

A G E N D A
BIG BEAR MUNICIPAL WATER DISTRICT

BOARD OF DIRECTORS
Regular Meeting
April 3, 2014

PLACE: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315
Director Suhay may be conferencing from 197 Finch St. Big Bear Lake, CA

Next Resolution Number: 2014-03

OPEN SESSION: 1:00 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. REPORTS**
 - A. General Manager
 - B. Lake Manager
 - C. Legal
 - D. Committee
 - E. Other
- 4. CONSENT CALENDAR**
 - A. Minutes of a Special Meeting of March 19, 2014
 - B. Minutes of a Regular Meeting of March 20, 2014
 - C. Warrant List dated March 26, 2014 for \$201,602.36
- 5. DISCUSSION AND ACTION ON CLOSED SESSION ITEMS**
 - A. Acceptance of Trout Pond Property Purchase Proposal
- 6. BUSINESS**
 - A. Swear in new lake patrol officer, Jeff Andrade
 - B. Consider approval of weed harvester rental
- 7. PUBLIC FORUM**

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)
- 8. ANNOUNCEMENTS**
- 9. DIRECTOR COMMENTS**

10. ADJOURNMENT

NEXT MEETING: Open Session at 1:00 P.M.
Thursday, April 17, 2014
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

PLEASE NOTE:

If you wish to address the MWD Board of Directors during discussion of an agenda item, or during the PUBLIC FORUM, please complete a Speaker Request card (blue in color) and give it to the Board Secretary. Unless a detailed presentation of an agenda item is required by the Board of Directors, it is requested that each speaker limit comments to FIVE MINUTES. All testimony given before the Board of Directors is tape recorded.

Agenda related writings or documents provided to the Board of Directors are available for public inspection at www.bbmwd.org or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Big Bear Municipal Water District wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the Board Secretary. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

***MINUTES OF A SPECIAL MEETING WORKSHOP OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON WEDNESDAY, MARCH 19, 2014***

The Open Session workshop began at 1:00 PM. Those in attendance included President Murphy, Director Lewis, Director Suhay (via conference call), Director Eminger, Director Smith, General Manager Scott Heule, Lake Manager Mike Stephenson, Senior Accountant Carrie Shirreffs, and Board Secretary Vicki Sheppard.

FISCAL YEAR 2014-15 BUDGET

Mr. Heule presented an overview of the Fiscal Year 2014-15 budget. He reviewed the General Fund Operation Budget Summary, General Fund Revenue, Administration, Water Resources, Maintenance, Operations, Capital Improvement Fund, Capital Replacement Schedule, Debt Service, Stanfield March Improvement Fund Project, Lake Improvement Fund Projects, Dam Repair Fund Projects, Rathbun Creek Restoration Project, Contamination Cleanup Project, and Invasive Species Fund (Docks), see attached. Various options were discussed and some adjustments were made that will be discussed in the next Budget & Finance committee meeting and reflected in the draft budget.

Mr. Stephenson reported that he and Paul Fetterhoff traveled to Mesa, AZ yesterday and purchased a trash truck for \$34,000 that was reflected in the Capital Improvement Fund.

ADJOURNMENT

There being no further business, the workshop was adjourned at 2:28PM.

Vicki Sheppard
Secretary to the Board
Big Bear Municipal Water District

(SEAL)

BIG BEAR MUNICIPAL WATER DISTRICT

OVERALL GENERAL FUND OPERATING BUDGET SUMMARY

FISCAL YEAR REVENUE TOTALS	2011-2012 ACTUAL REVENUE	2012-2013 ACTUAL REVENUE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED REVENUE	2014-2015 PROPOSED BUDGET	2015-2016 FORECAST BUDGET
OPERATING REVENUE						
ADMINISTRATIVE REVENUE	\$439,091	\$448,462	\$451,213	\$451,213	\$461,063	\$468,867
PROPERTY TAX REVENUE	\$3,126,752	\$3,602,202	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
OPERATING REVENUE	\$974,409	\$1,130,732	\$1,048,450	\$1,048,450	\$1,033,300	\$1,033,300
TOTAL	\$4,540,252	\$5,181,396	\$4,499,663	\$4,499,663	\$4,494,363	\$4,502,167
FISCAL YEAR EXPENSE TOTALS	2011-2012 ACTUAL EXPENSE	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2014-2015 PROPOSED BUDGET	2015-2016 FORECAST BUDGET
OPERATING EXPENDITURES						
SALARIES AND BENEFITS	\$1,253,776	\$1,451,387	\$1,412,235	\$1,412,235	\$1,485,645	\$1,505,849
SERVICES AND SUPPLIES	\$937,892	\$848,890	\$1,116,177	\$1,116,177	\$1,053,844	\$1,069,858
IN-LIEU WATER CONTRACT PAYMENT	\$1,204,220	\$1,195,279	\$1,220,000	\$1,220,000	\$1,220,000	\$1,220,000
DEBT SERVICE (BONDS/OTHER)	\$386,671	\$380,663	\$392,231	\$392,231	\$391,000	\$389,000
CAPITAL IMPROVEMENT FUND ALLOCATION	\$219,374	\$190,502	\$195,333	\$195,333	\$206,000	\$231,000
TOTAL	\$4,001,933	\$4,066,722	\$4,335,976	\$4,335,976	\$4,356,489	\$4,415,707
OPERATING REVENUE	\$4,540,252	\$5,181,396	\$4,499,663	\$4,499,663	\$4,494,363	\$4,502,167
OPERATING EXPENDITURES	\$4,001,933	\$4,066,722	\$4,335,976	\$4,335,976	\$4,356,489	\$4,415,707
OPERATING FUND ALLOCATIONS	\$538,319	\$1,114,674	\$163,687	\$163,687	\$137,874	\$86,460
<i>Dam Repair</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>In-lieu water fund</i>	\$0	\$436,346	\$0	\$0	\$0	\$0
<i>Lake Improvement</i>	\$538,319	\$678,328	\$0	\$0	\$0	\$0
<i>Stanfield Marsh Improvement</i>	\$0	\$0	\$0	\$0	\$0	\$0
SURPLUS/DEFICIT	\$0	\$0	\$163,687	\$163,687	\$137,874	\$86,460

GENERAL FUND REVENUE

FISCAL YEAR REVENUE	2011-2012 ACTUAL REVENUE	2012-2013 ACTUAL REVENUE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED REVENUE	2014-2015 PROPOSED BUDGET	2015-2016 FORECAST BUDGET
ADMINISTRATIVE						
WATER SALES/SNOWMAKING	\$367,659	\$375,012	\$382,512	\$382,512	\$390,162	\$397,966
INTEREST INCOME	\$22,000	\$13,637	\$17,000	\$6,659	\$16,000	\$16,000
BB MARINA/MOBIL/NJIT LEASES	\$45,000	\$47,126	\$47,701	\$32,401	\$47,701	\$47,701
SURPLUS SALE	\$0	\$0	\$0	\$0	\$0	\$0
OTHER MISCELLANEOUS	\$4,432	\$12,687	\$4,000	\$2,433	\$7,200	\$7,200
TOTAL	\$439,091	\$448,462	\$451,213	\$424,005	\$461,063	\$468,867
PROPERTY TAXES						
CURRENT SECURED	\$2,827,610	\$2,963,339	\$2,700,000	\$1,504,157	\$2,467,940	\$2,467,940
CURRENT UNSECURED	\$185,246	\$341,576	\$100,000	\$118,700	\$284,473	\$284,473
PRIOR YEAR SECURED	\$17,267	\$30,672	\$70,000	\$7,839	\$25,544	\$25,544
PRIOR YR. UNSECURED	\$3,471	\$9,252	\$40,000	\$1,539	\$7,705	\$7,705
OTHER	\$54,562	\$220,607	\$55,000	\$27,081	\$183,727	\$183,727
HOMEOWNERS' TAX	\$38,596	\$36,756	\$35,000	\$17,550	\$30,611	\$30,611
TOTAL	\$3,126,752	\$3,602,202	\$3,000,000	\$1,676,866	\$3,000,000	\$3,000,000
OPERATING						
DOCK LICENSE FEES	\$104,441	\$120,715	\$110,000	\$4,263	\$95,000	\$95,000
BOAT PERMIT FEES	\$614,815	\$721,316	\$665,000	\$249,713	\$665,000	\$665,000
QUAGGA SURCHARGE FEES	\$54,636	\$80,094	\$74,000	\$40,037	\$74,000	\$74,000
MARINA COMPENSATION	\$88,855	\$84,633	\$84,000	\$86,017	\$84,000	\$84,000
BOAT STORAGE	\$17,710	\$16,875	\$14,000	\$16,250	\$16,250	\$16,250
RECREATIONAL VEH. PARK	\$61,066	\$61,642	\$60,000	\$35,781	\$60,000	\$60,000
MTN. WATERS DISPATCH - ADS	\$11,150	\$12,700	\$13,000	\$11,100	\$12,000	\$12,000
OTHER	\$21,736	\$32,757	\$28,450	\$19,091	\$27,050	\$27,050
TOTAL	\$974,409	\$1,130,732	\$1,048,450	\$462,251	\$1,033,300	\$1,033,300
REVENUE GRAND TOTAL	\$4,540,252	\$5,181,396	\$4,499,663	\$2,563,121	\$4,494,363	\$4,502,167

