

**A G E N D A**  
**BIG BEAR MUNICIPAL WATER DISTRICT**

**BOARD OF DIRECTORS**  
**Regular Meeting**  
**May 1, 2014**

**PLACE:** Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA 92315  
Director Suhay may be conferencing from 197 Finch St. Big Bear Lake, CA

Next Resolution Number: 2014-03

**OPEN SESSION: 1:00 P.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DISCUSSION AND ACTION ON CLOSED SESSION ITEMS**
- 4. REPORTS**
  - A. General Manager
  - B. Lake Manager
  - C. Legal
  - D. Committee
  - E. Other
- 5. CONSENT CALENDAR**
  - A. Minutes of a Special Meeting Workshop of April 16, 2014
  - B. Minutes of a Regular Meeting of April 17, 2014
  - C. Warrant List dated April 24, 2014 for \$54,934.35
  - D. Consider approval of a Leave of Absence for Director Skip Suhay
- 6. BUSINESS**
  - A. Receive a report from the Lake Improvement Committee concerning the most recent draft of Stanfield Marsh Interpretive Signs
- 7. PUBLIC FORUM**

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)
- 8. ANNOUNCEMENTS**
- 9. DIRECTOR COMMENTS**

**10. ADJOURNMENT TO CLOSED SESSION**

**11. CLOSED SESSION**

Government Code Section 54957.6: General Manager Performance Evaluation

**12. ADJOURNMENT**

**NEXT MEETING:** Open Session at 1:00 P.M.  
Thursday, May 15, 2014  
Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA

**PLEASE NOTE:**

If you wish to address the MWD Board of Directors during discussion of an agenda item, or during the PUBLIC FORUM, please complete a Speaker Request card (blue in color) and give it to the Board Secretary. Unless a detailed presentation of an agenda item is required by the Board of Directors, it is requested that each speaker limit comments to FIVE MINUTES. All testimony given before the Board of Directors is tape recorded.

Agenda related writings or documents provided to the Board of Directors are available for public inspection at [www.bbmwd.org](http://www.bbmwd.org) or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Big Bear Municipal Water District wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the Board Secretary. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting

***MINUTES OF A SPECIAL MEETING WORKSHOP OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON WEDNESDAY, APRIL 16, 2014***

The Open Session workshop began at 1:00 PM. Those in attendance included President Murphy, Director Lewis, Director Eminger, Director Smith, General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

**PAPERLESS AGENDA PACKAGES**

Mr. Heule made a presentation regarding various options for paperless agenda packages in lieu of the board books that are currently being used. He showed tomorrow's agenda that had been converted to a paperless format. He explained that the City of Big Bear Lake and BBARWA are currently using paperless packages commenting that they are very satisfied with the results. He added that the District could purchase an I-Pad, Tablet, or Notebook with touch screens for each Director to use. Director Smith stated that it would save time and money in the long run. It was the consensus that staff should research options and prices for paperless agenda packages and what hardware and software requirements there might be.

**PORTABLE ELECTRONIC SIGN BOARDS**

Mr. Stephenson reported on electronic sign boards that we would be able to place at the launch ramps or at the administration building. He explained that they are 48 x 96 inches in size. He added that they are the same types of signs that we see along the highway in Big Bear Lake. He reported that they could flash 4 - 5 programmed messages at a time. He said that we could have Quagga messages, parking lot full messages, lake event messages, etc. He added that the cost of the sign would be approximately \$15,000. Mr. Stephenson explained that if we were able to program them remotely it would cost an additional \$70 a month for the air-card application. He reported that we could save the \$70 a month by programming them on-site adding that there would be someone on-site at the ramp or at the office that could program them. Director Smith stated that he would like to see time and temperature displayed. Mr. Stephenson explained that those could be two of the messages that could be displayed. It was the consensus that Mr. Stephenson would research specifications and get prices from other sources.

**BOARD ROOM TECHNOLOGY UPDATES**

Mr. Heule presented various display screen options. He reported that they would greatly improve PowerPoint presentations and tele-conferencing meetings. He also discussed sound system and lighting options including more sensitive microphones and speakers. Director Smith commented that we do have a little extra money from shutting down RDA. Other non-technical improvement possibilities were discussed such as more efficient air circulation fans, replacing ceiling tiles, window coverings, and dais remodeling. It was determined that this subject should go back to the Facilities Committee for further review.

