORION / Orion Radiology	05/10/12	2	6431781 1	002637	PHYSICALS	34.00
						<b>ORION Subtotal :</b>	<b>34.00</b>
150328	QUILL / Quill Corporation	05/10/12	2	2598214	002637	OFFICSUPPL	30.66
						<b>QUILL Subtotal :</b>	<b>30.66</b>
150329	ROBERT / Robertson's	05/10/12	2	929257	002637	RVMAINT	106.67
150329		05/10/12	2	929282	002637	RVMAINT	71.12
150329		05/10/12	2	929336	002637	RVMAINT	568.92
150329		05/10/12	2	929461	002637	RVMAINT	563.99
						<b>ROBERT Subtotal :</b>	<b>1310.70</b>
150330	ROTARY / Rotary Club of Big Bear Lake	05/10/12	2	04302012	002637	MEMBERSHIP	110.00
						<b>ROTARY Subtotal :</b>	<b>110.00</b>
150331	SCAQMD / SOUTH COAST A.Q.M.D.	05/10/12	2	2469810	002637	MEMBERSHIP	113.88
						<b>SCAQMD Subtotal :</b>	<b>113.88</b>
150332	TRICNT / Tri-County Fire Equipment Co.	05/10/12	2	76416	002637	PATROL	107.78
						<b>TRICNT Subtotal :</b>	<b>107.78</b>
150333	TUTTLE / JOHN TUTTLE	05/10/12	2	04112012	002637	PHONE-CELL	50.00
						<b>TUTTLE Subtotal :</b>	<b>50.00</b>
150334	VALERO / Valero Marketing and Supply Co.	05/10/12	2	04192012	002637	PETRO-AUTO	1323.69

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						<b>VALERO Subtotal :</b>	<b>1323.69</b>
150335	VERIZO / Verizon California	05/10/12	2	04252012	002637	PHONE-WS	40.18
150335		05/10/12	2	04282012	002637	PHONE-DAM	41.31
150335		05/10/12	2	05012012A	002637	PHONE-RAMP	48.94
150335		05/10/12	2	05012012B	002637	PHONE-RAMP	43.95
						<b>VERIZO Subtotal :</b>	<b>174.38</b>
150336	WEBER / JAMES WEBER	05/10/12	2	05062012	002637	PHONE-CELL	50.00
						<b>WEBER Subtotal :</b>	<b>50.00</b>
150337	WILLIA / Adam Williams	05/10/12	2	04232012	002637	TRAVEL	884.33
						<b>WILLIA Subtotal :</b>	<b>884.33</b>
150338	XEROX / Xerox Corporation	05/10/12	2	61559062	002637	COPIERLEAS	636.50
						<b>XEROX Subtotal :</b>	<b>636.50</b>
						<b>Total For Check Account: 10010-00-001</b>	<b>77807.49</b>
						<b>Check Register Total :</b>	<b>77807.49</b>

**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** *May 17 2012*

**AGENDA ITEM:** *5C*

**SUBJECT:**

**CONSIDER APPROVAL OF A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO TO PERMIT THE REGISTRAR-RECORDER/COUNTY CLERK TO RENDER ELECTION SERVICES FOR A GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 6, 2012**

**RECOMMENDATION:**

The General Manager recommends approval of this resolution.

**DISCUSSION/FINDINGS:**

Divisions 4 and 5 are scheduled for elections this November and a resolution authorizing that process is to be approved by the Board of Directors and forwarded to the County of San Bernardino. The District is responsible for payment of its pro rata share of the election expenses.

**OTHER AGENCY INVOLVEMENT:** County of San Bernardino

**FINANCING:** The costs will be taken from Director expenses, Administrative Program Budget

Submitted by: Scott Heule, General Manager

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF  
SAN BERNARDINO TO PERMIT THE REGISTRAR-RECORDER/COUNTY CLERK  
TO RENDER ELECTION SERVICES FOR A GENERAL DISTRICT ELECTION  
TO BE HELD ON NOVEMBER 6, 2012**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BIG BEAR  
MUNICIPAL WATER DISTRICT as follows:**

- 1.** A general district election is called for November 6, 2012, for the purpose of electing two members to the Board of Directors for the full term of four years to Divisions 4 and 5.
- 2.** Pursuant to Elections Code Section 10403, the Board of Supervisors of the County of San Bernardino is requested to consent and agree to conduct the general district election on Tuesday, November 6, 2012, at the same time as the general election.
- 3.** The Registrar-Recorder/County Clerk is authorized to canvass the returns of the general district election and the Board of Supervisors is requested to issue instructions to the Registrar-Recorder/County Clerk to take steps necessary for the holding of the election. The District shall pay in full its *pro rata* share of the expenses for the conduct of the election.
- 4.** Pursuant to Elections Code Section 10012, each candidate for elective office to be voted for at the general district election may prepare a candidate's statement on an appropriate form provided by the Registrar-Recorder/County Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in the office of the Registrar-Recorder/County Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period. No candidate shall include additional materials in the sample ballot package.
- 5.** The Registrar-Recorder/County Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidates' statements filed, pursuant to the Elections Code, and require each candidate filing a statement to pay in advance a

*pro rata* share as a condition of having the statement included in the voter's pamphlet. The Registrar-Recorder/County Clerk shall bill each candidate for costs in excess of the deposit and shall refund within thirty days of the election the unused portion of the deposit. The Registrar-Recorder/County Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

**6.** The General Manager is directed to file a certified copy of this resolution with the Board of Supervisors and the Registrar-Recorder/County Clerk of the County of San Bernardino.

**PASSED, APPROVED AND ADOPTED** on May 17, 2012.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

[SEAL]

**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** *May 17 2012*

**AGENDA ITEM:** *6A*

**SUBJECT:**

**CONSIDER AUTHORIZING STAFF TO SOLICIT BIDS FOR DAM STRUT PAINTING**

**RECOMMENDATION:**

The General Manager and the Facilities Committee recommend approval for staff to solicit bids.

**DISCUSSION/FINDINGS:**

Prior to the removal of the old highway bridge from the dam, Staff asked MWH to prepare bid documents and specifications for painting the metal struts on the dam. MWH estimates that preparation and painting of the exposed metal struts on the dam will cost about \$68,000. The work is considered maintenance of an existing facility. As long as all debris from sandblasting and painting is contained, and prevented from falling into Bear Creek below, the project can be categorically exempt from CEQA. Staff would like to get approval from the Board to solicit bids for the work in hopes of awarding the work for completion while the weather is warm. The bidding process and oversight during the work will require some additional effort by MWH. Staff estimates this cost not to exceed \$8,000.

**OTHER AGENCY INVOLVEMENT:** None

**FINANCING:** Dam repair fund

Submitted by: Scott Heule, General Manager