ADMINISTRATION

STAFFING SUMMARY		POSITION		ALLOCATION OF TIME		
		FULL-TIME	SEASONAL			
		GENERAL MANAGER	0.60			
		SR/ ACCOUNTANT/HUMAN RESOURCES	1.00			
		ADMINISTRATIVE ASSISTANT	1.00			
		ACCOUNTANT I/PUBLIC INFORMATION	0.50			
		ADMINISTRATIVE CLERK	0.50			
		CLERK DISPATCHER		0.50		
		TOTAL STAFF	3.60	0.50		
1.50%						
EXPENDITURES	2011-2012 ACTUAL EXPENSE	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2014-2015 PROPOSED BUDGET	2014-2015 FORECAST BUDGET
SALARIES AND BENEFITS						
FULL-TIME SALARIES	\$233,035	\$238,259	\$257,596	\$257,596	\$264,197	\$268,160
SEASONAL SALARIES	\$8,649	\$4,367	\$0	\$8,200	\$10,036	\$10,187
EMERGENCY OVERTIME	\$0	\$0	\$0	\$0	\$0	\$0
FICA/UI/WORKERS' COMP	\$20,451	\$20,638	\$20,336	\$20,336	\$21,991	\$22,320
RETIREMENT/GROUP INS.	\$103,755	\$142,060	\$104,873	\$104,873	\$105,768	\$107,355
SALARIES/BENEFITS TOTAL	\$365,890	\$405,324	\$382,804	\$391,004	\$401,992	\$408,022
SERVICES AND SUPPLIES						
POSTAGE/SHIPPING	\$5,818	\$3,424	\$7,800	\$7,800	\$7,800	\$7,917
PRINTING	\$1,669	\$3,748	\$4,000	\$4,000	\$4,200	\$4,263
OFFICE SUPPLIES	\$9,978	\$10,687	\$10,500	\$10,500	\$10,500	\$10,658
RECRUITMENT - Seasonal	\$0	\$774	\$0	\$218	\$300	\$300
UNIFORMS	\$324	\$1,058	\$1,200	\$1,200	\$1,200	\$1,200
TELEPHONE	\$23,231	\$21,910	\$27,300	\$27,300	\$25,500	\$25,883
INSURANCE	\$6,133	\$10,635	\$11,806	\$11,806	\$11,806	\$11,983
MEMBERSHIPS/SUBSC/PERMITS	\$17,214	\$22,930	\$23,000	\$23,000	\$23,000	\$23,000
LAFCO FEE	\$1,828	\$1,828	\$1,363	\$1,363	\$2,000	\$2,030
PUBLIC INFORMATION	\$18,864	\$28,807	\$24,900	\$24,900	\$24,900	\$20,000
KOOL KIDS	\$3,975	\$3,979	\$4,000	\$4,000	\$5,000	\$5,000
MWD COUNSEL RETAINER	\$42,000	\$42,000	\$42,000	\$42,000	\$42,000	\$42,000
LEGAL/LEGAL NOTICES	\$6,171	\$8,011	\$25,000	\$25,000	\$15,000	\$15,000
PROFESSIONAL SERVICES	\$100,391	\$57,453	\$80,450	\$80,450	\$86,250	\$87,544
EMPLOYEE TRAINING	\$10,100	\$12,434	\$15,600	\$15,600	\$17,800	\$18,067
DIRECTOR FEES	\$51,579	\$46,381	\$53,950	\$53,950	\$53,883	\$54,691
DIRECTOR GROUP INSURANCE	\$68,285	\$73,392	\$79,263	\$79,263	\$78,236	\$79,409
DIRECTOR SEMINARS/TRAVEL	\$7,425	\$6,808	\$10,000	\$10,000	\$10,000	\$10,000
COMPUTER MAINTENANCE	\$21,324	\$38,288	\$34,700	\$34,700	\$25,000	\$25,000
EQUIPMENT MAINT/REPAIR	\$3,605	\$2,906	\$4,000	\$4,000	\$3,000	\$3,045
BLDG/FACILITY MAINTENANCE	\$7,808	\$6,204	\$8,000	\$8,000	\$8,000	\$8,120
PARKING LOT RE-SEAL	\$0	\$0	\$20,000	\$20,000	\$0	\$0
SERVICES/SUPPLIES TOTAL	\$407,722	\$403,656	\$488,832	\$489,050	\$455,374	\$455,109
GRAND TOTAL	\$773,612	\$808,980	\$871,637	\$880,054	\$857,366	\$863,131

WATER RESOURCES

STAFFING SUMMARY	POSITION	ALLOCATION OF TIME	
		FULL-TIME	SEASONAL
	GENERAL MANAGER	0.40	
	LAKE MANAGER	0.20	
	LAKE OPERATIONS SUPERVISOR	0.20	
	MAINTENANCE COORDINATOR	0.20	
	MECHANICAL AND FACILITY TECH. (X2)	0.60	
	ENGINEER	1.00	
	FACILITY MAINTENANCE		0.50
	TOTAL STAFF	2.60	0.50

1.50%

EXPENDITURES	2011-2012 ACTUAL EXPENSE	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2014-2015 PROPOSED BUDGET	2014-2015 FORECAST BUDGET
SALARIES AND BENEFITS						
FULL-TIME SALARIES (1)	\$131,171	\$185,938	\$188,091	\$188,091	\$189,447	\$192,289
SEASONAL SALARIES	\$4,786	\$211	\$12,299	\$12,299	\$12,230	\$12,413
EMERGENCY OVERTIME	\$630	\$0	\$500	\$500	\$500	\$500
FICA/UI/WORKERS' COMP	\$17,040	\$23,967	\$24,245	\$24,245	\$24,387	\$24,753
RETIREMENT/GROUP INS.	\$44,524	\$73,055	\$47,538	\$47,538	\$47,536	\$48,250
SALARIES/BENEFITS TOTAL	\$198,152	\$283,171	\$272,672	\$272,672	\$274,101	\$278,205
SERVICES AND SUPPLIES						
INSURANCE	\$13,680	\$22,713	\$26,337	\$26,337	\$26,337	\$26,732
UTILITIES- DAM/AERATOR	\$12,609	\$15,807	\$15,000	\$15,000	\$15,000	\$15,225
BEAR VALLEY DAM PERMIT	\$10,497	\$10,497	\$10,500	\$10,500	\$10,500	\$10,658
LEGAL	\$0	\$0	\$3,000	\$3,000	\$500	\$500
PROFESSIONAL SERVICES	\$42	\$0	\$15,000	\$15,000	\$10,000	\$10,000
WATERMASTER (1)	\$36,897	\$6,981	\$7,000	\$7,000	\$7,000	\$7,000
AERATOR/DAM MAINTENANCE	\$19,462	\$4,132	\$6,200	\$6,200	\$6,200	\$6,293
WATERSHED MGT. LAB TESTS/TMDL	\$6,219	\$6,219	\$2,000	\$2,000	\$2,000	\$2,030
FISHERY MANAGEMENT	\$23,026	\$18,413	\$18,000	\$18,000	\$28,000	\$28,000
SERVICES/SUPPLIES TOTAL	\$122,432	\$84,762	\$103,037	\$103,037	\$105,537	\$106,438
GRAND TOTAL	\$320,584	\$367,933	\$375,709	\$375,709	\$379,638	\$384,642

(1) Watermaster direct expenses only. Engineering time included in salaries.

MAINTENANCE

STAFFING SUMMARY		POSITION		ALLOCATION OF TIME		
		FULL-TIME	SEASONAL			
		0.40				
		0.20				
		0.80				
		0.80				
			2.50			
TOTAL STAFF		2.20	2.50			
1.50%						
EXPENDITURES	2011-2012 ACTUAL EXPENSE	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2014-2015 PROPOSED BUDGET	2015-2016 FORECAST BUDGET
SALARIES AND BENEFITS						
FULL-TIME SALARIES	\$129,363	\$139,986	\$150,306	\$150,306	\$154,898	\$157,221
SEASONAL SALARIES	\$48,928	\$58,533	\$41,573	\$41,573	\$52,420	\$53,207
EMERGENCY OVERTIME	\$1,411	\$2,999	\$1,000	\$1,000	\$1,000	\$1,000
FICA/UI/WORKERS' COMP	\$21,000	\$29,263	\$28,285	\$28,285	\$28,307	\$28,731
RETIREMENT/GROUP INS.	\$73,451	\$80,079	\$72,812	\$72,812	\$72,088	\$73,169
SALARIES/BENEFITS TOTAL	\$274,153	\$310,860	\$293,976	\$293,976	\$308,712	\$313,328
SERVICES AND SUPPLIES						
JANITORIAL SUPPLIES	\$2,514	\$2,052	\$2,500	\$2,500	\$2,600	\$2,639
INSURANCE	\$13,208	\$21,930	\$25,429	\$25,429	\$25,429	\$25,810
UNIFORMS/EQUIPMENT	\$4,120	\$3,507	\$4,700	\$4,700	\$4,500	\$4,568
SMALL TOOLS/TOOL SUPPLIES	\$4,832	\$4,832	\$7,000	\$7,000	\$5,000	\$5,075
RECRUITMENT - Seasonal	\$1,151	\$1,190	\$1,200	\$1,200	\$1,200	\$1,200
OSHA COMPLIANCE (TRAINING ETC.)	\$2,381	\$2,073	\$3,100	\$3,100	\$2,500	\$2,538
VEHICLE MAINTENANCE	\$6,677	\$10,896	\$13,400	\$13,400	\$12,000	\$12,180
INVASIVE SPECIES CONTROL-Lake	\$51,990	\$55,829	\$100,000	\$100,000	\$100,000	\$101,500
EQUIPMENT MAINT/REPAIR	\$2,560	\$3,176	\$5,000	\$5,000	\$4,000	\$4,060
BLDG/FACILITY MAINTENANCE	\$58,679	\$18,191	\$22,000	\$22,000	\$22,000	\$22,330
SS RELIEF/PORTABLES MAINT.	\$9,956	\$10,744	\$12,500	\$12,500	\$12,500	\$12,688
VECTOR CONTROL/SB COUNTY	\$0	\$0	\$0	\$0	\$0	\$0
SERVICES/SUPPLIES TOTAL	\$158,068	\$134,419	\$196,829	\$196,829	\$191,729	\$194,587
GRAND TOTAL	\$432,221	\$445,279	\$490,805	\$490,805	\$500,441	\$507,915

OPERATIONS

STAFFING SUMMARY	POSITION	ALLOCATION OF TIME	
		FULL-TIME	SEASONAL
	LAKE MANAGER	0.40	
	LAKE OPERATIONS SUPERVISOR	0.60	
	MECHANICAL AND FACILITY TECH.	0.60	
	ACCOUNTANT I/PUBLIC INFORMATION	0.50	
	ADMINISTRATIVE CLERK	0.50	
	CLERK DISPATCHER		0.50
	LAKE PATROL/RAMP ATTENDANTS		11.40
	TOTAL STAFF	2.60	11.90