**HARVESTER ISSUES FOR 2014**

Mr. Stephenson reported that any combination of harvesters and transportation he could find exceeded the budget approved by the Board at the last Board meeting. He explained that after a lengthy discussion about these alternatives, the Facilities Committee suggested that instead of renting an additional harvester for 2014 that he schedule a second shift harvester operator and helper that would then allow the machine to work for an additional 3-4 hours each day (this approach will not require any additional expense except for standard maintenance and fuel on the

harvester). Mr. Stephenson reported that he proposes instead to run 12 hour shifts using current employees (paying overtime) except for Friday's. He explained that we have good employees now and he doesn't think that hiring another employee would be as efficient as using the trained employees we now have and paying them overtime. He reported that he discussed this with the current maintenance personnel and they are all for it. He added that we will still get the new harvester in 2015. Director Smith added that we have the extra truck and utilizing our current harvester and the employees we now have is a "win-win" situation.

### **TROUT REARING FACILITIES**

Mr. Heule showed a fish farming video from Cedar Crest Trout Farms. President Murphy asked how much money it would cost to have a trout farm on a smaller scale. Mr. Stephenson said it would be close to \$500,000. He commented that cage expansion is what he would like to see. Director Lewis asked where we would put the new cages. Mr. Stephenson explained that after the Big Bear Marina dredge, we could put the cages right here but before the dredge is completed we could only add a couple more. Staff was directed to look into price options for expanding the cages and also to look at additional docks to hold the cages. Mr. Stephenson reported on the fish tanks he is looking to put at MWD and the Middle School. He added that the students at the Middle School would be taking care of baby fish in the tanks as an educational project.

Mr. Heule discussed the stolen memorial plaques at the dam. He asked if we should take the stones away from the areas where the plaques were taken and just leave the one plaque or should we look into options for replacing the missing plaques. He added that we could look into replacements and a better way to secure them so they could not be stolen again. President Murphy asked if we could write to the dam engineers and ask them to help with the cost of replacements. Director Eminger commented that possibly the Historical Society could be asked to help share the cost of replacements also. Staff will look into replacement costs and asking other agencies for help.

### **ADJOURNMENT TO CLOSED SESSION**

The meeting was adjourned to Closed Session at 2:28 P.M to discuss General Manager Performance Evaluation.

### **RECONVENE TO OPEN SESSION**

The meeting was reconvened to Open Session at 3:30 P.M.

No reportable action.

### **ADJOURNMENT**

The meeting was adjourned at 3:31 PM.

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Vicki Sheppard  
Secretary to the Board  
Big Bear Municipal Water District

(SEAL)

***MINUTES OF A REGULAR MEETING OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON THURSDAY, APRIL 17, 2014***

**CALL TO ORDER**

President Murphy called the Open Session to order at 1:00 PM. Those in attendance included Director Lewis, Director Eminger, Director Smith, District Counsel Wayne Lemieux (via Skype), General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

**DISCUSSION AND ACTION ON CLOSED SESSION ITEMS**

President Murphy reported that there was no closed session at the April 3rd meeting.

**REPORTS**

General Manager, Scott Heule reported that it is pretty obvious that Staff has already been working on ideas for updating the Board room. He commented that the pleated blue table skirt and topper on the Staff table is an example of what can be done for very little cost. He explained that the addition of a valence or narrow open sided box along the front of the table could be added to hide distracting cords and laptops from view. He stated that they could also be used to place name plaques and the District Logo. He reported that the Facilities Committee will spend a bit more time looking at how this room can get cleaned up and updated so it presents a better image of the District to the public. Mr. Heule commented that he thought yesterday's Facilities workshop was productive and provided Staff with good insight regarding several issues. He reported that Staff will continue to investigate how the District moves to a paperless agenda package and what hardware and software requirements there will be. He explained that plans and costs will be developed for a modular expansion of the District fish rearing program and that it will be discussed with Lake Improvement. He added that Staff will bring bids for the purchase of an electronic sign board to Facilities to consider a recommendation for the District to purchase, and finally Staff will inquire if the American Society of Civil Engineers and the local Historical Society would be willing to help share the cost of replacing the two plaques at the dam that were stolen. Mr. Heule reported that Crowell Weedon & Company found another CD for us. He explained that for an 18 month term our interest will be 0.35% on \$250,000 with Farmers and Merchants. He explained that they also purchased a 17 month CD at 0.35% with Zenith Bank. He added that this one works well for use because they were not able to invest all the proceeds that became available in March in 18 month CD's because of the lack of availability. Mr. Heule reported that the ACOE recorded \$190,291.99 of WIK. He explained that the District had asked for \$190,292 but there was only room on the current estimate for \$190,291.99. He reported that Raina Fulton, our project manager, will now focus on getting all the contract work finished and completing all the work to actually close out the project. Mr. Heule reported that he and Don