1.50%

EXPENDITURES	2011-2012 ACTUAL EXPENSE	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2014-2015 PROPOSED BUDGET	2015-2016 FORECAST BUDGET
SALARIES AND BENEFITS						
FULL-TIME SALARIES	\$156,328	\$133,393	\$152,719	\$152,719	\$166,025	\$167,852
SEASONAL SALARIES	\$134,492	\$173,193	\$146,399	\$146,399	\$198,227	\$200,408
EMERGENCY OVERTIME	\$6,983	\$7,142	\$5,000	\$5,000	\$5,000	\$5,000
FICA/UI/WORKERS' COMP	\$44,224	\$44,479	\$43,395	\$43,395	\$52,245	\$52,819
RETIREMENT/GROUP INS.	\$73,554	\$93,825	\$80,242	\$80,242	\$79,343	\$80,216
SALARIES/BENEFITS TOTAL	\$415,581	\$452,032	\$427,755	\$427,755	\$500,840	\$506,294
SERVICES AND SUPPLIES						
POSTAGE AND SHIPPING	\$1,422	\$1,630	\$2,000	\$2,000	\$2,600	\$2,639
PRINTING CHARGES	\$9,141	\$11,311	\$14,000	\$14,000	\$13,225	\$13,423
MOUNTAIN WATERS DISPATCH	\$11,862	\$11,828	\$13,000	\$13,000	\$13,500	\$13,703
RECRUITMENT - Seasonal	\$2,702	\$2,868	\$3,800	\$3,800	\$3,800	\$3,857
OSHA EQUIPMENT/OTHER	\$7,901	\$4,860	\$8,200	\$8,200	\$8,000	\$8,120
JANITORIAL SUPPLIES	\$2,294	\$2,600	\$2,900	\$2,900	\$2,900	\$2,944
RADIO COMMUNICATIONS	\$5,120	\$7,115	\$7,000	\$7,000	\$7,000	\$7,105
INSURANCE	\$13,208	\$21,929	\$25,429	\$25,429	\$25,429	\$25,810
UTILITIES	\$58,512	\$55,787	\$65,000	\$65,000	\$65,000	\$65,975
UNIFORMS/EQUIPMENT	\$3,192	\$3,592	\$4,700	\$4,700	\$4,700	\$4,771
BOAT MAINTENANCE	\$14,889	\$17,877	\$16,500	\$16,500	\$16,500	\$16,500
PATROL BOAT ENGINES/OUT DRIVES	\$12,000	\$12,000	\$12,000	\$12,000	\$0	\$24,000
PETROLEUM	\$51,424	\$47,654	\$62,000	\$62,000	\$54,800	\$55,622
PARKING LOT RE-SEAL - West Ramp	\$19,100	\$0	\$0	\$0	\$0	\$35,000
PARKING LOT RE-SEAL - East Ramp	\$0	\$0	\$50,000	\$0	\$50,000	\$0
RAMPS/RV PARK MAINTENANCE	\$19,048	\$18,691	\$18,500	\$18,500	\$18,500	\$18,778
QUAGGA PREVENTION	\$12,851	\$6,310	\$22,450	\$22,450	\$15,250	\$15,479
SERVICES/SUPPLIES TOTAL	\$244,666	\$226,053	\$327,479	\$277,479	\$301,204	\$313,725
GRAND TOTAL	\$660,247	\$678,085	\$755,234	\$705,234	\$802,044	\$820,019

CAPITAL IMPROVEMENT FUND

REVENUE	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2014-2015 PROPOSED BUDGET	2015-2016 FORECAST BUDGET
SURPLUS SALE	\$0	\$0	\$0	\$0	\$25,000
UNIDENTIFIED CAPITAL REPLACEMENT (Up to 18% of past year deprec	\$92,500	\$92,500	\$92,500	\$92,500	\$92,500
CAPITAL REPLACEMENT SCHEDULE	\$98,002	\$102,833	\$102,833	\$113,500	\$113,500
REVENUE TOTAL	\$190,502	\$195,333	\$195,333	\$206,000	\$231,000
EXPENDITURES	2010-2011 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2014-2015 APPROVED BUDGET	2015-2016 FORECAST BUDGET
<i>EQUIPMENT/VEHICLE PURCHASE</i>					
TRASH TRUCK	\$0	\$0	\$35,000	\$0	\$0
TRUCK (Lake Manager)	\$0	\$0	\$0	\$30,000	\$0
TRUCK (flatbed)	\$0	\$0	\$0	\$30,000	\$0
HARVESTOR	\$0	\$0	\$70,000	\$104,000	\$0
TRANSPORTER	\$0	\$70,000	\$0	\$0	\$0
PARKING LOT SWEEPER	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$70,000	\$105,000	\$164,000	\$0
<i>STRUCTURES AND IMPROVEMENTS</i>					
PICNIC TABLES (RAMPS/RV PARK)	\$0	\$7,000	\$0	\$0	\$0
RV PARK UTILITY ADDITION	\$0	\$0	\$0	\$0	\$0
MAIN OFFICE- SHOP RAMP PAVING	\$0	\$40,000	\$40,000	\$0	\$0
EAST RAMP PAVING	\$0	\$175,000	\$175,000	\$185,000	\$0
DAM STORAGE BUILDING	\$0	\$25,000	\$25,000	\$0	\$0
TOTAL	\$0	\$247,000	\$240,000	\$185,000	\$0
EXPENDITURE GRAND TOTAL	\$0	\$317,000	\$345,000	\$349,000	\$0
YEAR-END FUND BALANCE	2012-2013 ACTUAL BALANCE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED BALANCE	2014-2015 PROPOSED BUDGET	2015-2016 FORECAST BUDGET
CAPITAL IMPROVEMENT FUND	\$750,320	\$598,653	\$600,653	\$457,653	\$688,653

BIG BEAR MUNICIPAL WATER DISTRICT

CAPITAL REPLACEMENT SCHEDULE

	YEAR ACQUIRED	BOOK COST	DEPRECIATED VALUE 6/30/2013	DEPRECIATION YEARS	REPLACEMENT REVIEW	REPLACEMENT COST *	REQUIRED ANNUAL ACCRUAL
AUTOS/TRUCKS							
2010 FORD EXPLORER	2010	\$24,000	\$15,163	8	2016	\$27,224	\$3,403
2006 FORD 3/4 TON TRUCK	2006	\$27,000	\$0	9	2015	\$33,109	\$3,679
2003 FORD FLATBED	2003	\$26,854	\$0	12	2015	\$23,475	\$1,956
2001 FORD 1 1/2 TON 4/4	2001	\$44,573	\$0	15	2016	\$56,569	\$3,771
2008 FORD PICKUP 4X4	2007	\$25,337	\$7,759	10	2017	\$33,946	\$3,395
NEW TRASH TRUCK	2013	\$30,000	\$0	15	2028	\$40,800	\$2,720
90 INT'L FLATBED DUMP TRUCK	1997	\$18,210	\$0	16	2013	\$33,946	\$2,122
							\$21,045
MOBILE EQUIPMENT							
2006 CATERPILLAR SKID STEER/TRAILE	2007	\$39,986	\$3,332	15	2022	\$45,186	\$3,012
89 CLARK FORKLIFT	1989	\$49,413	\$0	7	2015	\$113,118	\$16,160
2008 VOLVO TRACTOR (BACKHOE)	2010	\$60,000	\$54,016	12	2022	\$107,100	\$8,925
AQUAMARINE HARVESTER	2014	\$174,000	\$0	20	2034	\$193,800	\$9,690
2001 HARVESTER	2001	\$94,900	\$0	10	2020	\$107,100	\$10,710
BACKHOE TRAILER	1998	\$4,619	\$0	10	2020	\$13,566	\$1,357
							\$49,854
BOATS							
07 BOULTON (PATROL 7)	2007	\$70,546	\$12,226	15	2022	\$14,000	\$933
99 JETCRAFT (PATROL 4)	1999	\$48,997	\$0	11	2020	\$14,000	\$1,273
95 ALUMAWELD (PATROL 3)	1995	\$43,521	\$0	8	2017	\$14,000	\$1,750
2014 ???? (PATROL 6)	2014	\$94,000	\$0	10	2024	\$14,000	\$1,400
87 ALMAR (PATROL 1)	1989	\$43,399	\$0	7	2012	\$14,000	\$2,000
86 PONTOON (MAINT) REHAB 1994	1986	\$10,421	\$0	10	2015	\$71,400	\$7,140
1996 EROCA PONTOON (TMDL)	2006	\$10,000	\$0	10	2016	\$16,524	\$1,652
2009 SMITH-ROOT ELECTRO	2009	\$90,000	\$51,868	10	2019	\$104,040	\$10,404
							\$26,552
STRUCTURES							
PATROL DOCK	2008	\$98,928	\$66,955	25	2033	\$138,600	\$5,544
WEST RAMP DOCKS	2011	\$60,000	\$58,402	25	2036	\$105,000	\$4,200
EAST RAMP DOCKS	2007	\$69,779	\$40,704	25	2032	\$157,600	\$6,304
						\$1,257,503	\$16,048

* Prices inflated 2% from FY 2013-2014 To FY 2014-2015

\$113,500

DEBT SERVICE

DEBT SERVICE	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2014-2015 PROPOSED BUDGET	2014-2015 FORECAST BUDGET
PRINCIPAL					
COP - 2003 SERIES (FINAL PMT 2033)	\$140,000	\$145,000	\$145,000	\$150,000	\$150,000
XEROX COPIER LEASE	\$5,626	\$4,987	\$4,987	\$5,000	\$5,000
IN-LIEU WATER PURCHASE CONTRACT	\$1,195,279	\$1,220,000	\$1,220,000	\$1,220,000	\$1,220,000
PRINCIPAL TOTAL	\$1,340,904	\$1,369,987	\$1,369,987	\$1,375,000	\$1,375,000
INTEREST					
COP - 2003 SERIES	\$240,663	\$241,594	\$236,153	\$236,000	\$234,000
XEROX COPIER LEASE	\$0	\$650	\$0	\$0	\$0
INTEREST TOTAL	\$240,663	\$242,244	\$236,153	\$236,000	\$234,000
	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2014-2015 PROPOSED BUDGET	2012-2013 FORECAST BUDGET
PRINCIPAL & INTEREST TOTAL	\$1,581,568	\$1,612,231	\$1,606,140	\$1,611,000	\$1,609,000

STANFIELD MARSH IMPROVEMENT PROJECT

REVENUE	2012-2013 ACTUAL REVENUE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED REVENUE	2014-2015 PROPOSED BUDGET	2015-5016 FORECAST BUDGET
MITIGATION FEES/INTEREST	\$0	\$500	\$500	\$500	\$500
GENERAL FUND TRANSFER	\$36,500	\$0	\$0	\$0	\$0
TOTAL	\$36,500	\$500	\$500	\$500	\$500
EXPENDITURES	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2011-2012 PROJECTED EXPENSE	2014-2015 PROPOSED BUDGET	2015-5016 FORECAST BUDGET
INTERPRETIVE SIGN PROJECT	\$0	\$30,000	\$30,000	\$0	\$0
BOARDWALK RAILING REPAIR		\$6,500	\$6,500	\$0	\$0
TOTAL	\$0	\$36,500	\$36,500	\$0	\$0
YEAR-END FUND BALANCE	2012-2013 ENDING BALANCE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED YEAR-END	2014-2015 PROPOSED BUDGET	2015-5016 FORECAST BUDGET
TOTAL	\$37,505	\$1,505	\$1,505	\$2,005	\$2,505