Evenson are finishing a new draft version of a proposal allowing Valley District to store emergency water in the Lake that they could use when they are obligated by our agreement to deliver to Mutual but do not have State Project water available. He explained that this is a much less complex version than we have been studying for the past 18 months. He added that we will review it with Valley District staff and if there is interest on their part the Watermaster Committee will study it further.

Lake Manager, Mike Stephenson reported that all buoys are out and all hazards are up. He stated that the RV Park opens May 1st. He explained about the STEM class that he is involved with at the Middle School involving 32 children learning about water samples, limnological reports and other lake related data. He added that they will watch, practice, record, and then directly compile the information and make a presentation to the Board. Mr. Stephenson reported that the beginning of the season breakfast is scheduled for May 14th. Director Eminger asked when Shoreline Cleanup opening day is scheduled. Mr. Stephenson stated it is scheduled for Saturday May 10th.

#### **APPROVAL OF CONSENT CALENDAR**

Upon a motion by Director Lewis, seconded by Director Eminger, the following consent items were unanimously approved:

- Minutes of a Regular Meeting of April 3, 2014
- Warrant List Dated April 10, 2014 for \$70,830.32
- Approval of Special Districts election for Regular LAFCO Member and Alternate LAFCO Member
- Approval of a Special Event Permit for the Rotary July 4th BBQ

#### **CONSIDER APPROVAL OF SALE OF FAWNSKIN SLIVER FILL PARCEL**

Mr. Heule reported that in 2008 the Board approved the sale of a portion of District sliver fill parcel 0304-131-11 in Fawnskin to the abutting property owner. He explained that the District had the property appraised and fixed a sale price of \$33,900. He added that the District also adopted a Categorical Exemption and filed a Notice of Exemption for this and other select properties around the lake during the Board meeting on March 5, 2009. He reported that the property owners at that time prepared survey and engineering documents and opened an escrow account but failed to engage the District in those efforts. He explained that as a consequence the process failed. Mr. Heule advised that the present owners now wish to begin this process again. He reported that the Administrative Committee recommends that the Board approve the sale of this parcel for \$35,000 and that the buyers pay all fees and perform all actions necessary to close escrow. President Murphy asked if there is a sea wall there already. Mr. Heule reported that there is a sea wall.

Director Lewis moved approval of the sale of the Fawnskin Sliver Fill Parcel for \$35,000 and that the buyers pay all fees and perform all actions necessary to close escrow. Director Eminger seconded the motion and it was unanimously approved.

## **CONSIDER SCHEDULE FOR PLEASURE POINT MARINA COMPENSATION ADJUSTMENT**

Mr. Heule reported that Marina Permit compensation for Holloways, Big Bear Marina, Dana Point, Pine Knot, and Pleasure Point, is adjusted every five years. He explained that with the exception of Pleasure Point the adjustment is computed on years ending in 0 or 5. He added that for Pleasure Point Marina changes occur in years ending in 4 or 9. Mr. Heule reported that the last time marina compensation was adjusted was in 2010 and the Board retroactively adjusted the compensation for Pleasure Point because it would have been different than the other marinas. He explained that because it is impossible to keep compensation calculations consistent between all marinas with two different adjustment dates, he suggested that the Board consider amending controlling documents to assign adjustment dates uniformly across all commercial marinas. He reported that the Administrative Committee concurred with this suggestion and recommends that the Board of Directors direct Staff to begin working on the necessary changes to make adjustment dates for all marinas to occur in years ending in 0 and 5. He added that the Committee recommends that this change be completed in time for the compensation adjustments that are scheduled for 2015.

Director Smith moved approval for staff to begin working on the necessary changes to make adjustment dates for all marina permit compensation to occur in years ending in 0 and 5. Director Lewis seconded the motion and it was unanimously approved.

## **WEED HARVESTER UPDATE - DISCUSSION ONLY**

Mr. Heule reported that there was lengthy discussion of this subject at yesterday's workshop. He explained that it appears on the agenda just in case anyone has further questions. Mr. Stephenson explained that he proposes to run 12 hour shifts using current employees (paying overtime) except for Friday's. He reported that he discussed this with the current maintenance personnel and they are excited about it. He added that we will still get the new harvester in 2015. Director Lewis asked if the new harvester we will be receiving next year has an agreed upon price including shipping. Mr. Stephenson responded yes. President Murphy asked if we would be saving money by using current employees if we have to pay overtime. Mr. Stephenson explained that it will be less than one half of what the rental would have been saving a lot of money and also help out the employees who appreciate the extra work. Director Smith commented that one of the employees approached him yesterday thanking him for the extra work. He added that it is a win-win situation (saving money and helping our employees).

## **PUBLIC FORUM**

Mr. Larry Cooke, valley resident, commented on the District letter that was sent to lake front property owners regarding low lake levels and their docks. He stated that he feels that a public meeting should have been scheduled before these letters went out. He explained that the policy of not being able to exercise dock privileges during low lake levels is not fair. He added that in the past docks could move to accommodate low lake levels and other docks and converging property lines. He sees a problem if one property owner doesn't agree, that owner can make it hard on all

other property owners in the area. President Murphy commented that we hope lake owners will work together. Mr. Cooke stated that it is his concern that if they won't work together, it will be detrimental to all.

Mr. Jim Fipps, Big Bear Lake Coast Guard Auxiliary, introduced Lowell Gytri, Fleet Commander, and gave a brief presentation summarizing all of the good things the Auxiliary accomplished last season. He reported on the various commendations they received adding that they are credited with saving lots of lives and property. He thanked the District for their support. Mr. Tom Corcoran, Big Bear Lake resident, reported that he agrees with Larry Cooke on dock use and lake levels. He would like to form some sort of citizen's oversight committee. He would like the District to have a dredge plan. He commented that moving docks to areas with more water is not available to them anymore (Owl Drive) and he would like the District to come up with a common sense plan.

### **ANNOUNCEMENTS**

Mr. Heule reported that next Wednesday he will be speaking to a high school class on "how I got here from there". He added that it's called a Real World Presentation and a number of community members describe to senior classes what their education and work history has been for them to end up doing what they are doing now. He commented that this will be the second time he has shared in a senior classroom. He reported that he will also be doing a video presentation with Emily Dunn for the Realtors Association. He added that they have a certification that they can give realtors that study and pass a test about Big Bear specific issues. He reported that our next Workshop is scheduled for May 14 at 1:00 PM adding that the agenda will be issues from the Watershed Committee. He explained that he will be attending another Statewide Mercury TMDL Stakeholders meeting on Friday May 16 adding that it might be more valuable to have the Watershed Workshop after he returns from this meeting. President Murphy advised that the Watershed Workshop scheduled for May 14 will be cancelled for now. Mr. Heule reported that BBARWA will be celebrating their 40<sup>th</sup> anniversary on Wednesday May 28th. He added that Director Smith will be discussing supplementing fish purchases at the City Council meeting on Monday April 28 at 6:30 PM.

### **DIRECTOR COMMENTS**

No comments were made

### **ADJOURNMENT TO CLOSED SESSION**

The meeting was adjourned to Closed Session at 1:41 PM to:

Conference with Legal Counsel under:

Government Code Section 54956.9 (a) - Potential Litigation

### **RECONVENE TO OPEN SESSION**

The meeting was reconvened to Open Session at 2:01 P.M.

District Counsel reported on potential litigation - no action was taken.



**ADJOURNMENT**

There being no further business, the meeting was adjourned at 2:02 P.M.

**NEXT MEETING**

Open Session at 1:00 P.M.  
Thursday, May 1, 2014  
Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA

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Vicki Sheppard  
Secretary to the Board  
Big Bear Municipal Water District

(SEAL)