LAKE IMPROVEMENT FUND PROJECTS

REVENUE	2012-2013 ACTUAL REVENUE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED REVENUE	2014-2015 Proposed BUDGET	2015-2016 FORECAST BUDGET
LAKE IMPROVEMENT FUND					
GENERAL FUND TRANSFER	\$678,328	\$0	\$0	\$0	\$0
TOTAL	\$678,328	\$163,687	\$0	\$0	\$0
PROJECT FUND BOND (COP)					
COP BOND PROCEEDS/INTEREST	\$0	\$0	\$0	\$0	\$0
REVENUE TOTALS	\$678,328	\$163,687	\$0	\$0	\$0
EXPENDITURES	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2014-2015 Proposed BUDGET	2015-2016 FORECAST BUDGET
LAKE IMPROVEMENT FUND					
LAKE IMPROVEMENT - General Expense	\$1,662	\$0	\$0	\$0	\$0
LAKE IMPROVEMENT - Dam Operations Guide	\$0	\$15,000	\$15,000	\$0	\$0
COST SHARING - Santa Ana Sucker Task	\$0	\$0	\$0	\$0	\$0
BIG BEAR MARINA DREDGE:					
BB Marina Dredge -	\$0	\$0	\$0	\$0	\$0
BB Marina Dredge -	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,662	\$15,000	\$15,000	\$0	\$0
BOND PROJECT/DREDGE FUND (COP)					
BB Marina Dredge - Plans & Specs. Moffat & Nichols	\$0	\$0	\$0	\$70,000	\$0
BB Marina Dredge - CEQA	\$0	\$0	\$0	\$200,000	\$0
WEATHER STATION	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0
EXPENSE TOTALS	\$1,662	\$15,000	\$0	\$270,000	\$0
YEAR-END FUND BALANCE	2012-2013 ACTUAL BALANCE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED BALANCE	2014-2015 Proposed BUDGET	2015-2016 FORECAST BUDGET
LAKE IMPROVEMENT FUND	\$1,500,383	\$1,416,324	\$1,485,383	\$1,485,383	\$1,485,383
COP CONSTRUCTION FUND	\$499,736	\$499,736	\$499,736	\$229,736	\$229,736
TOTAL	\$2,000,119	\$1,916,060	\$2,000,118	\$1,730,118	\$1,730,118

DAM REPAIR FUND PROJECTS

	2012-2013 ACTUAL REVENUE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED REVENUE	2014-2015 PROPOSED BUDGET	2014-2015 FORECAST BUDGET
DAM REPAIR FUND					
BEGINNING BALANCE	\$1,040,267	\$998,860	\$985,224	\$960,870	\$910,870
EXPENDITURES					
	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2014-2015 PROPOSED BUDGET	2014-2015 FORECAST BUDGET
DAM REPAIR FUND					
Dam Repair - Rock Bolting	\$0	\$65,000	\$0	\$0	\$0
Dam Repair - Computer Equipment	\$431	\$0	\$0	\$0	\$0
Painting Dam Buttress Struts	\$0	\$175,000	\$0	\$0	\$0
Pedestrian Bridge- Fencing at the Dam	\$0	\$0	\$0	\$0	\$0
2008 Dam Crack - Monitoring/Reporting - MWH (SD-Rogers)	\$0	\$0	\$0	\$15,000	\$0
Dam Engineering Services - MWH (San Diego-Rogers)	\$59,027	\$25,000	\$24,354	\$50,000	\$0
EXPENSE TOTALS	\$59,458	\$265,000	\$24,354	\$50,000	\$0
	2012-2013 ENDING REVENUE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED REVENUE	2014-2015 PROPOSED BUDGET	2014-2015 FORECAST BUDGET
REVENUE					
DAM REPAIR FUND					
GENERAL FUND TRANSFER	\$4,415	\$0	\$0	\$0	\$0
REVENUE TOTALS	\$1,044,682	\$0	\$0	\$0	\$0
	2012-2013 ENDING BALANCE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED YEAR-END	2014-2015 PROPOSED BUDGET	2014-2015 FORECAST BUDGET
YEAR-END FUND BALANCE					
DAM REPAIR FUND	\$985,224	\$733,860	\$960,870	\$910,870	\$910,870

RATHBUN CREEK RESTORATION PROJECT

REVENUE	2012-2013 ACTUAL REVENUE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED REVENUE	2014-2015 PROPOSED BUDGET	2015-2016 FORECAST BUDGET
GENERAL FUND TRANSFER	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0
EXPENDITURES	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2014-2015 PROPOSED BUDGET	2015-2016 FORECAST BUDGET
CATCHMENT BASINS CLEAN-OUT	\$0	\$0	\$0	\$0	\$0
RATHBUN CREEK Expense	\$13,552	\$0	\$0	\$0	\$0
TROUT POND	\$0	\$65,000	35,000	\$10,000	\$0
TROUT POND - Tractor work	\$0	\$0	\$0	\$0	\$0
TROUT POND - bridge	\$0	\$0	\$0	\$0	\$0
TOTAL	\$13,532	\$65,000	\$35,000	\$10,000	\$0
YEAR-END FUND BALANCE	2012-2013 ENDING BALANCE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED YEAR-END	2014-2015 PROPOSED BUDGET	2015-2016 FORECAST BUDGET
TOTAL	\$626,058	\$547,058	\$591,058	\$581,058	\$581,058
Value of remaining restricted funds	\$250,000		\$215,000	\$205,000	\$205,000

CONTAMINATION CLEANUP PROJECT

FUNDING	2012-2013 ACTUAL REVENUE	2013-2014 APPROVED REVENUE	2013-2014 PROJECTED REVENUE	2014-2015 PROPOSED REVENUE	2014-2015 FORECAST BUDGET
UNDERGROUND STORAGE TANK FUND	\$11,150	\$40,000	\$40,000	\$15,000	\$15,000
TOTAL	\$11,150	\$40,000	\$40,000	\$15,000	\$15,000

EXPENDITURES	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED EXPENSE	2013-2014 PROJECTED EXPENSE	2014-2015 PROPOSED EXPENSE	2014-2015 FORECAST EXPENSE
TREATMENT/MONITORING	\$10,164	\$15,000	\$10,000	\$15,000	\$15,000
FINAL CLEAN-UP/SOIL REMOVAL PROJ.	\$0	\$0	\$0	\$0	\$0
TOTAL	\$10,164	\$15,000	\$10,000	\$15,000	\$15,000

TOTAL EXPENDITURES AS OF 1998-1999 FY END	\$433,926
TOTAL EXPENDITURES AS OF 1999-2000 FY END	\$563,059
TOTAL EXPENDITURES AS OF 2000-2001 FY END	\$633,598
TOTAL EXPENDITURES AS OF 2001-2002 FY END	\$675,865
TOTAL EXPENDITURES AS OF 2002-2003 FY END	\$734,349
TOTAL EXPENDITURES AS OF 2003-2004 FY END	\$768,161
TOTAL EXPENDITURES AS OF 2004-2005 FY END	\$809,245
TOTAL EXPENDITURES AS OF 2005-2006 FY END	\$818,479
TOTAL EXPENDITURES AS OF 2006-2007 FY END	\$1,043,816
TOTAL EXPENDITURES AS OF 2007-2008 FY END	\$1,269,153
TOTAL EXPENDITURES AS OF 2008-2009 FY END	\$1,494,490
TOTAL EXPENDITURES AS OF 2009-2010 FY END	\$1,719,827
TOTAL EXPENDITURES AS OF 2011-2012FY END	\$1,734,827
TOTAL EXPENDITURES PROJECTED AS OF 2012-2013FY END	\$1,744,827

INVASIVE SPECIES FUND (DOCKS)

REVENUE	2012-2013 ACTUAL REVENUE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED REVENUE	2014-2015 PROPOSED BUDGET	2015-2016 FORECAST BUDGET
INVASIVE SPECIES FUND					
ANNUAL INVASIVE SPECIES FEE PAYMENTS FEES PAID BY DOCK OWNERS	\$90,005	\$85,000	\$85,000	\$75,000	\$75,000
REVENUE TOTALS	\$90,005	\$85,000	\$85,000	\$75,000	\$75,000
EXPENDITURES	2012-2013 ACTUAL EXPENSE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED EXPENSE	2012-2013 PROPOSED BUDGET	2013-2014 FORECAST BUDGET
INVASIVE SPECIES FUND					
Equipment Depr	\$9,490	\$9,490	\$9,490	\$9,490	\$9,490
Herbicides	\$65,995	\$70,000	\$70,000	\$60,000	\$60,000
Application Labor	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
Training/Travel Expense	\$600	\$600	\$600	\$600	\$600
EXPENSE TOTALS	\$80,585	\$84,590	\$84,590	\$74,590	\$74,590
YEAR-END FUND BALANCE	2012-2013 END BALANCE	2013-2014 APPROVED BUDGET	2013-2014 PROJECTED BALANCE	2014-2015 PROPOSED BUDGET	2015-2016 FORECAST BUDGET
ENDING BALANCE	\$501	\$911	\$911	\$1,321	\$1,731

***MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, MARCH 20, 2014***

District Counsel Wayne Lemieux reported that Director Suhay is present via telephone conference explaining that the site that Director Suhay is calling from was not posted on the agenda. He explained that he can't vote.

CALL TO ORDER

President Murphy called the Open Session to order at 1:00 PM. Those in attendance included Director Lewis, Director Eminger, Director Smith, District Counsel Wayne Lemieux, General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

DISCUSSION AND ACTION ON CLOSED SESSION ITEMS

President Murphy reported that there was no reportable action from the closed session at the March 6th meeting.

REPORTS

General Manager, Scott Heule reported that he attended a Mercury TMDL meeting in Sacramento explaining that Mercury TMDL is still alive and kicking and will be discussed in a Watershed Committee meeting tomorrow.

Lake Manager, Mike Stephenson reported that the hiring process is complete. He added that we have some good candidates. He stated that all docks will be placed next week. He reported that we will have a fish delivery tomorrow and one delivery per month for 3 months. Director Eminger asked if this is in addition to any that will be planted by Fish & Wildlife. Mr. Stephenson stated yes. He reported that the nutrient sampling will begin next week with Michael Anderson from the University of CA Riverside and most likely an alum treatment will follow.

APPROVAL OF CONSENT CALENDAR

Upon a motion by Director Eminger, seconded by Director Lewis, the following consent items were unanimously approved:

- Minutes of a Regular Meeting of March 6, 2014
- Warrant List dated March 11, 2014 for \$24,691.90

President Murphy announced that Item 6A, Big Bear Marina Dredge Project, will be discussed at the end of the meeting.

CONSIDER APPROVAL FOR STAFF TO SOLICIT BIDS FOR DAM STRUT PAINTING AND ROCK ABUTMENT ANCHORS

General Manager Scott Heule reported that MWH has completed the specifications and contract documents for two projects at the dam. He stated that one is painting of the steel struts and anchors on the buttresses and the other is rock anchors at the downstream dam abutments. He added that the engineer's estimates of probable costs for these projects were \$100,000 to \$170,000 and \$30,000 to \$60,000 respectively in 2012. He reported that the District's dam engineer Mike Rogers suggested that the District combine these two projects into a single contract in order to simplify contract management and possibly save money on mobilization. He explained that the revised painting contract does not require full containment during metal preparation, only capture of any debris generated during chipping, brushing or sand blasting operations to remove the old paint. He added that based on his recent conversation with MWH it appears that construction costs have increased significantly (30% or more, since that time). Mr. Heule reported that the FY 2013-14 Budget includes \$175,000 for strut painting and \$65,000 for rock bolting/anchoring. He added that MWH is presently performing a revised Engineers Estimate of Probable Cost but it is not available at this time and because the work must get done in response to directives from the Division of Safety of Dams, the Committee is recommending that the Board authorize Staff to solicit bids for the work. He reported that it is probable that by the time Staff receives the bids MWH will have their estimate completed. He added that any costs in excess of the budgeted amounts could be paid with undesignated Dam Repair Fund monies.