**Big Bear MWD**  
**Warrant List Detail**  
 April 11 - 24, 2014

Num	Type	Date	Name	Account	Paid Amount
<b>152270</b>	<b>Check</b>	<b>4/24/2014</b>	<b>TANKSLEY ALVIN</b>	<b>1001-01 · General Checking Account</b>	
828	Credit M...	4/9/2014		2800-03 · Boat Storage/RV Deposits	-40.00
TOTAL					-40.00
<b>152271</b>	<b>Check</b>	<b>4/24/2014</b>	<b>CORNWELL DON</b>	<b>1001-01 · General Checking Account</b>	
842	Credit M...	4/11/2014		2800-03 · Boat Storage/RV Deposits	-100.00
TOTAL					-100.00
<b>152272</b>	<b>Liability ...</b>	<b>4/24/2014</b>	<b>LINCOLN NATIONAL</b>	<b>1001-01 · General Checking Account</b>	
				2101-01 · Deferred Compensation	-1,325.00
TOTAL					-1,325.00
<b>152273</b>	<b>Liability ...</b>	<b>4/24/2014</b>	<b>MID AMERICA APPLE PLAN</b>	<b>1001-01 · General Checking Account</b>	
				2100-21 · Apple Plan - Company Pay	-269.55
				2100-20 · Apple Plan - Employee Pay	-269.55
TOTAL					-539.10
<b>152274</b>	<b>Check</b>	<b>4/24/2014</b>	<b>DEWITT RANDY</b>	<b>1001-01 · General Checking Account</b>	
900	Credit M...	4/22/2014		2800-03 · Boat Storage/RV Deposits	-100.00
				2800-03 · Boat Storage/RV Deposits	-100.00
TOTAL					-200.00
<b>152275</b>	<b>Check</b>	<b>4/24/2014</b>	<b>BIG BEAR CYCLING</b>	<b>1001-01 · General Checking Account</b>	
904	Credit M...	4/22/2014		2800-02 · Special Event Deposits	-440.00
TOTAL					-440.00
<b>152276</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>ACORN GROUP</b>	<b>1001-01 · General Checking Account</b>	
48100	Bill	4/5/2014		7000-03 · Marsh Mitigation Fund	-6,500.00
TOTAL					-6,500.00
<b>152277</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>ACWA AUTO &amp; GEN LIABI...</b>	<b>1001-01 · General Checking Account</b>	
040120...	Bill	2/20/2014		5508-10 · ADMIN-Insurance	-1,094.22
				5508-20 · WATER-Insurance	-2,115.60
				5508-30 · MAINT-Insurance	-2,042.59
				5508-40 · OPS-Insurance	-2,042.59
TOTAL					-7,295.00
<b>152278</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>ALL PROTECTION ALARM</b>	<b>1001-01 · General Checking Account</b>	
533690	Bill	4/5/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-43.22
533934	Bill	4/5/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-38.21
534069	Bill	4/5/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-204.40
533865	Bill	4/5/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-170.67
533987	Bill	4/5/2014		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-90.00
533695	Bill	4/5/2014		5640-02 · WATER-Dam Maintenance	-150.66
TOTAL					-697.16

**Big Bear MWD**  
**Warrant List Detail**  
 April 11 - 24, 2014

Num	Type	Date	Name	Account	Paid Amount
<b>152279</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>BAUMGARTNER</b>	<b>1001-01 · General Checking Account</b>	
110954	Bill	3/31/2014		5540-32 · MAINT-PreEmployment Physicals	-270.00
				5540-42 · OPS-PreEmployment Physicals	-585.00
				5540-02 · ADMIN-PreEmployment Physicals	-45.00
TOTAL					-900.00
<b>152280</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>BBLM</b>	<b>1001-01 · General Checking Account</b>	
31	Bill	4/3/2014		5590-41 · OPS-Petroleum-VESELS	-286.20
TOTAL					-286.20
<b>152281</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>BEAR VALLEY HOSPITAL</b>	<b>1001-01 · General Checking Account</b>	
100172...	Bill	4/1/2014		5540-42 · OPS-PreEmployment Physicals	-187.00
TOTAL					-187.00
<b>152282</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>BUTCHER'S BLOCK AND ...</b>	<b>1001-01 · General Checking Account</b>	
289868	Bill	4/11/2014		5630-41 · OPS-Bldg/Fac Mtn/Rep-RV PARK	-19.17
290618	Bill	4/15/2014		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-19.12
290917	Bill	4/16/2014		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-29.88
291675	Bill	4/18/2014		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-62.62
291994	Bill	4/21/2014		5580-41 · OPS-Boat Maintenance-Patrol	-4.58
292722	Bill	4/23/2014		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-45.86
292713	Bill	4/23/2014		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-5.83
292527	Bill	4/23/2014		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-245.80
292524	Bill	4/23/2014		5630-41 · OPS-Bldg/Fac Mtn/Rep-RV PARK	-9.35
TOTAL					-442.21
<b>152283</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>BVE</b>	<b>1001-01 · General Checking Account</b>	
040720...	Bill	4/7/2014		5507-42 · OPS-Utilities-RV Park	-76.48
040920...	Bill	4/9/2014		5507-44 · OPS-Utilities-Trout Pond	-24.65
042320...	Bill	4/23/2014		5507-41 · OPS-Utilities-Main Office	-1,004.45
TOTAL					-1,105.58
<b>152284</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>BVPRINTING</b>	<b>1001-01 · General Checking Account</b>	
85287	Bill	4/22/2014		5510-41 · OPS-Public Info-Dispatch Print	-97.20
TOTAL					-97.20
<b>152285</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>CAL-JUNE INCORPORATED</b>	<b>1001-01 · General Checking Account</b>	
0449982	Bill	4/7/2014		5630-30 · MAINT-Bldg/Facility Maint/Rep	-4,666.87
TOTAL					-4,666.87
<b>152286</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>CASH CHANGE FUND</b>	<b>1001-01 · General Checking Account</b>	
PEAK ...	Bill	4/21/2014		1002-01 · Change Fund	-5,200.00
TOTAL					-5,200.00
<b>152287</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>CHARTER COMMUNICATI...</b>	<b>1001-01 · General Checking Account</b>	
041620...	Bill	4/16/2014		5505-08 · ADMIN- Phone Office DSL	-274.99
TOTAL					-274.99

**Big Bear MWD**  
**Warrant List Detail**  
 April 11 - 24, 2014

Num	Type	Date	Name	Account	Paid Amount
<b>152288</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>CHEM-PAK</b>	<b>1001-01 · General Checking Account</b>	
85891	Bill	4/8/2014		5504-41 · OPS-Janitorial Supplies-Ramps	-35.75
85906	Bill	4/8/2014		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-415.37
85981	Bill	4/15/2014		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-169.99
TOTAL					-621.11
<b>152289</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>CONNELLY PUMPING SE...</b>	<b>1001-01 · General Checking Account</b>	
14737	Bill	4/14/2014		5632-03 · MAINT-Portables Pumping/ Rent	-255.09
14739	Bill	4/14/2014		5632-03 · MAINT-Portables Pumping/ Rent	-320.07
14738	Bill	4/14/2014		5632-03 · MAINT-Portables Pumping/ Rent	-220.00
TOTAL					-795.16
<b>152290</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>CONNEY SAFETY</b>	<b>1001-01 · General Checking Account</b>	
046600...	Bill	4/8/2014		5570-41 · OPS-OSHA-Equipment	-144.46
046637...	Bill	4/14/2014		5570-41 · OPS-OSHA-Equipment	-27.95
TOTAL					-172.41
<b>152291</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>CSB SOLID WASTE MANA...</b>	<b>1001-01 · General Checking Account</b>	
027425	Bill	4/14/2014		5630-30 · MAINT-Bldg/Facility Maint/Rep	-106.90
TOTAL					-106.90
<b>152292</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>DISH NETWORK</b>	<b>1001-01 · General Checking Account</b>	
040420...	Bill	4/4/2014		5507-41 · OPS-Utilities-Main Office	-75.00
TOTAL					-75.00
<b>152293</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>DIVERSIFIED MARINE PR...</b>	<b>1001-01 · General Checking Account</b>	
176586...	Bill	4/16/2014		5580-41 · OPS-Boat Maintenance-Patrol	-80.45
176644...	Bill	4/16/2014		5632-01 · MAINT-SS Reliefs/Portables	-176.47
TOTAL					-256.92
<b>152294</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>DIY HOME CENTER</b>	<b>1001-01 · General Checking Account</b>	
12835	Bill	4/18/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-64.41
TOTAL					-64.41
<b>152295</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>FEDEX</b>	<b>1001-01 · General Checking Account</b>	
271007...	Bill	4/7/2014		5631-02 · OPS-Quagga Prevention Equip	-72.30
TOTAL					-72.30
<b>152296</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>FULLERTON RADIOLOGY</b>	<b>1001-01 · General Checking Account</b>	
010419...	Bill	3/19/2014		5540-32 · MAINT-PreEmployment Physicals	-52.00
030419...	Bill	3/25/2014		5540-42 · OPS-PreEmployment Physicals	-52.00
020719...	Bill	3/26/2014		5540-42 · OPS-PreEmployment Physicals	-52.00
TOTAL					-156.00
<b>152297</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>HOPKINS MARK (TRAINING)</b>	<b>1001-01 · General Checking Account</b>	
041820...	Bill	4/18/2014		5570-05 · ADMIN-Training/Travel-Seas Empl	-1,196.20
TOTAL					-1,196.20