Director Smith moved approval for staff to solicit bids for Dam Strut Painting and Rock Abutment Anchors. Director Eminger seconded the motion and it was unanimously approved.

CONSIDER APPROVAL OF A SPECIAL EVENT PERMIT FOR FISHIN' FOR 50K TROUT DERBY TO BE HELD JUNE 7 & 8, 2014

Mr. Heule reported that the Fishin' for 50K event will be held at Big Bear Marina on the weekend of June 7 & 8. He explained that they anticipate up to 750 participants. He added that all conditions imposed as in 2013 will apply including the charge of \$500 or \$15/angler whichever is greater for purposes of the District purchasing fish for the lake. He explained that the Operations Committee recommends approval of the event with the following conditions:

- All boating participants will pay the established boat permit fees. The Resort Association of Big Bear Lake will sell Special Event daily boat permits through the tournament headquarters and will be responsible for any lost or missing permits.
- Game Fish Contest Permit from the State of California, Department of Fish and Game must be submitted to the District at least 30 days prior to the event.

- Payment of a minimum fee for fish purchases by the District or by spending the equivalent amount on a fish plant by the applicant after approval by the Lake Manager is required. The fee will be \$500 or \$15 per angler whichever is greater.

Director Smith moved approval of a special event permit for Fishin' for \$50K Trout Derby to be held June 7 & 8. Director Lewis seconded the motion and it was unanimously approved.

CONSIDER APPROVAL OF A SPECIAL EVENT PERMIT FOR BIG BEAR LAKE TRIATHLON TO BE HELD ON JUNE 28TH

Mr. Heule reported that the Big Bear Triathlon is scheduled for Saturday June 28. He added that this event will be staged at Swim Beach, Meadow Park and will include two swimming legs. He explained that the sprint distance swim will begin at Swim Beach, go around the jetty and end at new ski beach. He reported that this course will remain totally within the 5 mph buoy line. He added that the Olympic Distance swim will also begin at Swim Beach but it will travel inside the 5mph buoy line northwest past Owl Drive docks to just past Gilligan's place (about ¾ of the way up Eagle Point), then turn southwest to a turn that will probably be outside the buoy line and end at new ski beach. He stated that the swimming portion of event will occur between 8:30 AM and 10:00 AM. He explained that the applicants indicate they will have 2-3 private vessels to place race course buoy markers and assist in public safety during the event. He reported that the Operations Committee recommends that the Board approve this event subject to the same special conditions as last year with one addition. He explained that the event sponsors in addition to notifying Lakeside Village Mobil Home Park concerning the event they should also notify the Owl Drive Dock users so they can be advised concerning alteration to their navigation into and out of their docks. He explained that the Committee recommends approval of the event with the following conditions:

- The race course layout shall be approved by the Lake Operations Supervisor prior to the event.
- The race sponsors will notify dock owners at Lakeside Village Mobil Home Park and owl Drive Docks at least one week in advance of the event concerning the event and navigation routes that provide egress and ingress to their community dock system.
- A Lake Patrol Boat and Patrol Officer will be present to maintain a safe perimeter for swimmers during the race. The cost for this service will be deducted from the \$500 Special Event deposit in accordance with the most recent version of the District Fee Schedule.
- The race sponsors will provide two private vessels to place race course buoy markers and assist in public safety during the event.

Director Eminger moved approval of a special event permit for Big Bear Lake Triathlon to be held on June 28th. Director Lewis seconded the motion and it was unanimously approved.

CONSIDER APPROVAL OF A SPECIAL EVENT PERMIT FOR BIG BEAR PADDLEFEST TO BE HELD ON JULY 12TH

Mr. Heule reported that the 2014 PaddleFest event will be held at Meadow Park/Swim Beach on Saturday July 12th. He explained that three race activities will include a 5K paddle, a 10K paddle and a 20K paddle. He added that the 5K will be within the swim beach bay area and the 10K race will leave from the beach, east to Stanfield, then north and west to Meadows Edge picnic area and back, inside the 5 mph buoys. He stated that the 20K race will be a circumnavigation of the lake inside the 5mph buoys. He commented that special conditions will include those imposed in 2013 with the additional requirement that buoys placed to mark the race routes must be removed before sunset on the day of the event. He explained that the Committee recommends approval of the event with the following conditions:

- The organizers shall submit the \$100 non-refundable application fee and the \$500 refundable deposit. The District feels the event will require Lake Patrol and Lake Operations services and the \$500 deposit will be collected and whatever time is required for Lake Patrol and Lake Operations Services will be deducted from this deposit.
- Five escort boats to follow the main race group and one boat to follow stragglers equipped with water safety equipment and cell phone communication.
- All racers will be required to have proper California Department of Boating and Waterways safety carriage requirements in place prior to starting to race.
- All racers will check in at a designated inspection boat to assure that proper carriage requirements are on board each vessel prior to starting the race.
- All buoys placed to mark the race routes must be removed before sunset on the day of the event.
- The liability insurance requirements as noted in the Special Event Permit will apply.

Director Lewis moved approval of a special event permit for Big Bear PaddleFest 2014 to be held on July 12th. Director Smith seconded the motion and it was unanimously approved.

CONSIDER APPROVAL OF A SPECIAL EVENT PERMIT FOR BIG BEAR LAKE JAZZ TRA SUMMER MUSIC FESTIVAL TO BE HELD JUNE 21 & 22

Mr. Heule reported that the Jazz Trax special event is planned for the Marina Resort on June 21 and 22. He added that this year, with the lake level down, the applicants are proposing two options for staging. He explained that if the Lake level is high enough they propose to use the

fireworks barge for the stage as in past years and if the Lake level is too low they are requesting permission to place the portable City owned stage on dry Lake bottom instead. He reported that at this point in time it is too early to make a specific request for either option so they instead are asking that the Board approve the use of both and allow them to choose one or the other when it gets closer to the event (see attached). He explained that they are also asking permission to use a tractor to clean up the dry Lake bottom between the grassy area of Marina Resort down to the Lake and finally, as has been done in the past, they are requesting permission to install a temporary fence from the outside edge of their venue down onto Lake bottom all the way to the water line. Mr. Heule explained that he has discussed this application with the Lake Manager and he advises that clearing of debris from Lake bottom can be done with hand tools only (no tractor will be allowed) and he also advised that the portable stage could be installed and removed using a pickup truck. Mr. Heule stated that the Operations Committee recommends that the Board approve this special event with either the floating stage or portable stage. He added that if the floating stage is used this year all special conditions imposed in previous years should apply. He stated that they also recommend we approve installation and removal of the portable stage with a pickup truck only and any Lake bottom clean-up be completed only with hand tools. Additionally they recommend approval of the installation of a temporary fence from the outside edges of their event venue to the water level in the Lake. He explained that the Committee recommends approval of the event with the following conditions:

- The general public must be prevented from accessing the barge.
- If it will be used, boats must be prevented from tying up along the edge of the barge. The District will install a floating rope and red buoys on a perimeter to prevent boats from encroaching too close.
- The Operations Supervisor will provide direction for placement of lifesaving throwable devices and fire extinguishers on the barge.
- The District may require additional conditions based on actual conditions as the event is being staged.
- Lake Patrol and Maintenance may be needed to set up and prepare for the event but no Lake Patrol or monitoring duties will be needed following initial satisfactory inspection of the setup.
- The sponsors are prohibited from interfering with the safe navigation or Lake area surrounding the floating stage by the general public, and they cannot prevent the general public from anchoring outside of the floating buoy line placed in advance of the event by District Staff.
- If the portable stage is used nothing larger than a ½ ton pickup truck may be used to install and then remove the stage.

- Clean up of the Lake bottom area is permitted only with hand tools. No motorized equipment (tractors, backhoe) is permitted on Lake bottom.
- A temporary fence is permitted to be installed only at the outside edge of the event venue to the water line as shown on the schematic diagram submitted with the permit application.

Director Eminger moved approval of a special event permit for Big Bear Lake Jazz Trax to be held June 21 & 22. Director Lewis seconded the motion and it was unanimously approved.

DISCUSS AND PROVIDE DIRECTION FOR THE BIG BEAR MARINA DREDGE PROJECT

Mr. Heule made a PowerPoint presentation reporting that in order to capitalize on the present and potential near future low lake level condition the Lake Improvement Committee discussed the next steps for moving forward on the proposed Big Bear Marina dredge project. He added that because environmental documents and permitting are so time consuming the Committee would like the Board to discuss and provide direction to the General Manager concerning this project. He explained that the Lake Manager advised that for ease of future maintenance dredge projects the District should try to secure an MOU from the Corps of Engineers and Regional Water Quality Control Board like we have with Fish and Wildlife by including the necessary environmental work as part of a program EIR instead of just a single project EIR. He stated that when the District solicited bids for the Big Bear Marina Dredge CEQA work in 2010 it also contemplated other dredge work such as Stanfield Cutoff, Anderson Point, and Metcalf Bay etc. He explained that the complete Big Bear Marina dredge project construction cost estimate prepared in July 2009 was about \$650,000 for a dry excavation and \$1.1 million for a wet excavation. He added that it would probably require closure of the District RV Park and temporary relocation of Big Bear Marina facilities during the work. President Murphy asked how long the CEQA documents would be valid. Mr. Lemieux explained that they could be valid for many years. Director Smith stated that he feels it is important to proceed with the CEQA documents whether or not the Big Bear Marina dredge happens.

Mr. Larry Cooke, Big Bear Lake resident, addressed the Board with his concerns regarding the dredge project. He added that he feels there should be more than one plan and is disappointed that there were no other project designs. He commented on ice flows that go by the marina and could collect ice at the entrance. He feels the jetty is positioned incorrectly. He stated that one impact area that was not discussed is run-off.

Mr. Steve Fengler, Big Bear Marina owner, stated that he has concerns regarding the operation of his marina during the project. Mr. Heule stated that it may be premature to look at the project details at this time adding that this discussion is just to authorize the request for proposals process for the CEQA documents. He added that decisions regarding the design and work on the

dredge can be made at a later date. Director Smith commented that when we have the CEQA documents we can proceed with details of the project.

Director Lewis moved approval for staff to secure an MOU from the Corps of Engineers and Regional Water Quality Control Board for maintenance dredge projects including the necessary environmental work as part of a program EIR. Director Smith seconded the motion and it was unanimously approved.

PUBLIC FORUM

No comments were made

ANNOUNCEMENTS

Mr. Heule announced that our next Board Meeting will be April 3rd.

DIRECTOR COMMENTS

No comments were made

ADJOURNMENT TO CLOSED SESSION

The meeting was adjourned to Closed Session at 1:51 P.M under Government Code Section 54956.8 Conference with Real Property Negotiator, Scott Heule General Manager, concerning 440 Catalina, Big Bear Lake, California, APN #2328-202-15, #2328-202-08, #2328-291-27

RECONVENE TO OPEN SESSION

The Board members present in person during the closed session, President Murphy and Directors Lewis, Eminger and Smith approved the "Purchase Proposal – Big Bear Trout Pond Property" drafted by the Inland Empire Resource Conservation District and the City of Big Bear Lake subject to receipt of contract documents that support the intent of the proposal.

Mr. Jim Hart, Valley Resident, expressed his many concerns regarding the trout pond purchase proposal.

ADJOURNMENT

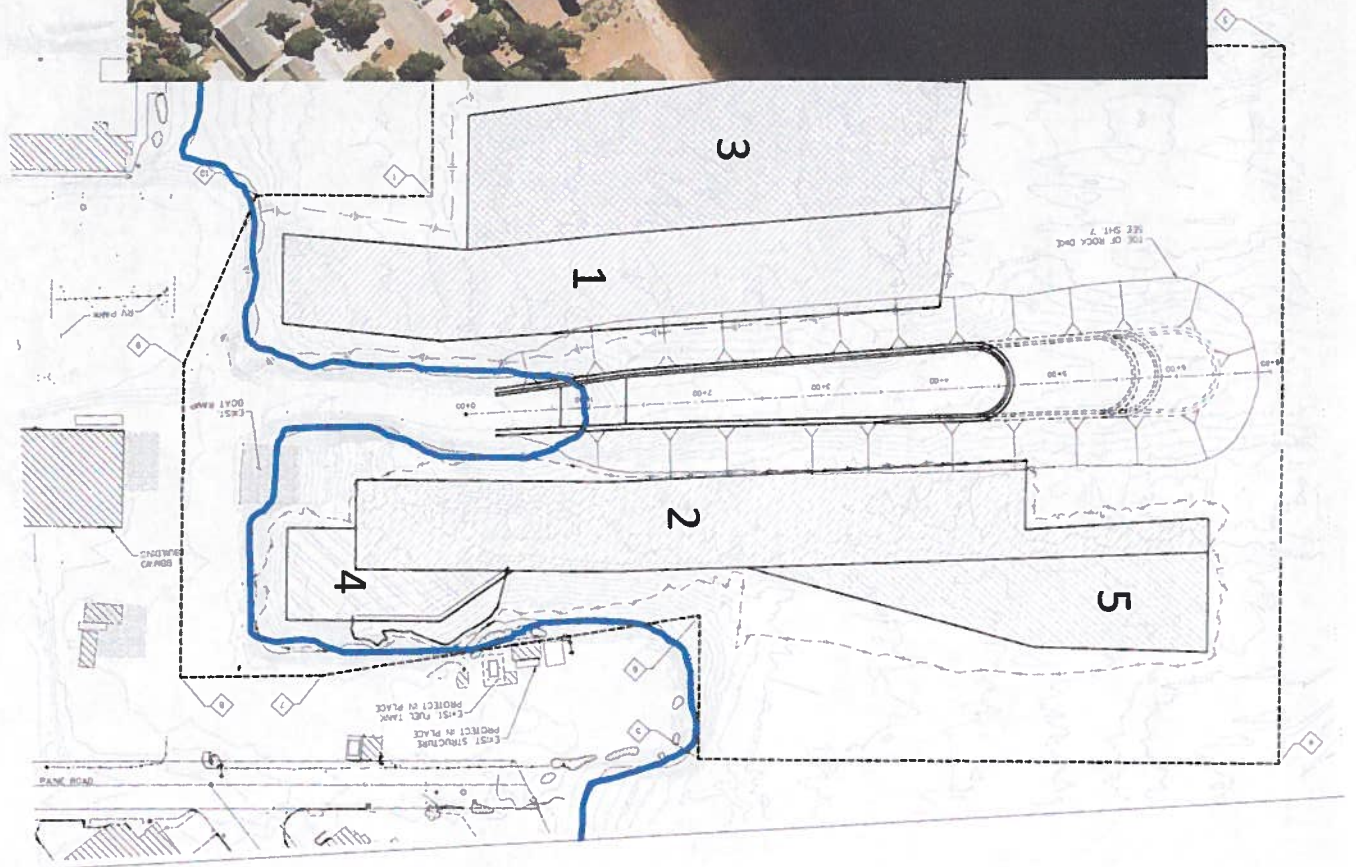
There being no further business, the meeting was adjourned at 2:25 P.M.

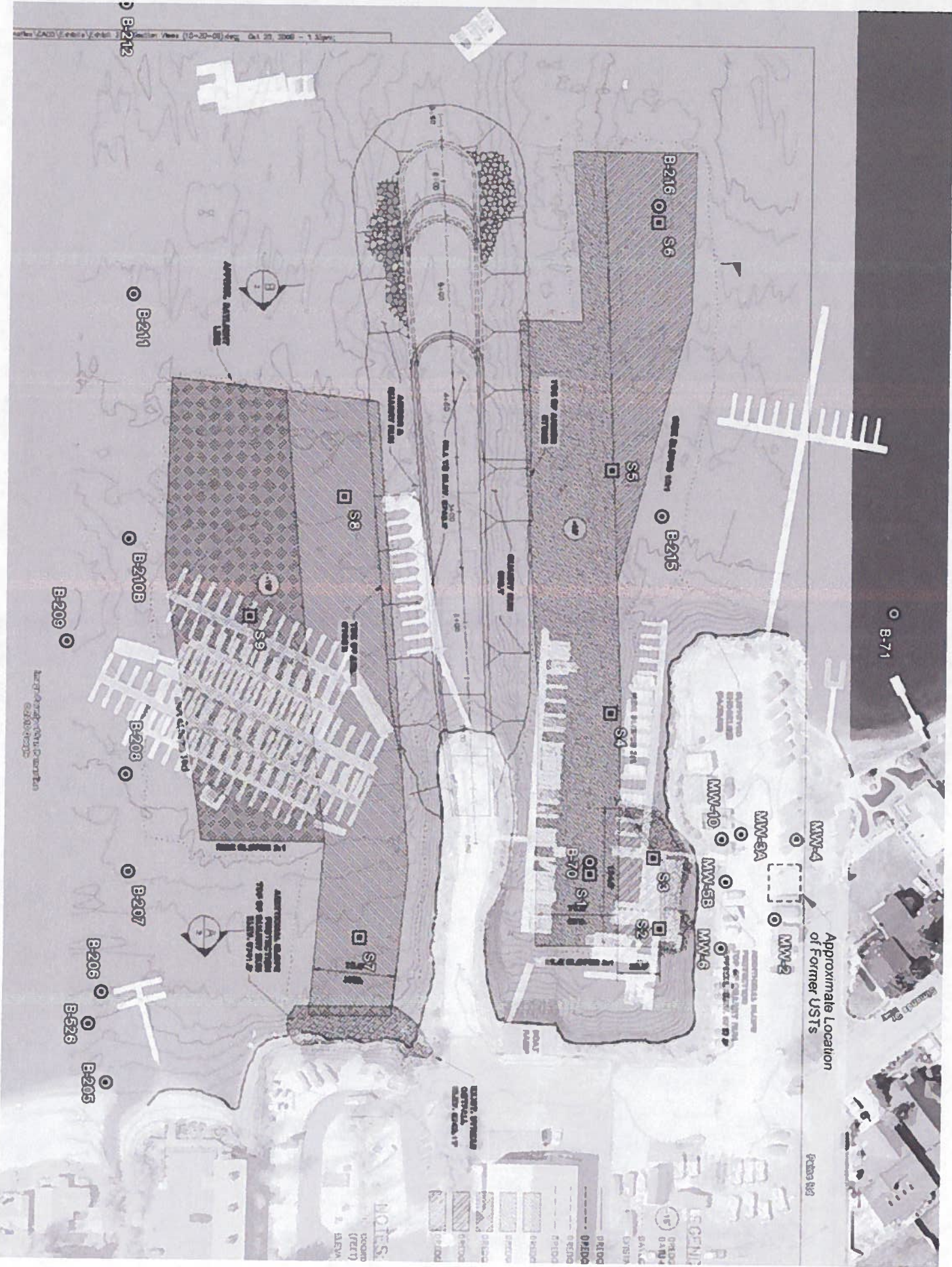
NEXT MEETING

Open Session at 1:00 P.M.
Thursday, March 20, 2014
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

Vicki Sheppard
Secretary to the Board
Big Bear Municipal Water District

(SEAL)





Approximate Location of Former USTs

Sheet No. 3

LEGEND

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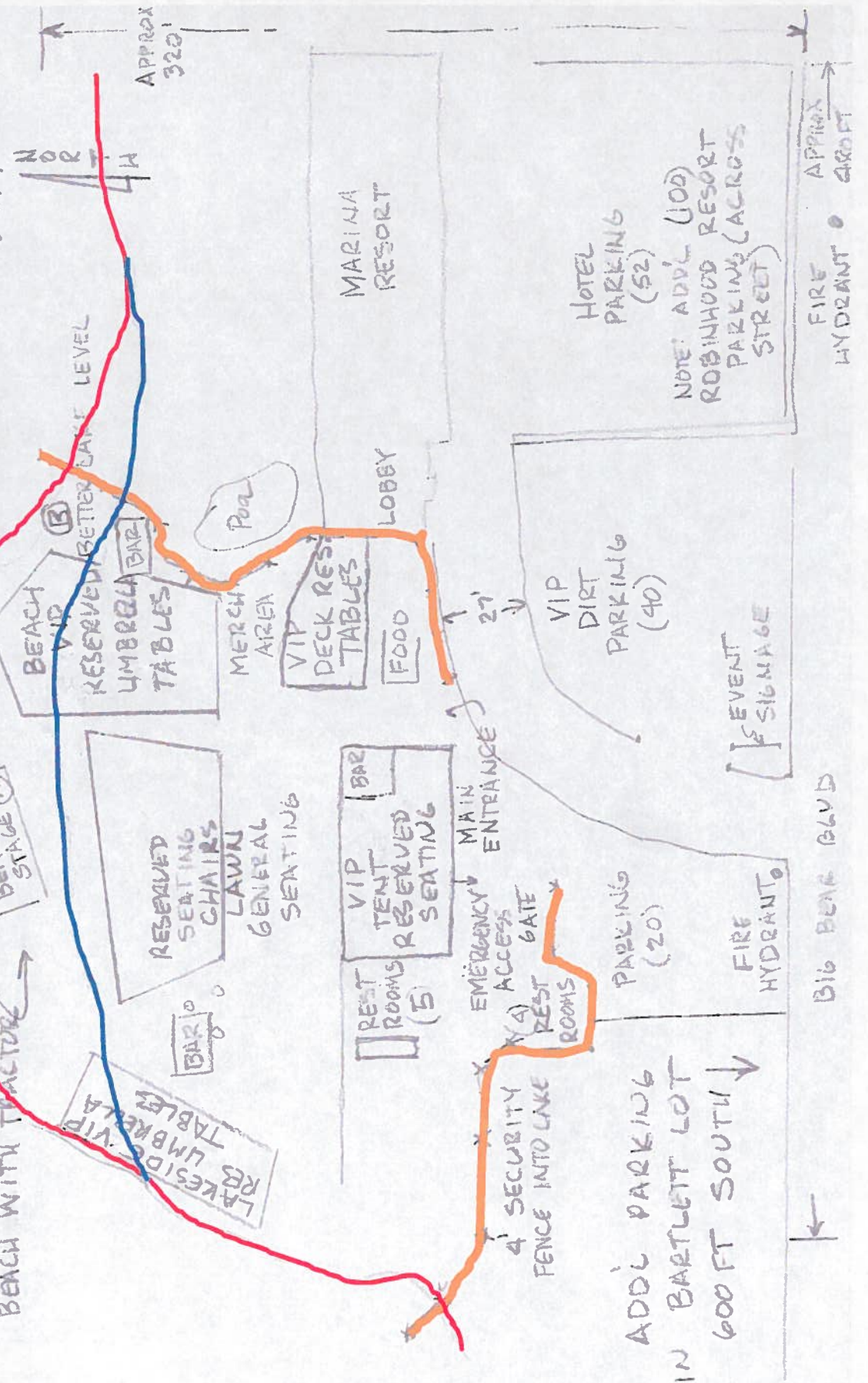
NOTES:

- 1. UNCONFINED
- 2. FILL
- 3. ELEVATION

Scale: 1" = 100'



JAZZ TRAX AT THE
 MARINA RESORT
 40770 BIG BEAR BLVD BELLAIR
 APN 0300-151-32-P000
 PREPARED BY C. BREWSTER
 909 844-5337
 3-17-14 AM



Big Bear MWD
Warrant List Detail
 March 12 - 26, 2014

Num	Type	Date	Name	Account	Paid Amount
152187	Check	3/24/2014	SPECIAL OLYMPICS	1001-01 · General Checking Account	
554	Credit M...	3/12/2014		2800-02 · Special Event Deposits	-500.00
TOTAL					-500.00
152188	Liability ...	3/24/2014	LINCOLN NATIONAL	1001-01 · General Checking Account	
				2101-01 · Deferred Compensation	-1,275.00
TOTAL					-1,275.00
152189	Liability ...	3/24/2014	MID AMERICA APPLE PLAN	1001-01 · General Checking Account	
				2100-21 · Apple Plan - Company Pay	-192.97
				2100-20 · Apple Plan - Employee Pay	-192.97
TOTAL					-385.94
152190	Liability ...	3/24/2014	INFINITY TRUST (VSP)	1001-01 · General Checking Account	
				5509-03 · ADMIN-Memberships-Subscriptions	-20.00
				2100-09 · PR VSP Vision	-249.95
TOTAL					-269.95
152191	Liability ...	3/24/2014	ACWA HEALTH INSURANCE	1001-01 · General Checking Account	
				24000 · Payroll Liabilities	-1,312.00
				24000 · Payroll Liabilities	-543.25
				24000 · Payroll Liabilities	-20,327.65
TOTAL					-22,182.90
152192	Bill Pmt ...	3/24/2014	ALL PROTECTION ALARM	1001-01 · General Checking Account	
518933	Bill	3/7/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-43.22
519179	Bill	3/7/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-38.21
519304	Bill	3/7/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-204.80
519095	Bill	3/7/2014		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-94.62
527816	Bill	3/10/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-100.00
TOTAL					-480.85
152193	Bill Pmt ...	3/24/2014	BEAR VALLEY HOSPITAL	1001-01 · General Checking Account	
100016...	Bill	3/12/2014		5540-02 · ADMIN-PreEmployment Physicals	-93.50
				5540-42 · OPS-PreEmployment Physicals	-93.50
TOTAL					-187.00
152194	Bill Pmt ...	3/24/2014	BIG BEAR SHEET METAL	1001-01 · General Checking Account	
5287	Bill	2/24/2014		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-124.20
TOTAL					-124.20
152195	Bill Pmt ...	3/24/2014	BIG BEAR TODAY	1001-01 · General Checking Account	
755949	Bill	2/28/2014		5510-04 · ADMIN-Public Info-Ice Info/Sign	-200.00
TOTAL					-200.00

Big Bear MWD
Warrant List Detail
 March 12 - 26, 2014

Num	Type	Date	Name	Account	Paid Amount
152196	Bill Pmt ...	3/24/2014	BUTCHER'S BLOCK AND ...	1001-01 · General Checking Account	
282748	Bill	3/11/2014		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-16.06
283174	Bill	3/12/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-4.58
283770	Bill	3/14/2014		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-34.41
284446	Bill	3/18/2014		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-11.83
284671	Bill	3/19/2014		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-17.58
284739	Bill	3/19/2014		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-26.65
284910	Bill	3/20/2014		5630-30 · MAINT-Bldg/Facility Maint/Rep	-30.26
285221	Bill	3/21/2014		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-19.25
TOTAL					-160.62
152197	Bill Pmt ...	3/24/2014	BVE	1001-01 · General Checking Account	
030720...	Bill	3/7/2014		5507-42 · OPS-Utilities-RV Park	-37.12
030720...	Bill	3/7/2014		5507-41 · OPS-Utilities-Main Office	-953.36
031120...	Bill	3/11/2014		5507-44 · OPS-Utilities-Trout Pond	-23.80
031420...	Bill	3/14/2014		5507-41 · OPS-Utilities-Main Office	-71.99
TOTAL					-1,086.27
152198	Bill Pmt ...	3/24/2014	CALAVERAS TROUT FARM	1001-01 · General Checking Account	
04-2268	Bill	3/20/2014		2810-01 · Fish Plant Funds	-6,345.00
				5810-06 · VESSEL-Patrol Boat 24' 1999	-2,145.00
TOTAL					-8,490.00
152199	Bill Pmt ...	3/24/2014	CASH CHANGE FUND	1001-01 · General Checking Account	
CHAN...	Bill	3/24/2014		1002-01 · Change Fund	-1,900.00
TOTAL					-1,900.00
152200	Bill Pmt ...	3/24/2014	CSB SOLID WASTE MANA...	1001-01 · General Checking Account	
152056	Bill	1/29/2014		5630-30 · MAINT-Bldg/Facility Maint/Rep	-62.80
TOTAL					-62.80
152201	Bill Pmt ...	3/24/2014	DWP	1001-01 · General Checking Account	
031920...	Bill	3/19/2014		5507-44 · OPS-Utilities-Trout Pond	-84.24
TOTAL					-84.24
152202	Bill Pmt ...	3/24/2014	EVENSON DON (REIMBU...	1001-01 · General Checking Account	
031120...	Bill	3/11/2014		5570-20 · WATER-Travel Expense Evenson	-572.77
TOTAL					-572.77
152203	Bill Pmt ...	3/24/2014	GRAINGER	1001-01 · General Checking Account	
937913...	Bill	3/3/2014		5640-01 · WATER-Aerator Maint	-1,076.22
TOTAL					-1,076.22
152204	Bill Pmt ...	3/24/2014	MCMMASTER-CARR	1001-01 · General Checking Account	
779246...	Bill	3/19/2014		5631-02 · OPS-Quagga Prevention Equip	-235.33
TOTAL					-235.33

Big Bear MWD
Warrant List Detail
 March 12 - 26, 2014

Num	Type	Date	Name	Account	Paid Amount
152205	Bill Pmt ...	3/24/2014	NAPA AUTO PARTS	1001-01 · General Checking Account	
180013	Bill	3/6/2014		5580-41 · OPS-Boat Maintenance-Patrol	-76.92
180762	Bill	3/12/2014		5580-42 · OPS-Boat Maintenance-Work	-211.23
181673	Bill	3/19/2014		5631-02 · OPS-Quagga Prevention Equip	-128.32
181759	Bill	3/19/2014		5580-41 · OPS-Boat Maintenance-Patrol	-211.23
181862	Bill	3/20/2014		5600-31 · MAINT-Vehicle Maint-ON ROAD	-69.25
181854	Bill	3/20/2014		5600-31 · MAINT-Vehicle Maint-ON ROAD	-111.52
181884	Bill	3/20/2014		5600-31 · MAINT-Vehicle Maint-ON ROAD	-2.83
182057	Bill	3/21/2014		5580-41 · OPS-Boat Maintenance-Patrol	-26.38
TOTAL					-837.68
152206	Bill Pmt ...	3/24/2014	NATIONAL NOTARY ASSO...	1001-01 · General Checking Account	
MEMB...	Bill	3/14/2014		5509-03 · ADMIN-Memberships-Subscriptions	-59.00
TOTAL					-59.00
152207	Bill Pmt ...	3/24/2014	NORTHERN TOOL BLUE T...	1001-01 · General Checking Account	
301891...	Bill	3/6/2014		5631-01 · OPS-Quagga Mussel Prevention	-7,999.99
TOTAL					-7,999.99
152208	Bill Pmt ...	3/24/2014	QUILL	1001-01 · General Checking Account	
1219497	Bill	3/10/2014		5503-01 · ADMIN-Office Supplies-Office	-104.68
1257936	Bill	3/11/2014		5503-01 · ADMIN-Office Supplies-Office	-15.43
1310787	Bill	3/12/2014		5503-01 · ADMIN-Office Supplies-Office	-27.80
1291923	Bill	3/12/2014		5503-01 · ADMIN-Office Supplies-Office	-236.45
1420526	Bill	3/17/2014		5503-01 · ADMIN-Office Supplies-Office	-461.47
1412951	Bill	3/17/2014		5503-01 · ADMIN-Office Supplies-Office	-520.68
TOTAL					-1,366.51
152209	Bill Pmt ...	3/24/2014	RADIOSHACK CORPORAT...	1001-01 · General Checking Account	
027815	Bill	2/3/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-4.85
041013	Bill	2/26/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-16.19
TOTAL					-21.04
152210	Bill Pmt ...	3/24/2014	SOUTHWEST GAS CORP...	1001-01 · General Checking Account	
031920...	Bill	3/19/2014		5507-41 · OPS-Utilities-Main Office	-234.44
031920...	Bill	3/19/2014		5507-42 · OPS-Utilities-RV Park	-23.03
032020...	Bill	3/20/2014		5507-44 · OPS-Utilities-Trout Pond	-10.07
TOTAL					-267.54
152211	Bill Pmt ...	3/24/2014	TRANSTECH MAPCO	1001-01 · General Checking Account	
11-029	Bill	2/14/2014		7000-02 · Rathbun Creek Fund Expenses	-510.00
TOTAL					-510.00
152212	Bill Pmt ...	3/24/2014	UNION BANK	1001-01 · General Checking Account	
MONE...	Bill	3/24/2014		5800-04 · VEHICLE - Dump Truck 2008	-33,500.00
TOTAL					-33,500.00
152213	Bill Pmt ...	3/24/2014	UPS	1001-01 · General Checking Account	
F33Y11...	Bill	3/8/2014		5501-01 · ADMIN-Post&Ship OFFICE	-80.23
TOTAL					-80.23