**Big Bear MWD**  
**Warrant List Detail**  
 April 11 - 24, 2014

Num	Type	Date	Name	Account	Paid Amount
<b>152298</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>LUDECKE ELECTRICAL S...</b>	<b>1001-01 · General Checking Account</b>	
8474	Bill	4/18/2014		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-267.50
TOTAL					-267.50
<b>152299</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>MCMASTER-CARR</b>	<b>1001-01 · General Checking Account</b>	
804331...	Bill	4/7/2014		5631-02 · OPS-Quagga Prevention Equip	-531.89
816667...	Bill	4/16/2014		5632-01 · MAINT-SS Reliefs/Portables	-62.47
TOTAL					-594.36
<b>152300</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>NAPA AUTO PARTS</b>	<b>1001-01 · General Checking Account</b>	
184506	Bill	4/10/2014		5600-31 · MAINT-Vehicle Maint-ON ROAD	-120.42
186184	Bill	4/22/2014		5580-41 · OPS-Boat Maintenance-Patrol	-28.61
TOTAL					-149.03
<b>152301</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>QUILL</b>	<b>1001-01 · General Checking Account</b>	
1830243	Bill	3/31/2014		5503-01 · ADMIN-Office Supplies-Office	-114.09
2060394	Bill	4/9/2014		5503-01 · ADMIN-Office Supplies-Office	-9.17
2098162	Bill	4/10/2014		5503-01 · ADMIN-Office Supplies-Office	-120.02
TOTAL					-243.28
<b>152302</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>RADIOSHACK CORPORAT...</b>	<b>1001-01 · General Checking Account</b>	
033791	Bill	3/11/2014		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-17.79
029254	Bill	3/12/2014		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-22.64
029681	Bill	3/24/2014		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-11.31
034386	Bill	3/27/2014		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-16.72
034539	Bill	4/1/2014		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-64.79
041990	Bill	4/1/2014		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-21.13
029966	Bill	4/1/2014		5580-41 · OPS-Boat Maintenance-Patrol	-6.47
TOTAL					-160.85
<b>152303</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>SCAQMD</b>	<b>1001-01 · General Checking Account</b>	
2698708	Bill	4/1/2014		5509-05 · ADMIN-Member/Subs/Permit-SCAQMD	-117.87
TOTAL					-117.87
<b>152304</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>SOUTHWEST GAS CORP...</b>	<b>1001-01 · General Checking Account</b>	
041720...	Bill	4/17/2014		5507-41 · OPS-Utilities-Main Office	-188.52
041720...	Bill	4/17/2014		5507-42 · OPS-Utilities-RV Park	-14.66
041820...	Bill	4/18/2014		5507-44 · OPS-Utilities-Trout Pond	-10.15
TOTAL					-213.33
<b>152305</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>TOM DODSON &amp; ASSOCIA...</b>	<b>1001-01 · General Checking Account</b>	
BB-165-1	Bill	4/9/2014		2820-01 · Giebelhouse Dredge Deposit 2014	-174.00
TOTAL					-174.00
<b>152306</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>TRI-COUNTY FIRE EQUIP...</b>	<b>1001-01 · General Checking Account</b>	
070420...	Bill	4/7/2014		5570-41 · OPS-OSHA-Equipment	-390.87
TOTAL					-390.87