Big Bear MWD
Warrant List Detail
 March 12 - 26, 2014

<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
152214	Bill Pmt ...	3/24/2014	US BANK	1001-01 · General Checking Account	
946576...	Bill	3/12/2014		5760-02 · COP-2003 Interest	-116,670.00
TOTAL					-116,670.00
152215	Bill Pmt ...	3/24/2014	VALERO	1001-01 · General Checking Account	
032120...	Bill	3/21/2014		5590-42 · OPS-Petroleum-VEHICLES	-992.50
TOTAL					-992.50
152216	Bill Pmt ...	3/24/2014	VERIZON CALIFORNIA	1001-01 · General Checking Account	
031320...	Bill	3/13/2014		5505-01 · ADMIN-Phones Local/Hardware/Rep	-75.13
TOTAL					-75.13
152217	Bill Pmt ...	3/24/2014	VERIZON WIRELESS	1001-01 · General Checking Account	
030320...	Bill	3/3/2014		5505-06 · ADMIN-Phone Cell Phones	-76.02
				5505-11 · ADMIN-Phones Ramp Aircards	-62.42
				5505-11 · ADMIN-Phones Ramp Aircards	-62.42
TOTAL					-200.86
152218	Bill Pmt ...	3/24/2014	WAYNE'S ENGINE REBUI...	1001-01 · General Checking Account	
031820...	Bill	3/18/2014		5580-41 · OPS-Boat Maintenance-Patrol	-302.40
TOTAL					-302.40
152219	Bill Pmt ...	3/24/2014	CSB SOLID WASTE MANA...	1001-01 · General Checking Account	
025102	Bill	3/14/2014		5630-30 · MAINT-Bldg/Facility Maint/Rep	-29.93
TOTAL					-29.93
152220	Bill Pmt ...	3/24/2014	VERIZON WIRELESS	1001-01 · General Checking Account	
090320...	Bill	3/9/2014		5505-06 · ADMIN-Phone Cell Phones	-159.65
TOTAL					-159.65
152221	Bill Pmt ...	3/24/2014	CT & T SPORTS	1001-01 · General Checking Account	
PO 169...	Bill	3/24/2014		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-132.00
TOTAL					-132.00
152222	Bill Pmt ...	3/25/2014	MWH	1001-01 · General Checking Account	
1641410	Bill	2/12/2014		6100-06 · Dam Repair-Gen Engineering	-2,123.81
TOTAL					-2,123.81

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: *April 3, 2014*

AGENDA ITEM: *5A*

SUBJECT:

ACCEPTANCE OF TROUT POND PROPERTY PURCHASE PROPOSAL

DISCUSSION/FINDINGS:

Discussion and Action on Closed Session Items

Government Code Section 54956.8 Conference with Real Property Negotiator, Scott Heule General Manager, concerning 440 Catalina, Big Bear Lake, California APN #2328-202-15, #2328-202-08 and #2328-291-27

The Board members present in person during the closed session, President Murphy and Directors Lewis, Eminger and Smith approved the attached "Purchase Proposal – Big Bear Trout Pond Property" drafted by the Inland Empire Resource Conservation District and the City of Big Bear Lake subject to receipt of contract documents that support the intent of the proposal.

OHER AGENCY INVOLVEMENT: None

FINANCING: None

Submitted by: Scott Heule, General Manager

PURCHASE PROPOSAL - BIG BEAR TROUT POND PROPERTY



TABLE OF CONTENTS

Property Map – Big Bear Trout Pond	2
Property Description	3
Key Property Partners	4
Proposal for Moving Forward with Acquisition	5

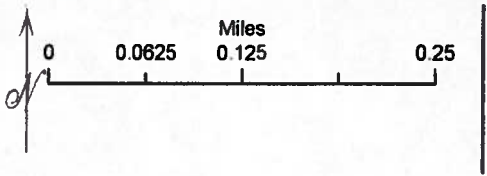
PROPERTY MAP – BIG BEAR TROUT POND

Big Bear Trout Pond Potential Mitigation Site



INLAND EMPIRE
RESOURCE
CONSERVATION DISTRICT

Source: NAD83 UTM Zone 11N
Imagery: ESRI Online
Map Produced by IERCD 2013



 Trout Pond Parcels

PROPERTY DESCRIPTION

General Summary: the Big Bear Trout Pond property consists of three parcels totaling 7.18-A, located between Moonridge Rd and Catalina Rd, east of Big Bear Blvd in the City of Big Bear Lake. The property is owned by the Big Bear Municipal Water District (BBMWD), and is currently being offered for sale to the City of Big Bear Lake and the Inland Empire Resource Conservation District (IERCD), contingent on development of a satisfactory concept for purchase by these two entities. The property contains:



- Reach of Rathbun Creek, from Elm Street, northwest to just south of Big Bear Blvd
- The former commercial trout pond (now fully drained and dredged for accumulated sediment/nutrients from previous operation)
- Existing structures include:
 - Formerly functional dam; now breached to allow for passage of water rather than retention in pond
 - Single family residential home
 - Bait shack
 - Three separate small storage sheds
 - Perimeter fencing

Potential Post-Acquisition Use:

Following acquisition, the formerly active trout pond and surrounding parcels will be managed by the Inland Empire RCD and the City of Big Bear Lake to feature the following:

- Placement of mitigation responsibilities within areas identified as appropriate for preservation, enhancement, and/or restoration. Implementation of planned mitigation is projected to including activities such as trash removal, eradication of invasive vegetation and replacement with native plants; such work is projected to provide benefits including provision of nesting and foraging opportunities for area wildlife as well as improved water quality in Rathbun Creek.
- Separation of western section of parcel group for continuation of valley-wide multi-use recreational trail
- Reconfiguration of lot lines where appropriate to separate out two residential lots for individual sale
- Removal of structures from property identified as non-functional/non-essential to continued site management

KEY PROPERTY PARTNERS

Key Partner I: Big Bear Municipal Water District

- *Role:* owner of property; purchased site, then conducted improvements on the existing single family residential house and removal of sediment within the pond; total investment \$800,000 to-date.
- *Objective:* maximize property purchase price to recoup investment to the greatest extent possible; ensure future use of property consistent with ongoing protection of water quality in Rathbun Creek and Big Bear Lake

Key Partner II: City of Big Bear

- *Role:* contributor to property purchase through provision of at least \$50,000 plus approximately \$25,000 of in-kind land use services, environmental and engineering work required for the processing of a lot line adjustment, general plan amendment and change of zone.
- *Objective:* To own the property in fee title; ultimately, to use it to connect two portions of existing Big Bear Valley-wide master multi-use trail system; integration of this concept into pending sustainability grant

Key Partner III: IERCD

- *Role:* contributor to property purchase through provision of \$125,000; post-purchase, planning to accept conservation easement interest over site while the City of Big Bear Lake retains fee title
- *Objective:* to perform a combination of preservation, enhancement, and restoration work over the property; likely including it in the in-development IERCD In-Lieu Fee program

Other Pending Potential Partner: CalTrans

- *Role:* potential contributor of \$85,000 toward property acquisition in lieu of other mitigation in watershed
- *Objective:* to fulfill mitigation requirements associated with road development projects as assigned by the California Department of Fish and Wildlife

Current Proposed Terms of Sale:

Entity	Duties/Role	Financial Contribution
IERCD	Provision of funding to acquire property including CalTrans contribution; eventual conservation easement interest holder	Direct: \$210,000 In-kind: none
City of Big Bear	Provision of funding to acquire property; fee title holder	Direct: \$50,000 In-kind: \$25,000
BBMWD	Seller of property	
Additional Revenue	Sale of single family residential home and lot; additional SFR lot only	Direct: estimated \$320,000

Totals: Direct funding of \$260,000; home/lot sales revenues of approximately \$320,000; indirect funding of at least \$25,000

Total Value of Offer/Additional Lot Sales: \$605,000

PROPOSAL FOR MOVING FORWARD WITH ACQUISITION

The potential to transfer fee title interest from the BBMWD to the City of Big Bear Lake is possible through completion of the following proposed steps:

- Step 1: development of 2 agreements consisting of:
 - Agreement 1 between City, BBMWD, and IERCD - Purchase and Sale Agreement
 - Responsible party: City and IERCD to split costs
 - Purpose: cover terms of property purchase including direct payment and process of transfer of interest including title report
 - Agreement 2 between City and IERCD – MOU to cover process of conservation easements recordation
 - Responsible party: City and IERCD to split costs
 - Purpose: outline process of recordation of two separate easements; the first to cover initial property transfer and the second to include into the ILF program whenever finalized
- Step 2: lot line adjustments, general plan amendment and change of zone on property
 - Responsible party: City
 - Purpose: prepare two lots for separate sale to generate additional revenue from property
- Step 3: development of suite of documents associated with the approval of a lot line adjustment, general plan amendment and change of zone, including but not limited to legal description, hydrology report and environmental documents.
 - Responsible party: City
 - Purpose: necessary docs to advance sale of property
- Step 4: sale of two created lots
 - Responsible party: BBMWD
 - Purpose: generating additional site income; no guarantee on what these will generate for the water district
- Step 5: long-term care/maintenance of property, including establishment of trail, inclusion in ILF and beginning preservation, enhancement, and restoration work associated with USACE and/or CDFW projects
 - Responsible parties: City and IERCD
 - Purpose: long-term conservation of site for benefit to the City of Big Bear Lake and use in cooperation with the Big Bear Valley Pedestrian, Bicycling and Equestrian Master Plan of Trails

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: *April 3, 2014*

AGENDA ITEM: *6B*

SUBJECT:

CONSIDER APPROVAL OF WEED HARVESTER RENTAL

DISCUSSION/FINDINGS:

The Board is aware that Staff has been working diligently since last October to secure a second harvester to add to the District's operations this summer. By the time a new harvester was located standard District policy concerning awarding contracts for large purchases resulted in the fabricator selling the unit to another buyer. While the District did not lose out on its ability to purchase a harvester that meets District specifications it cannot be delivered in time for this summer's operations. As a result staff has been searching for another unit to rent so as not to delay another year for an expanded harvesting program. The Lake Manager is finalizing some options with vendors in person while attending the Western Aquatic Plant Management Society meeting this week. The General Manager will bring a proposal to the meeting for the Board to consider.

OHER AGENCY INVOLVEMENT: None

FINANCING: To be determined

Submitted by: Scott Heule, General Manager