**Big Bear MWD**  
**Warrant List Detail**  
 April 11 - 24, 2014

Num	Type	Date	Name	Account	Paid Amount
<b>152307</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>UC REGENTS UC RIVERSI...</b>	<b>1001-01 · General Checking Account</b>	
20778-...	Bill	4/10/2014		6000-14 · Lake Impr - Alum Treatment	-14,700.00
TOTAL					-14,700.00
<b>152308</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>UPS</b>	<b>1001-01 · General Checking Account</b>	
F33Y11...	Bill	4/5/2014		5501-01 · ADMIN-Post&Ship OFFICE	-73.02
				5560-21 · WATER-Watermaster Report	-158.90
TOTAL					-231.92
<b>152309</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>VERIZON CALIFORNIA</b>	<b>1001-01 · General Checking Account</b>	
040120...	Bill	4/1/2014		5505-02 · ADMIN-Phones Ramps Local Svc	-54.00
040120...	Bill	4/1/2014		5505-03 · ADMIN-Phones Long Distance	-53.77
041320...	Bill	4/13/2014		5505-01 · ADMIN-Phones Local/Hardware/Rep	-378.62
				5505-01 · ADMIN-Phones Local/Hardware/Rep	-55.67
TOTAL					-542.06
<b>152310</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>VERIZON WIRELESS</b>	<b>1001-01 · General Checking Account</b>	
040320...	Bill	4/3/2014		5505-06 · ADMIN-Phone Cell Phones	-76.02
				5505-11 · ADMIN-Phones Ramp Aircards	-62.42
040920...	Bill	4/9/2014		5505-11 · ADMIN-Phones Ramp Aircards	-62.42
				5505-06 · ADMIN-Phone Cell Phones	-160.59
TOTAL					-361.45
<b>152311</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>BBLM</b>	<b>1001-01 · General Checking Account</b>	
32	Bill	4/16/2014		5590-41 · OPS-Petroleum-VESELS	-678.94
TOTAL					-678.94
<b>152312</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>SCAQMD</b>	<b>1001-01 · General Checking Account</b>	
2697449	Bill	4/1/2014		5509-05 · ADMIN-Member/Subs/Permit-SCAQMD	-317.07
TOTAL					-317.07
<b>152313</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>UPS</b>	<b>1001-01 · General Checking Account</b>	
F33Y11...	Bill	4/12/2014		5501-01 · ADMIN-Post&Ship OFFICE	-17.76
TOTAL					-17.76
<b>152314</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>BBLM</b>	<b>1001-01 · General Checking Account</b>	
2014 E-...	Bill	4/22/2014		5509-03 · ADMIN-Memberships-Subscriptions	-1,000.00
TOTAL					-1,000.00
<b>152315</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>SCAQMD</b>	<b>1001-01 · General Checking Account</b>	
2702851	Bill	4/2/2014		5509-05 · ADMIN-Member/Subs/Permit-SCAQMD	-118.94
TOTAL					-118.94
<b>152316</b>	<b>Bill Pmt ...</b>	<b>4/24/2014</b>	<b>BVPRINTING</b>	<b>1001-01 · General Checking Account</b>	
85237	Bill	3/4/2014		5510-44 · OPS-Quagga Mussel Printing	-842.40
TOTAL					-842.40

**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** *May 1, 2014*

**AGENDA ITEM:** *5D*

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**SUBJECT:**

**CONSIDER APPROVAL OF A LEAVE OF ABSENCE FOR DIRECTOR SKIP SUHAY**

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**RECOMMENDATION:**

The General Manager recommends approval of this item.

**DISCUSSION/FINDINGS:**

Director Suhay is undergoing a lengthy series of medical treatments that continue to prevent him from attending District Committee and Board meetings. As is noted in his letter to President Murphy he is requesting a leave of absence while the treatments continue.

**OTHER AGENCY INVOLVEMENT:** None

**FINANCING:** None

Submitted by: Scott Heule, General Manager

*Frank (Skip) Suhay*

*P.O. Box 795*

*Big Bear Lake, CA 92315*

April 25, 2014

Todd Murphy, President  
Big Bear Municipal Water District  
P.O. Box 2863  
Big Bear Lake, CA 92315

Dear President Murphy,

As you are aware I am in the middle of a lengthy medical treatment program. My doctors advise that the treatment process will continue for several months. In the interim the medical treatment will prevent me from attending to District business. Based on these circumstances I request a leave of absence from my duties through August 2014. I appreciate your consideration of my request. I hold the work the District does in the highest regard and consider my duties as a Director one of the most important and satisfying responsibilities I have ever had.

Respectfully,

*Karen Suhay  
for Skip Suhay*

Skip Suhay  
Director



**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** *May 1, 2014*

**AGENDA ITEM:** *6A*

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**SUBJECT:**

**RECEIVE A REPORT FROM THE LAKE IMPROVEMENT COMMITTEE CONCERNING THE MOST RECENT DRAFT OF STANFIELD MARSH INTERPRETIVE SIGNS.**

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**DISCUSSION/FINDINGS:**

The Lake Improvement Committee would like to share with the Board the design and content of the most recent version of six of the proposed interpretive signs for Stanfield Marsh. The Directors will be asked for their comments and suggestions after receiving the report from the Committee.

**OTHER AGENCY INVOLVEMENT:** None

**FINANCING:** None

Submitted by: Scott Heule, General Manager